
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on January 12, 2021 at 7:28 P.M.

Canfield Township Trustees held a virtual regular meeting on Tuesday, January 12, 2021, at 7:28pm. The meeting, via Webex was also made available to the public. The meeting was opened by Chairman Brian Governor at 7:28pm. The legal advertisement for this meeting ran in the *Vindicator* an edition of the *Tribune Chronicle* on January 8, 2021 as required by the Ohio Sunshine Law.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred Trustees and the Fiscal Officer's contact numbers can be found there as well.

ATTENDANCE ROLL CALL

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers and Assistant Fiscal Officer Carmen Heasley.

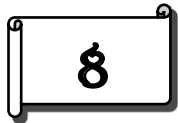
MINUTES: Chairman Governor moved to approve the following minutes of December 9 and 16, 2020. The minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: The Board discussed renewing the Township's electric aggregation program. Two options are available for the residents; (1) a fixed rate of 4.92 cents per kWh, (2) a slightly higher rate of 4.96 cents per kWh which includes a civic grant to the Township of \$11,000 dollars per year for four years. The board verbally agreed to proceed with an agreement that gives the residents the absolute lowest rate in lieu of a slightly higher rate with an annual grant.

Mr. Rogers updated the Board regarding a solicitor in the Township that works for IGS Energy however, he is not a part of the Township's aggregation program. He is trying to get residents to sign up or switch to IGS Energy in turn the residents would pay a higher rate and be out of the Township's aggregation program. The Board agreed to have his permit revoked. Further discussion included incorporating into the aggregation program agreement that IGS solicitors cannot come into the Township to persuade residents to switch from the Township's aggregation program with IGS.

Mr. Rogers updated the Board regarding the on-site Millennial Moments pre-con meeting with Soil and Water and the Mahoning County Engineer's Office. There were two representatives from the

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Engineer's office; the excavator and surveyor along with the developer Mr. Amedia, who received approval to begin construction. Some layout work needs to be done prior to the start of construction Mr. Rogers gave Mr. Amedia a copy of the public private road agreement and asked him to review it with his legal team and respond as soon as possible.

There was some discussion about updating the Hall by painting and removing the paneling to reveal the bead board underneath. Mr. Rogers stated when the PWD removes the paneling he will take photos and send them to the Board for review before moving forward. Mr. Rogers has met and will meet with the painter a second time to discuss all work to be completed. As for remodeling the second floor Mr. Rogers will look into heating and cooling, windows, lighting, integrity of the steps and an elevator.

Mr. Rogers thanked the Mahoning County Commissioners for working on a grant agreement in the amount of \$99,000.00 that would bridge the funding for the Bike Trail project; a one year extension will be given if needed. The Board had further discussion since this project would begin in 2021; also there will be a meeting with CT Consultants regarding the project.

Public Works Report: Mr. Governor recognized the PWD and seasonal plow drivers for being out on Christmas Day and being away from their families, it is very much appreciated.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works Reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph and the Board discussed possibly motioning to authorize payments of all outstanding bills for the Township for the month, and not having a formal resolution. She will continue to require the Trustees to sign off on the payment listing and all checks. All controls would remain the same. Mrs. Joseph can give the Board access to view the reports on the UAN. The Board agreed that changes need to be made to make the process easier. The Board is willing to give this process a chance.

NEW BUSINESS

RESOLUTION 2021-01-12-19

Reappointment to Zoning Commission

Ms. Cartwright moved to reappoint James Dietz to the Zoning Commission for a five-year term beginning January 1, 2021. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-01-12-20

Reappointment to Zoning Board of Appeals

Ms. Cartwright moved to reappoint David Knarr to the Zoning Board of Appeals for a five-year term beginning January 1, 2021. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-01-12-21

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Compensation of a Public Employee

Mr. Paloski moved to increase the Administrative Assistant to the Trustees hourly wage from \$14.75 to \$15.75 per hour effective with the first pay period of January 2021. In addition, vision care will now also be provided. Mr. Governor seconded the motion. Discussion: The Administrative Assistant to the Trustees will be taking on some additional duties that include assisting with accounts payable. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-01-12-22

2021 Blanket Certificates & Purchase Orders

Mr. Governor moved to approve Super Blanket Certificates #1 thru #32, Purchase Orders #1 thru #9 for a grand total of \$ 1,039,603.86. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-01-12-23

Warrants & Electronic Payments

Mr. Governor moved to approve Warrants #14229 through #14236, electronic payments 751-2020 through 757-2020 for a grand total of \$13,080.22 as general & payroll obligations of the Township. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: There was discussion about distribution of purchased masks to the Township community. Mr. Governor asked the Board if they'd approve of him meeting with the PWD to discuss a 5-year growth plan and report back to them, to which they agreed.

Next Meeting Date(s): The Board will have a regular meeting on January 26, 2021 at 7:00pm. This meeting is scheduled to be virtual via WebEx, however, it will be advertised appropriately.

RESOLUTION 2021-01-12-24

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:41 pm specifically for G (1) To consider the discipline of a public official(s) and G (6) to discuss security arrangements of the Township. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at at 9:11pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:12pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Ms. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

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Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees