
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on February 9, 2021 at 7:01 P.M.

Canfield Township Trustees held a virtual regular meeting on Tuesday, February 9, 2021, at 7:01pm. The meeting via Webex was also made available to the public. The meeting was opened by Chairman Brian Governor at 7:01pm. The legal advertisement for this meeting ran in *The Vindicator, an edition of the Tribune Chronicle* on February 5, 2021 as required by the Ohio Sunshine Law.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred Trustees and the Fiscal Officer's contact numbers can be found there as well.

ATTENDANCE ROLL CALL

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers.

The Board welcomed Hannah Kelly, a Senior at Canfield High School who is seeking a scholarship through the Ohio Township Association and one of the requirements is to attend a Trustee meeting.

MINUTES: Chairman Governor moved to approve the following minutes of October 21 and December 8, 2020. The minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Governor discussed the possibility of an addition to the Public Works Department building. Mr. Rogers will look into a Grant from the Ohio Public Works Commission in 2021 for 2022; however, the Township will have a larger local share since this is the second project and the Township will not receive as many points. The Board will look at moving the recycle center somewhere else.

Mr. Rogers met with Chris Kogelnik of CT Consultants for a quote on structural inspection of the steps and floor. Received a quote from HZW Environmental Consultants, LLC of \$500 to \$550 for up to 10 samples of asbestos or lead based paint that could possibly be in the hall. The HVAC contractor was onsite reviewing the heating/cooling system and is considering options for the Board's review; also an electrical inspection will be scheduled to check for any wiring that needs to be brought up to code. Mr. Rogers will be meeting with three different window companies for estimates on replacing windows on the second floor of the hall. Mr. Governor thanked Mr. Rogers and Mrs. DeCapua for distributing the first batch of masks to churches, assisted living and nursing facilities, and the school

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district. There are 14,450 masks yet to be distributed to businesses and residents. These masks were purchased with CARES Act funds.

Mr. Paloski requested an update on Pebble Beach. Mr. Rogers stated the Water Pollution Control Loan Fund (WPCLF) for the engineering work was approved by the EPA and funds should be released in a week or two. Hopefully by the end of the week, Mr. Rogers will be able to sign a work authorization allowing the engineering firm to begin the design.

Public Works Report: Mr. Governor mentioned speed limit signs on dead end or cul-de-sac streets in the Township. Mr. Rogers stated after speaking with Mike Stipetich from Mahoning County Engineer's office it is acceptable for one speed limit sign as you enter onto a street. Hannah Kelly also agreed there should only be one speed limit sign per cul-de-sac. According to the Ohio Manual of Uniform Traffic Control Devices it is a very vague area.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works Reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph mentioned the resolution for the new plow truck. Mr. Governor applauded Mrs. Joseph for making sure all the checks and balances for the process of purchasing a truck moved smoothly. Mr. Rogers, along with Mrs. Joseph, are in the process of creating a spreadsheet for grants; and Mrs. Joseph is still in the process of understanding how monies in the ABC Water and Stormwater District are distributed. Ms. Cartwright mentioned a CD from Farmers coming due in March and the permanent budget needs to be approved by March 31. The Board discussed having a budget meeting at the beginning of March.

OLD BUSINESS

RESOLUTION 2021-02-09-34

2022 Plow Truck Purchase

Ms. Cartwright moved to approve the purchase of a 2022 International HV507 4x2 truck chassis through Sourcewell Contract #060920-NVS from International Trucks and Ohio DAS-STS state contract Snow and Ice Truck Package from The Gledhill Road Machinery Co. not to exceed \$150,000. This includes an extended warranty for 60 months/50,000 miles on the chassis and 72 months/150,000 miles on engine/emissions. The funding will come from line 2141-760-740-0000 Machinery, Equipment & Furniture in the Road District Fund. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-02-09-35

2022 Plow Truck Financing

Ms. Cartwright moved to accept Premier Bank's fixed rate of 2% for a five-year term on a \$148,000 Note for the financing of a 2022 International Plow Truck Model HV507-SFA pursuant to ORC 505.262 and authorizing the Fiscal Officer Denise Joseph to secure this tax-exempt qualified vehicle acquisition note. Mr. Governor seconded the motion. Discussion: Trustee Cartwright noted that payments will be made semi-annually and other financial institutions provided their terms for this agreement, but Premier Bank had the most favorable terms. The

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bank will provide all pertinent documents after receiving the Township's paperwork. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2020-02-09-36

Transfer from the General Fund to the Road Fund

Mr. Governor moved to approve transferring from the General Fund appropriation line #1000-910-910-0000 (Transfer Out) a total of \$25,000 to the Road Fund revenue line #2141-931-0000 (Transfer In). Mr. Paloski seconded the motion. Discussion: This transfer is being done at the request of the Fiscal Officer to cover payroll and road expenditures in the Road Fund. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-02-09-37

Cell Phones Declared as Salvage

Mr. Governor moved to declare three (3) Apple iPhone 7 and one (1) Kyocera PTT phones as salvage or outdated equipment with these phones being donated either to charity or the Mahoning County Sheriff's Department's Senior Citizens cell phone program. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-02-09-38

Warrants & Electronic Payments

Mr. Governor moved to authorize the payment of all the Township's outstanding obligations. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: The Board agreed on sending the updated Sheriff's contract to the Mahoning County Sheriff for final review. The Board thanked Hannah Kelly for attending the meeting and wished her well in her future endeavors.

Next Meeting Date(s): The Board will have a special budget meeting on March 3, 2021 at 6:00pm and regular meetings on February 23, March 9 and March 23, 2021 at 7:00pm. These meetings are scheduled to be virtual via WebEx, however, they will be advertised appropriately.

RESOLUTION 2021-02-09-39

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 7:41 pm specifically for G (1) To consider the discipline of a public official(s). Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 8:01pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:02pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

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Ms. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees