
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES



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Meeting held on March 9, 2021 at 7:01 P.M.

Canfield Township Trustees held a virtual regular meeting on Tuesday, March 9, 2021, at 7:01pm. The meeting via Webex was also made available to the public. The meeting was opened by Chairman Brian Governor at 7:01pm. The legal advertisement for this meeting ran in *The Vindicator, an edition of the Tribune Chronicle* on March 5, 2021 as required by the Ohio Sunshine Law.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred Trustees and the Fiscal Officer's contact numbers can be found there as well.

ATTENDANCE ROLL CALL

The Chairman requested that Denise M. Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Ms. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers and Assistant Fiscal Officer Carmen Heasley.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Paloski asked for an update on the possibility of doing a speed study and purchasing speed limit signs. The Board discussed further and determined a Township wide speed study on dead end roads is not feasible and the Township will not purchase any signs at this time. Ms. Cartwright suggested that Mr. Rogers contact the Mahoning County Prosecutor's office to find out if the Township can remove signs already in the ground on certain roads. Mr. Governor stated by the next meeting this should be concluded.

Ms. Cartwright mentioned the four new toters that were delivered by Allison Brothers replacing the dumpster; also, the cost spreadsheet for the upstairs/downstairs renovation will be completed in the future when Mr. Rogers has all the quotes.

Mr. Governor stated Zoning's new laptop computer and monitors are in and will be set-up. The old server has a program on it called Zone Pro that is not used but has older zoning information, therefore Ralph Williams, of IBS Solutions, will relocate it to the UAN server so that equipment can be declared as salvage.

Ms. Cartwright and Mr. Rogers updated the ABC Water and Stormwater District spreadsheet showing a carryover balance of \$245,251.78. The Board discussed projects that ABC would pay including the \$412,100 Pebble Beach construction loan to be paid over 20 years; the \$99,300 Indian Run

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Watershed loan payable over five years and the \$110,000 for catch basin, curb repair, culvert replacement and general projects this year in the Township. Mrs. Joseph questioned about the aerial fly over. Mr. Rogers stated the aerial fly over is part of the Indian Run watershed study so a portion of that money will come from the engineering.

Public Works Report: The Board discussed whether or not to purchase an additional 10% of rock salt as provided for in the contract and concluded as they had during the budget meeting that they should make the purchase since it was a good price.

This year's street sweeping was discussed and it was reported that it will begin the last week of April and be completed in about a week. The cost of the project will be reimbursed by the ABC Water and Stormwater District.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning Reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph and Ms. Heasley reviewed the 2021 Permanent Budget for accuracy. Mrs. Joseph mentioned a CD coming due in early March and discussed the possibility of moving the money to receive the best interest rate. Additionally she informed the Board that OTARMA insurance renewal is in the process.

Ms. Cartwright commented that she had spoken with Marissa at the Ohio Township Association regarding the next round of COVID funds which may be used for revenue replacement including gas and lodging taxes, however she didn't have any information on the amount. Marissa also stated that they weren't sure if the State would be distributing funds as previously or if it would come from the US Treasury.

Mr. Governor moved to accept the Fiscal Officer's Report as presented.

OLD BUSINESS

RESOLUTION 2021-03-09-46

2021 Permanent Budget

Ms. Cartwright moved to approve the 2021 Permanent Budget; Anticipated Total Revenue of \$2,431,397.72 with Total Carry Over Balance of \$5,232,325.08 for a Total Anticipated Revenue of \$7,710,852.37 and total Anticipated Appropriations of \$2,736,356.28. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-03-09-47

Township Hall Renovations

Mr. Governor moved to approve the Township Administrator to accept bids and oversee the renovation work on the public meeting area of Township Hall. This includes but not limited to new flooring and baseboard, new windows, painting, and carpentry work for the stairs going upstairs at a cost not to exceed \$20,000. The funds will come from general fund line # 1000-120-323-0000 repairs and maintenance. Ms. Cartwright seconded the motion. Discussion: The

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Township Administrator will be responsible for completing purchase requisitions per contractor for Trustee signatures. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-03-09-48

Equipment Purchase

Mr. Paloski moved to approve the purchase of a FRD Kent F6 hydraulic breaker and a FRD Kent hp6511 18" vibratory plate compactor, both with switch hitch mounting brackets, bushings, and hoses from the Southeastern Equipment Company of North Canton, Ohio at a cost not to exceed \$20,000. The funds will come from the Public Works Department fund line #2141-760-740-0000 machinery, equipment & furniture. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

NEW BUSINESS

RESOLUTION 2021-03-09-49

Township's Community Park Fertilization Contract

Mr. Paloski moved to accept the best low qualified bid for the fertilization maintenance from Cross Brothers for \$1475.00 per treatment for the Township Community Park located on the south side of Herbert Road for the year 2021. The Fertilization contract reads three applications for common areas plus two applications of all athletic fields for a total not to exceed \$4425.00. The funds will come from the General Fund line #1000-610-360-0000 Park Contract Services. Mr. Governor seconded the motion. Discussion: The Canfield Soccer Club as per our contract, will fertilize all athletic fields (3) times this season. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-03-09-50

Township's Community Park Lawn Maintenance Contract

Ms. Cartwright moved to accept the best low qualified bid for the Township Community Park lawn mowing maintenance from Easton Lawn Service for the area included in the bid package noted as area #1 located on the south side of Herbert Road at a cost of \$199.00 per cut. This work will consist of 25 cuts at a cost not to exceed \$4,975.00. The funds will come from the General Fund #1000-610-360-0000 Park Contract Services. Mr. Governor seconded the motion. Discussion: The Township Administrator will direct the contractor to non-perform the mowing service in the event of dry season if needed. Plus, the Board reiterated the need to discuss park trimming with vendor. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-03-09-51

Purchase Orders

Mr. Governor moved to approve Purchase Orders 11-2021 for a grand total of \$20,000.00. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-03-09-52

Warrants & Electronic Payments

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Mr. Governor moved to authorize the payment of all the Township's outstanding obligations. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: As a member of the Mahoning County Township Association's (MCTA) Road Research/Evaluation Ad Hoc Committee Ms. Cartwright reviewed their suggestion of proposing a quarter percent sales tax to be placed on the November ballot. The sales tax would generate approximately \$8 million annually that would be split 50/50 between the County Engineer and the 14 Townships. The formula for determining how much each Township would receive would be based on total Township road mileage. The Committee felt this is the best way to go since about 36% of the sales tax paid annually comes from individuals outside of the County. It also considered Mr. Paloski's suggestion of a \$5 license plate fee, however that would only generate about \$1.3 or \$1.9 million annually. Before presenting this to the County Commissioners the MCTA would like the support of the Townships. The Board shared several comments; Mr. Paloski will support this plan but still feels the \$5 license plate fee may be a better solution. Mr. Governor supports the plan mainly because of the guarantee to each Township and the voters will have the opportunity to vote the issue up or down. All Trustees were sensitive to the timing of the plan and agree this may be tough to convince the voters.

Next Meeting Date(s): The Board will have a regular meeting on March 23, 2021 at 7:00pm. This meeting is scheduled to be virtual via WebEx, however, it will be advertised appropriately.

RESOLUTION 2021-03-09-53

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:09 pm specifically for G (1) To consider the discipline of a public official(s). Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 8:23pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:27pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Ms. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees