
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on May 26, 2020 at 7:00 P.M.

Canfield Township Trustees met in regular session by virtual meeting on Tuesday, May 26, 2020 at 7:00 pm. The meeting was made available to the public electronically by telephone access due to Ohio Governor Mike DeWine's [Executive Order 2020-01D](#), declaring a State of Emergency in Ohio to protect the well-being of Ohioans from the dangerous effects of the coronavirus (COVID-19). The meeting was opened at 7:00 p.m. with the Pledge of Allegiance suspended at this time.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if you prefer to call one of the Trustees or Fiscal Officer, you can find their contact numbers there as well.

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Attendance Roll Call

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

MINUTES: No minutes to approve at this meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Governor noted the Appliance Drive that was scheduled for Saturday, June 6 has been rescheduled for Saturday, August 8. Mr. Rogers stated he was in contact with the high school wrestling coach and student athletes would be available for that day.

Mr. Paloski commented on a request for purchasing a water cooler for the office/reception area of the Hall and what the cost would be. Mr. Rogers said he would obtain a quote for the Board for discussion at the next meeting.

Public Works Report: Mr. Governor noted the overflow of the recycling bins has improved, and with curbside recycling resuming this should alleviate the overflow even more.

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Ms. Cartwright clarified that although the Public Works turned in paperwork for the Memory Lane Project as an ABC Water and Stormwater District project, it did not meet the qualifications.

ZONING REPORT: Ms. Cartwright stated she has continued discussion with the Zoning Inspector regarding junk vehicles in the Township with at least 4 violations that are known. There are written procedures that include issuing a number of violation letters, and if the situation is not abated, then court action could be taken, however clarification would be needed from the Mahoning County Prosecutors on how to proceed. The Board continued discussion. The Zoning Inspector spoke with Darren Crivelli, Zoning Inspector of Austintown Township. According to Ms. Cartwright, Austintown has had much success in handling their nuisance properties, so in turn Canfield is structuring some of the procedures after them. The Board discussed in more detail with Mr. Rogers the procedure after letters are sent out and what should happen.

Mr. Governor commented that the Board of Zoning Appeals will have a meeting in June, it is believed to be virtual.

Mr. Paloski questioned 4055 Fairway Drive and if the Cardinal Joint Fire District could begin filing paperwork to condemn the property. Ms. Cartwright stated in a report from Attorney David Comstock, all paperwork has been filed, they are just waiting for the courts to resume in June. Ms. Cartwright will send the report to Mr. Paloski.

Mr. Governor moved to accept the Administrator/Road Superintendent and the Public Works Reports and Zoning Report as presented.

FISCAL OFFICER'S REPORT: Chairman Governor called on the Fiscal Officer Denise M. Joseph, to present the financials. The Fiscal Officer reviewed warrants and electronic payments.

Ms. Cartwright questioned the 15 additional hours for Perry and Associates. The Fiscal Officer stated the Township filed as modified cash, so this includes 6 additional schedules that require filing. The Audit should be completed by June 30, hopefully, next year the Township will file it's financial as regulatory.

Mrs. Joseph thanked Carmen Heasley for her help on modifying 10 super blanket certificates after the Budget meeting, since the Township reduced the amounts of appropriations.

OLD BUSINESS
MOVE TO RESCIND:
RESOLUTION 2020-05-12-72
Warrants & Electronic Payments

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Mr. Governor moved to approve Warrants #13890 through #13904, electronic payments 227 -2020 through 248-2020 for a grand total of \$29,603.44 as general & payroll obligations of the Township. Ms. Cartwright seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

CORRECTED RESOLUTION:

RESOLUTION 2020-05-26-81

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #13890 through #13904, electronic payments 227 -2020 through 248-2020 for a grand total of \$29,774.71 as general & payroll obligations of the Township. Ms. Cartwright seconded the Motion. Discussion: This corrected resolution replaces the resolution from the May 12 meeting which included an incorrect total. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2020-05-26-82

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #13905 through #13925, electronic payments 250-2020 through 285-2020 for a grand total of \$88,181.67 as general & payroll obligations of the Township. Ms. Cartwright seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2020-05-26-83

Reimbursement Agreement with the ABC District

Ms. Cartwright moved to enter into a Reimbursement Agreement with the ABC Water and Stormwater District for the costs associated with all attorney and engineering expenses from the District's inception in 2008 thru 2018. The Township will receive \$25,000 as per the agreement on July 1st of each year. The total reimbursement will be for \$182,713.04. Mr. Governor seconded the Motion. Discussion: The Township received \$25,000 in December of 2019 which will be deducted from the \$182,713.04, therefore the total amount of reimbursement will be \$157,713.04. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2020-05-26-84

Declare Administrator's Workstation

Mr. Governor moved to declare the workstation in the Administrator's office as salvage. This is in part of the ongoing office remodeling project. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2020-05-26-85

2020 Paving Program Advertisement

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Ms. Cartwright moved to approve advertising in *The Vindicator an edition of the Tribune Chronicle's* Legal Notices, for the paving of various streets in the Township, one time at a cost not to exceed \$158.47. The advertisement will also appear on the Township's Website for the duration of the bidding process. The ad will run Monday, June 1, 2020. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2020-05-26-86
Street Sweeping Debris Removal

Mr. Governor moved to approve Craig Susany Inc. to perform all work required to haul the street sweeping debris to the landfill at a cost not to exceed \$3,000.00 Mr. Paloski seconded the Motion. Discussion: The funds will come from the Gas fund and be reimbursed by the ABC District. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2020-05-26-87
Then and Now Purchase Order

Mr. Governor moved to approve Purchase Order 20-2020 to Ohio Edison Co., which is a Then and Now Purchase Order, for a grand total of \$6,612.13. This is the cost to install three colonial post lights for Summer Wind Development. Mr. Paloski seconded the Motion. Discussion: The funds will come from the street lighting district fund. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2020-05-26-88
Purchase Order

Mr. Governor moved to approve Purchase Order 21-2020 to Craig Susany, Inc., to cover the cost of removing street sweeping debris at a cost not to exceed \$3,000. Mr. Paloski seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2020-05-26-89
Purchase Order

Mr. Governor moved to approve Purchase Order 22-2020 to Perry and Associates, CPA's to cover the 2018-2019 audit for a grand total of \$5,700.00. Ms. Cartwright seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustees Comments: The Board decided to cancel and not reschedule the Mahoning County Township Association dinner meeting. There was discussion on the Township reopening procedures for the safety of all employees and the public. A list of procedures has been provided for review and further discussion at the next meeting. It was also decided to keep the park closed to deter gathering in accordance with Governor DeWine's order. It was decided that a special regular meeting was needed to include an executive session.

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Next Meeting Dates: The Board will hold its next virtual special regular meeting on June 2 at 8:00am and the next regular meeting on June 23 at 7:00pm with phone access for the public during the current COVID -19 emergency.

ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 8:12 pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Vice-Chairman

Ms. Marie Izzo Cartwright, Trustee

Mrs. Denise M. Joseph, Fiscal Officer

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