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# RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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101

Meeting held on October 7, 2020 at 8:30 A.M.

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Canfield Township Trustees held a special meeting in the Canfield Township Hall on Wednesday, October 7, 2020. The main purpose of the meeting was to meet with the Public Works Department (PWD) Employees for a workshop. The meeting was opened at 8:30am by Chairman Brian Governor. The legal advertisement for this meeting ran in *The Vindicator an edition of the Tribune Chronicle* on October 3, 2020 as required by the Ohio Sunshine Law.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

## ATTENDANCE ROLL CALL

There was no one present for public presentation. The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator and Road Superintendent Keith Rogers, Assistant Road Foreman Bob Burkett, Shawn Stack, and Brian Schiele.

There was an open format discussion between the Board and the Public Works Department (PWD) employees on various topics that included but not limited to: Comments from PWD, Paving review from this year and a look at next year; Street sweeping Phase 2, ABC Project review/plan 2020/2021, Catch Basin, Curb and Street sweeping programs to start next year, in House projects for 2021, review of new plow truck for 2021, leaf Pick up 2020, PWD list of possible equipment purchases for 2021 and health Insurance opening in October.

Most notable result of discussions: As the Township continues to grow, the Board is considering another building with garages, and a salt dome in the Northeast quadrant of the Township, possibly on the Township Park property. Also, the PWD possible purchases consist of a generator for the upper garage and jackhammer for the backhoe. There was a request to consider re-instituting the in-house catch basin maintenance program on Saturdays.

**Trustee Comments:** The Board agreed to have a special meeting on October 13, 2020 at 5pm to discuss possible expenditures of the CARES Act Funds.

**Next Meeting Date(s):** There will be a Special Meeting on October 13 at 5:00pm. The next regular meeting is scheduled on October 13, 2020 at 7:00pm. The Meetings are scheduled to be at the Township Hall but could be changed to a virtual meeting, however, they will be advertised appropriately.

**ADJOURNMENT**

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With no further business before the Board, Chairman Governor adjourned the meeting at 11:08am.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Vice-Chairman

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Ms. Marie Izzo Cartwright, Trustee

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Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*