
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on April 27, 2021 at 7:06 P.M.

Canfield Township Trustees held a virtual regular meeting on Tuesday, April 27, 2021, at 7:06pm. The meeting via Webex was also made available to the public. The meeting was opened by Chairman Brian Governor at 7:06pm. The legal advertisement for this meeting ran in *The Vindicator, an edition of the Tribune Chronicle* on April 23, 2021 as required by the Ohio Sunshine Law.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred Trustees and the Fiscal Officer's contact numbers can be found there as well.

ATTENDANCE ROLL CALL

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers.

MINUTES: Chairman Governor moved to approve the following minutes of March 3, 2021 and April 7, 2021. The minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Governor requested an update on one of the trees that fell on a property on Indian Run. Mr. Rogers reported that the homeowner invoiced the Township for \$500 for removal of the tree that fell on their fence and indicated a verbal quote of \$1,500 to repair the fence. Mr. Rogers reminded the Board that the Township's insurance company qualifies the fallen tree as an "act of nature" and the Mahoning County Prosecutor's office stated that the Trustees need to decide whether the Township will reimburse the homeowner, however this would set a precedent. The Board discussed further. Mr. Rogers will get more quotes for the fence.

Mr. Rogers updated the Board on paving the Township Hall driveway and lot stating the surveying crew located the property pins. Reiterating the quote of \$23,750 for paving and repairing the driveway and lot at the Township Hall. The contractor who replaced the handicapped ramp, included paving a 50' by 3' wide stretch of driveway \$3,000 in his bid, however that could be considered non-performed, so the Township could use the \$3,000 towards the larger paving program. The Board was in agreement to have Mr. Rogers get another quote for paving and repairing the driveway. As a previous meeting it was discussed that the Sheriff's substation roof needs repaired/replaced and it has been determined it was replaced in 2006 due to a Green Team Grant, however grants are no longer provided and the roofing company is out of business. Mr. Rogers informed the Board the windows for the first floor of the Township Hall are being delivered and installed on Wednesday,

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April 28; he will be meeting with another contractor to get a quote for the labor to install the wainscoting/beadboard and carpentry work for reinforcing the staircase going upstairs. The cost for the wainscoting/beadboard is still \$19.00 a board with building materials still climbing. He said he could purchase all the materials needed for the carpentry work; wainscoting/beadboard, toe mold, baseboard if instructed by the Board. Ms. Cartwright suggested Mr. Rogers contact the carpet company to be sure of the lead time.

The Board discussed the Ohio Public Works Commission (OPWC) for 2022. The Board would like to get as many Township roads paved as possible. Mr. Rogers will meet with Bob Burkett, Road Superintendent and discuss which roads could be paved and then the Board would schedule a meeting to discuss the budget specifically for paving.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning Reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph reported on streamlining requisitions. She noted that she received the final real estate settlement of \$85,000 on Friday which is not in the Township figures at this time, therefore all expenses need to be backed out from the \$85,000 for the final settlement.

Correspondence/Other: Checks will be at the Township Hall for Board signatures; and Cemetery Deeds require signatures for Margaret L. Stevens lots #553 and #554. Ms. Cartwright suggested updating the cemetery deeds that would include more information, specifically which burial plot with a name assigned.

Mr. Governor moved to accept the Fiscal Officer's Report as presented.

NEW BUSINESS

RESOLUTION 2021-04-27-66

Warrants & Electronic Payments

Mr. Governor moved to authorize the payment of all the Township's outstanding obligations. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Ms. Cartwright emailed the Trustees the Worker's Compensation forms to review and make comments; then with Board approval the forms can be distributed. Mr. Governor is a member of the COVID Task Force and sent the Board information in regards to possibly having a community mask distribution on Saturday, May 15 involving the Township, Canfield Schools and the City of Canfield since these entities might have extra masks. The Board agreed to have this event whether the schools or City participate.

Next Meeting Date(s): The Board will have a special meeting, entering into executive session on May 5, 2021 at 9:00am and regular meetings on May 11 and 25, 2021 at 7:00pm. These meetings are scheduled to be virtual via WebEx, however, they will be advertised appropriately.

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ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 7:57pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Ms. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

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