
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

21

Meeting held on February 23, 2021 at 7:01 P.M.

Canfield Township Trustees held a virtual regular meeting on Tuesday, February 23, 2021, at 7:01pm. The meeting via Webex was also made available to the public. The meeting was opened by Chairman Brian Governor at 7:01pm. The legal advertisement for this meeting ran in *The Vindicator, an edition of the Tribune Chronicle* on February 20, 2021 as required by the Ohio Sunshine Law.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred Trustees and the Fiscal Officer's contact numbers can be found there as well.

ATTENDANCE ROLL CALL

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers and Assistant Fiscal Officer Carmen Heasley.

The Board welcomed Meredith Governor and Nick Cavoulas both seniors at Canfield High School who are seeking a scholarship through the Ohio Township Association and one of the requirements is to attend a Trustee meeting.

MINUTES: Chairman Governor moved to approve the following minutes of January 26, 2021. The minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Governor requested an update on the Hall. Mr. Rogers received the results from the sample that was taken to see if there was asbestos in the hall and there was not. The Board and Mr. Rogers discussed flooring, electrical, heating /cooling system, wainscoting and the overall work that needs to be done. Mr. Rogers received three bids for window replacement; *Window World* was the best low bidder at \$17,773 for 26 triple pane windows installed; also, received a bid on the heating / cooling via a heat pump system at \$24,000. The Board will further discuss at the budget meeting.

Ms. Cartwright requested an update on 6264 Herbert Road and speed limit signs. Mr. Rogers stated that according to the water agreement with the City of Canfield and Youngstown Water, no document can be found stating that a resident has to annex to the City of Canfield for sanitary. Mr. Rogers gave a copy of the agreement to the homeowner.

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There was discussion regarding installing 25 mile per hour speed limit signs on cul-de-sacs throughout the Township by Resolution or if a speed study of the street is needed due to Ohio Revised Code changes. It was decided that Mr. Rogers will work with the County Engineer's and Prosecutor's Offices to determine the correct procedures.

Public Works Report: Mr. Paloski inquired about the roof leak at Fire Station III and any damage it caused. Mr. Rogers responded that it was probably an ice dam or buildup under the shingles and if so, the Township would be responsible for minor insulation and ceiling tile repair since any roof damage wouldn't be covered due to the deductible.

Mr. Governor asked about the progress of the generator for the Public Works Building. Mr. Rogers stated that because of lead time, the generator will be installed sometime in June. Moving forward the site plans and drawings that were submitted by CT Consultants can be reviewed by Mahoning County building department and a building permit can be obtained ahead of time.

The Chairman asked if there were any questions or comments regarding the Zoning Report and it was mentioned that new home starts for this year are ahead of a year ago.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning Reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph is in the process of closing 2020. The Township received its first advance from the Auditor's Office; the amount is lower than the previous year. Mrs. Joseph and Mr. Rogers worked on a grant worksheet listing all grants. The Board thanked Mrs. Joseph for the notes that needed to be completed for closing the previous year.

RESOLUTION 2021-02-23-40

Salt Agreement with Canfield Schools

Ms. Cartwright moved to enter into the following agreement:

WHEREAS ORC 505.101 permits a Township to pass a resolution to enter into a contract, without advertising or bidding, for the purchase or sale of materials, equipment, or supplies from or to any department, agency or political subdivision of the state; and WHEREAS Canfield Township desires to enter into an agreement with the Canfield Local School District for the sale of 66 tons of sodium chloride (hereinafter "rock salt") for the 2020 - 2021 winter season at an agreed cost of \$53.45 per ton. In addition, the School shall pay the Township \$22.47 per truckload for the labor and equipment cost. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-02-23-41

Mahoning County Sheriff's Agreement

Ms. Cartwright moved to approve an updated agreement between the Mahoning County Sheriff's Department and Canfield Township for police services. This is a three-year agreement dated

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January 1, 2021 to December 31, 2023. Payment amounts will be as follows: For the period beginning January 1, 2021 through December 31, 2021, the annual amount of \$300,000.00, payable in equal monthly installments of \$25,000.00 each, in advance, due on the first day of each calendar month; For the period beginning January 1, 2022 through December 31, 2022, the annual amount of \$310,000.08, payable in equal monthly installments of \$25,833.34 each, in advance, due on the first day of each calendar month; and For the period beginning January 1, 2023 through December 31, 2023, the annual amount of \$315,000.00, payable in equal monthly installments of \$26,250.00, in advance, due on the first day of each calendar month. Mr. Governor seconded the Motion. Discussion: We appreciate the working relationship we have with the Sheriff's Department and the service they provide. The Prosecutor's office reviewed the agreement so let the record show that the Board signed the agreement tonight. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-02-23-42

Robert H. Neff Memorial Bike Trail

Mr. Governor moved to enter into an agreement with the Mahoning County Commissioners through the Office of Management and Budget, Special Projects Program to accept a \$99,000.00 grant that will be used for the Robert H. Neff Memorial Bike Trail Project. Ms. Cartwright seconded the motion. Discussion: This grant is a reimbursement, and the Township Administrator will be working with the Fiscal Officer throughout the process. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-02-23-43

2021 Canfield Township Community Park Lawn Maintenance

Mr. Paloski moved to approve the advertisement in *The Vindicator, an edition of the Tribune Chronicle* - legal notices and begin the bidding process for the 2021 Lawn Maintenance for the Canfield Township Community Park. The ad will run on Friday, February 26, and Monday March 01, 2021. Bid packets will be available online at the Township website and at the Township office beginning Friday, February 26 until Monday, March 08, 10:30 a.m. The bid opening will take place on Monday, March 08 at 10:35 a.m. The Board of Trustees shall announce the best low, qualified contractor /contractors bid at the Tuesday, March 09 regular meeting of the Board. Mr. Governor seconded the motion. Discussion: The advertisement in the Vindicator will be abbreviated and direct interested vendors to the Township website for complete details. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-02-23-44

2021 Nuisance Property Contractors

Mr. Governor moved to approve the advertisement in *The Vindicator, an edition of the Tribune Chronicle* - legal notices for the lawn maintenance and/or other related services. Contractors to serve on a pre-established bidder's list to provide; lawn mowing, weed removal and other cleanup as needed for properties located in Canfield Township deemed to be a nuisance as provided by ORC 505.87 and giving authority to the Township to remedy said matters. The ad will run on Friday, February 26, and Monday March 01, 2021. Information packets will be available online at the Township website and at the Township office beginning Friday, February 26 until Monday, March 08, 10:30 a.m. Ms. Cartwright seconded the motion. Discussion: The advertisement in *The Vindicator* will

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be abbreviated and direct interested bidders to visit the Township website for complete details. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-02-23-45

Warrants & Electronic Payments

Mr. Governor moved to authorize the payment of all the Township's outstanding obligations. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: The Board briefly discussed the upcoming Mahoning County Township Association meeting where County road information will be discussed. Each Township was asked to send one Trustee, since it's an in person meeting while the others may attend virtually, Ms. Cartwright will be attending.

Next Meeting Date(s): The Board will have a special regular budget meeting on March 3, 2021 at 6:00pm and a regular meeting on March 9, 2021 at 7:00pm. These meetings are scheduled to be virtual via WebEx, however, they will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 7:59pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Ms. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees