

---

# RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

---

99

Meeting held on September 18, 2020 at 8:32 A.M.

---

Canfield Township Trustees held a special meeting in the Canfield Township Hall on Friday, September 18, 2020. The main purpose of the meeting was to discuss the Township budget and pass a resolution accepting the 2020 budget. The meeting was opened at 8:32am by Chairman Brian Governor. The legal advertisement for this meeting ran in *The Vindicator an edition of the Tribune Chronicle* on September 13, 2020 as required by the Ohio Sunshine Law.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

## ATTENDANCE ROLL CALL

There was no one present for public presentation. The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator and Road Superintendent Keith Rogers and Assistant Fiscal Officer Carmen I. Heasley.

The Board discussed several items: how to best spend the CARES Act money provided to the Township, the status of ABC projects for 2020, ABC expenditures for 2021, and street sweeping phase 2. The Board reviewed the appropriations and revenues year to date for the 2020 budget and while year-end numbers will need to be reviewed again, a final 2020 permanent budget was passed. In addition, the Board viewed a webinar on how to legally spend the CARES Act money as presented by the OTA.

## NEW BUSINESS

### RESOLUTION 2020-09-18-140

#### Trick-or-Treat / Halloween Hours

Mr. Governor moved to approve Halloween Trick-or-Treat hours from 5:00pm to 7:00pm, Saturday, October 31, 2020 in conjunction with the City of Canfield. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

### RESOLUTION 2020-09-18-141

#### Within the General Fund Reallocation of Funds

#### To Cover Recording of Final Real Estate Settlement Expenses

Ms. Cartwright moved to approve the reallocation of funds within the General Fund Line #1000-930-930-0000 (Contingencies) to line #1000-110-314-0000 (Tax Collection Fees) for a total of \$4,348.41 to cover tax collection expenses. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

---

# RECORD OF PROCEEDINGS

100

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

---

Meeting held on September 18, 2020 at 8:32 A.M.

---

## RESOLUTION 2020-09-18-142

### Street Sweeper Rental Agreement-Phase 2

Mr. Governor moved to approve entering into a Rental Agreement with the Jack Doheny Companies for the rental of a street sweeper at a cost not to exceed \$2,000. These funds will come from the gasoline fund. This cost-plus labor will be reimbursed from the ABC Water and Stormwater District. Mr. Paloski seconded the motion. Discussion: The PWD will operate the equipment and sweep all the curbed streets not completed during phase 1 in addition to re-sweeping some of the worst streets within the Township. The estimated time for this work is one week and equipment is tentatively reserved for the week of October 19, 2020. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## RESOLUTION 2020-09-18-143

### 2020 Permanent Budget

Mr. Governor moved to approve the 2020 Permanent Budget; Anticipated Total Revenue of \$2,100,170.17 with Total Carry Over Balance of \$4,692,786.98 for a Total Anticipated Revenue of \$6,792,957.15. Total Anticipated Appropriations of \$2,294,471.32. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

**Trustee Comments:** The Board agreed to have a quarterly meeting with the PWD on Wednesday, October 7, 2020 at 8:30am.

**Next Meeting Date(s):** There will be a Special Meeting with the PWD on October 7 at 8:30am. The next regular meeting is scheduled on October 13, 2020 at 7:00pm. The Meetings are scheduled to be at the Township Hall but could be changed to a virtual meeting, however, they will be advertised appropriately.

## ADJOURNMENT

With no further business before the Board, Chairman Governor adjourned the meeting at 2:10pm.

---

Mr. Brian W. Governor, Chairman

---

Mr. Joseph N. Paloski, Vice-Chairman

---

Ms. Marie Izzo Cartwright, Trustee

---

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*