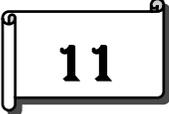

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES



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Meeting held on January 26, 2021 at 7:03 P.M.

Canfield Township Trustees held a virtual regular meeting on Tuesday, January 26, 2021, at 7:03pm. The meeting, via Webex was also made available to the public. The meeting was opened by Chairman Brian Governor at 7:03pm. The legal advertisement for this meeting ran in the *Vindicator*, an edition of the *Tribune Chronicle* on January 22, 2021 as required by the Ohio Sunshine Law.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred Trustees and Fiscal Officer's contact numbers can be found there as well.

ATTENDANCE ROLL CALL

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers and Assistant Fiscal Officer Carmen Heasley.

MINUTES: Chairman Governor moved to approve the following minutes of December 29, 2020 and the reorganization and regular meeting minutes of January 12, 2021. The minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Governor requested an update on the hall remodeling and was concerned if there was any asbestos behind the paneling. Mr. Rogers stated if there is any asbestos it could be in the walls from the blown in insulation that was done years ago when the return ducts were put in upstairs. The Board agreed that testing should be done to see if any asbestos does exist. Mr. Rogers will get some quotes from engineering firms and report back to the Board.

Mr. Paloski received an email and forwarded it to the Board from John Fleming, a concerned resident in the Township, about speeding on Meadowood Drive. Mr. Fleming and other residents would like a 25 mph speed limit sign to be erected. Mr. Rogers stated a resolution to address this has been written for this meeting. Ms. Cartwright recalled discussion to compile a list of streets that need speed limit signs and then to pass one resolution to address the situation.

Mr. Rogers also addressed another concern of Mr. Fleming's. The end of his driveway is broken and he remarked it had gotten worse since the Township paved the road. However, an aerial photo from

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2013 shows the damage was already there and the Township did not pave until 2014, therefore, the Township is not responsible for the repairs. The Board would like Mr. Rogers to contact Mr. Fleming and set up a visit to inspect the driveway and may offer some perspective on what Mr. Fleming can do.

Mr. Rogers remarked about a lot on Route 62 that abuts a lot on Meadowood Drive, East of Mr. Fleming's. In the backyard you can hear water running due to the old farm tile and drains that are collapsing under the ground that existed prior to the development, this is not the Township's responsibility.

Mr. Governor commented on various catch basin repairs that Bob Burkett, Assistant Public Works Maintenance Foreman, suggested could possibly be done in-house or outsourced to the ABC Water and Stormwater District for 2021. Mr. Rogers will get estimates on some of the catch basins. The Board briefly discussed, before moving forward with any Township projects, it is important to know the actual revenues collected for the first half and the carryover balance for Canfield Township in the ABC Water and Stormwater District fund.

Public Works Report: Mr. Governor mentioned the meeting he attended at the PWD with Bob Burkett, Shawn Stack and Mr. Rogers discussing possible future expansion of public works.

Mr. Paloski questioned the Perigee invoice the Township received totaling over \$700. Mr. Rogers stated the first call out was for a bad sim card and the second callout was a bad processor. The phone system is no longer supported by Samsung since they are no longer making phones.

ZONING REPORT: Mr. Governor mentioned that the owner of 6264 Herbert Road and the property next door is requesting sanitary service and a representative of the City of Canfield stated that the properties would need to be annexed to the City. Mr. Rogers stated there has to be an agreement stating when the waterline was run from the north on Route 46 through Township property at which time the residents had an opportunity to tie into the City's water without annexation, however annexation is not required for sanitary service Mr. Rogers will try and locate more information.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning Reports as presented.

FISCAL OFFICER REPORT: Mr. Governor discussed purchase requisitions and when they are used. Ms. Cartwright stated according to Township spending limits if under \$1,000 no purchase requisition is necessary; \$1,001 to \$5,000 a purchase requisition is necessary. All of these require super blanket purchase orders. The Board discussed possible setup of the form.

The Board approved the Fiscal Officer to move forward with financing on a new plow truck.

OLD BUSINESS
RESOLUTION 2021-01-26-25
Electric Aggregation First Amendment

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Meeting held on January 26, 2021 at 7:03 P.M.

Mr. Governor moved to accept the First Amendment to the master agreement to provide services to an aggregated group between Township of Canfield, Ohio, and Energy Harbor LLC. The Renewal term begins May 2021 meter readings through May 2025 meter reading dates. The renewal price will be \$0.0492/kWh (kilowatt-hour). Ms. Cartwright seconded the motion. Discussion: The agreement will be signed by the Township Administrator. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2021-01-26-26

Declare Air Monitor as Salvage

Mr. Governor moved to declare the air monitor used for confined space entry, model number G450-11410 as salvage. Mr. Paloski seconded the motion. Discussion: This unit has been replaced due to issues with the calibration system within the unit, constantly needing to be recalibrated after each use/project. The unit must be sent out to have this work done and once shut off, the calibration for the oxygen reading would not read accurately making a confined space entry dangerous for the employees. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-01-26-27

Generator for the Public Works Department

Ms. Cartwright moved to approve the purchase of a Generac product #7225 standby generator for the Public Works Department at a cost not to exceed \$10,000.00 The funding for this will come from line item # 2141-760-740-0000 and will be allocated as follows: the generator itself and installation will be purchased from Professional Engine Systems at a quoted cost of \$5,247.00, the materials and labor for the electrical connection by Rafoth Electric at a quoted cost of \$1,800.00, the materials and labor to install a natural gas line by Komar Anchor Plumbing at a quoted cost of \$600.00 and the materials and labor required to create the engineered drawings required for the building permit from the Mahoning County Building Department by CT Consultants at a cost of approximately \$1,500.00. Plus, concrete and any miscellaneous expenses. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-01-26-28

Purchase Order

Mr. Governor moved to approve Super Blanket Certificate #33-2021 in the amount of \$10,000 for the purchase of a generator at the Public Works Department on Messerly Road. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-01-26-29

Increase to 2021 Temp Budget

Mr. Governor moved to increase the temporary appropriation for line 2272-190-590-0000 Other - Other Expenses by \$3,646.37 in the Coronavirus Relief Fund and increase line 1000-760-790-0000 Other - Capital Outlay by \$25,000 in the General Fund. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION ZONING 2021-01-26-30

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Speed Limit Sign Request

Mr. Paloski moved to approve under the authority of ORC Section 4511.21 (k)(2), setting a 25 mile per hour speed limit in the following platted subdivision within Canfield Township: Meadowood Drive. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-01-26-31

Payment Procedure Change

Mr. Governor moved effective January 26, 2021 the Board of Trustees will authorize the payment of all outstanding Township obligations without exact amounts and warrant numbers at each meeting. This allows the fiscal officer the flexibility to pay as needed but must be in accordance with the approved budget. Ms. Cartwright seconded the motion. Discussion: The Trustees will still receive payment listings, all necessary reports and will sign all warrants. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-01-26-32

Warrants & Electronic Payments

Ms. Cartwright moved to authorize payment for all outstanding obligations of the Township. Mr., Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: There was discussion and agreement to start distributing the masks purchased using CARES Act funds throughout the Township's business community. The distribution will start with those that have the largest concentration of people such as nursing homes, churches, schools, and hotels. A label will identify each box as coming from Canfield Township.

Next Meeting Date(s): The Board will have a regular meeting on February 9, 2021 at 7:00pm. This meeting is scheduled to be virtual via WebEx, however, it will be advertised appropriately.

RESOLUTION 2021-01-26-33

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:04 pm specifically for G (1) To consider the discipline of a public official(s) and G (6) to discuss security arrangements of the Township. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at at 8:25 pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:27pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

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Meeting held on January 26, 2021 at 7:03 P.M.

Ms. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by: Cindy Williams
Administrative Assistant to the Board of Trustees

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MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on January 26, 2021 at 7:03 P.M.
