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# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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127

Meeting held on November 24, 2020 at 7:01 P.M.

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Canfield Township Trustees held a virtual regular meeting on Tuesday, November 24, 2020 at 7:01pm. The meeting, via Webex was also made available to the public. The meeting was opened at 7:01pm by Chairman Brian Governor. The legal advertisement for this meeting ran in the *Vindicator*, an edition of the *Tribune Chronicle* on November 20, 2020 as required by the Ohio Sunshine Law.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting [www.canfieldtownship.org](http://www.canfieldtownship.org) or if you prefer to call one of the Trustees or Fiscal Officer, you can find their contact numbers there as well.

### ATTENDANCE ROLL CALL

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers and Assistant Fiscal Officer Carmen Heasley.

**MINUTES:** There were no minutes to approve at this meeting; however, there was discussion about the need to rescind a zoning resolution from the October 27, 2020 meeting.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers informed the Board that work can begin on the handicap ramp and drainage improvement project at the Township Hall provided the Board approves the resolution for the contractor at tonight's meeting. He reiterated that this project is possible through a grant from the Mahoning County Commissioners office and it has been confirmed that these funds can be extended into 2021 for work not complete this year. The Board was reassured that a person will be on-site overseeing this project from CT Consultants, which is part of the work authorization agreement. Expected timeframe one to three weeks; however, the driveway patch and the railing for the ramp will be completed in the spring.

Mr. Rogers reported that he would provide testimony on behalf of the ABC Water and Stormwater District next week to the committee on Senate Agricultural and Natural Resources opposing HB 665.

Mr. Governor moved to accept the Administrator/Road Superintendent and Zoning Reports as presented.

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**FISCAL OFFICER'S REPORT:** The CARES Act Fund spreadsheet was reviewed to ensure all items were ordered and accounted for. The Township may need to utilize some of these Funds for payroll expenses and that will be determined by the December 8 meeting.

The final sub-grant agreements with the Canfield Local School District and the Cardinal Joint Fire District will be signed when the exact amount of remaining CARES Act funds to be distributed is determined.

There was discussion about the Lighting District resolution on the agenda for tonight's meeting. Also, Carmen Heasley clarified how payments are made in arrears and discussion about lighting delays on Legacy Boulevard and the commitment of the developer to add lights to the main entrance. Mr. Rogers will contact Ohio Edison and the developer and will update the Board at the next meeting.

## OLD BUSINESS

### RESCIND

#### RESOLUTION ZONING 2020-10-27-156

##### Zone Change Request

Ms. Cartwright moved to approve under the authority of ORC 519.12 the request of Thomas Cook, Breen O'Malley, and Marlo Tabor, to rezone a portion of parcel (26-064-0-0-008.00-0) of land from a Residential District (R-1) to a Multi-Family Residential District (R-2). The rezoned (0.0164 acres) is located on the back North West corner of parcel (26-064-0-007.00-0) along the West right-of-way of Tippecanoe Road, approximately 2,180' North of the Boardman Canfield Road (State Route 224 - Tippecanoe Road intersection. This is due to encroachment on an abutting parcel (26-064-0-008.00-0). This request was approved by the Mahoning County Planning Commission on July 28, 2020 and was approved by the Canfield Township Zoning Commission on August 13, 2020. The Zoning Commission now asks the Canfield Township Trustees for consideration and action, to approve or deny, this request. Mr. Governor seconded the motion. Discussion: A yes vote will approve A no vote will deny the request. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

#### RESOLUTION ZONING 2020-11-24-167

##### Zone Change Request

Ms. Cartwright moved to approve under the authority of ORC 519.12 the request of Thomas Cook, Breen O'Malley, and Marlo Tabor, to rezone a portion of parcel, #26-064-0-007.00-0, from Single Family Residential District (R-1) to a Multi-Family Residential District (R-2). This request was approved by the Mahoning County Planning Commission on July 28, 2020 and was approved by the Canfield Township Zoning Commission on August 13, 2020. The Zoning Commission now asks the Canfield Township Trustees for consideration and action, to approve or deny, this request. A yes vote will approve. A no vote will deny the request. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## NEW BUSINESS

#### RESOLUTION 2020-11-24-168

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## **Handicap Ramp and Drainage Improvement #2**

Mr. Governor moved to approve the W.E. Downie Company Inc., of Poland, Ohio to supply all materials and perform all necessary work to waterproof the south wall of the Township building and to replace the existing handicap ramp bringing the proposed ramp into ADA compliance at a cost not to exceed \$65,224.00. The funds for this project will come from the general fund, improvement of sites line #1000-760-730-0000 and are part of the agreement with the Mahoning County Commissioners through the Office of Management and Budget, Special Projects Program. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## **RESOLUTION 2020-11-24-169**

### **Reallocation of Funds, Within the General Fund, for the Handicap Ramp and Drainage Improvement Project**

Ms. Cartwright moved to approve the reallocation of funds within the General Fund to cover the Handicap Ramp and Drainage Improvements Project. Line #1000-760-730-0000 (Improvement of Site) needs an additional \$814 to cover the project cost of \$75,814.00. Reallocate \$1,000 from line #1000-930-930-0000 (Contingencies) to #1000-760-730-0000 (Improvement of Site) that will bring the total to \$76,000. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## **RESOLUTION 2020-11-24-170**

### **Canfield Township Street Lighting Tax Assessment for year 2019 - 2020**

After due consideration of the costs incurred to date and the projected future costs of furnishing and maintaining the lights and related costs of the Canfield Township Lighting Districts: NOW THEREFORE; the Canfield Board of Township Trustees do hereby resolve; that the special assessment for tax year 2019 - 2020, in an equal amount general against each parcel in each special lighting district, shall be in aggregate amounts determined by the Fiscal Officer and provided to the Mahoning County Auditor's Office for Special Assessment. Mr. Governor moved to accept the Special Street Lighting Tax Assessments incorporating all street lighting districts, which includes 1252 lots for a total of \$67,277.00 collected in tax year 2021. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## **RESOLUTION 2020-11-24-171**

### **Purchase Orders**

Mr. Governor moved to approve Purchase Orders 33-2020, 34-2020, 41-2020, 42-2020 for a grand total of \$72,974. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## **RESOLUTION 2020-11-24-172**

### **Warrants & Electronic Payments**

Mr. Governor moved to approve Warrants #14164 through #14182, electronic payments #646-2020 through #680-2020 for a grand total of \$56,095.91 as general & payroll obligations of the Township. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

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**Trustee Comments:** Ms. Cartwright informed the Board that this year's annual "Lighting of the Green" hosted by Canfield Rotary will be virtual and requested that the link for this event be placed on the Township website.

**Next Meeting Date(s):** The Board will have a regular meeting on December 8, 2020 at 7:00pm and a budget meeting on December 9, 2020 at 9:00am. These meetings are scheduled to be virtual via WebEx, however, they will be advertised appropriately.

### ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:28pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*