
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

113

Meeting held on October 26, 2021 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, October 26, 2021, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred Trustees and the Fiscal Officers contact numbers can be found there as well.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers and J.T. Whitehouse, reporter for the *Vindicator*, an edition of the *Tribune Chronicle*.

MINUTES: Chairman Governor moved to approve the following regular minutes of September 14 and October 12, 2021; the special budget meeting minutes of October 22, 2021 and the executive session meeting minutes of September 29, 2021. The minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mrs. Cartwright inquired as to the start date for this year's paving program. Mr. Rogers stated the start date is next Wednesday, November 3 for the milling process and as long as the ground temperature is 32 degrees the paving can be completed.

Mr. Rogers gave a summary on the bike trail project concerning the November 1 deadline. The donated land will create a landlocked parcel which violates the Conveyance Standards of Mahoning County. Due to this conveyance issue, Mr. Rogers will have a discussion with the new property owner for the next step of this project.

Mr. Rogers updated the Board on the Pebble Beach Project which was turned over to the ABC Water and Stormwater District; all documentation was sent to the Ohio EPA for their review, it is on their agenda for December 9 for the final decision and the project will start January 2, 2022.

Public Works Report: Mrs. Cartwright asked about the storm sewer collector line in the Fox Den development. Mr. Rogers stated the Public Works Department attempted to sewer jet the pipe however it was crushed, resulting in its replacement. The developer installed the incorrect pipe which failed and could result in future issues throughout the development.

ZONING REPORT: Mr. Governor commented that Zoning Inspector, Mrs. DeCapua would be advertising for the open positions on the Zoning Commission and Zoning Board of Appeals; and if

RECORD OF PROCEEDINGS

114

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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possible, to have resignation letters or letters of intent to continue on the Board before Thanksgiving. A requisition will be completed for advertising. The Board agreed at the suggestion of Mr. Paloski to include advertising for the resident representative on the Cardinal Joint Fire District Board whose term is also up.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning Reports as presented.

Discussion: The Board questioned what progress had been made at the property on Messerly Road. Mr. Rogers stated that some exterior work is being done and the roof is supposedly under contract to be replaced, however there hasn't been an interior inspection. Mrs. Cartwright stated there is a legal binding agreement and the Board needs to know what deadlines have or have not been met. Mr. Rogers will speak with the Zoning Inspector and an email will be sent to the Board with an updated timeline.

FISCAL OFFICER REPORT: The second half financial settlement of \$42,414.87 was received today and will be posted appropriately. Additionally she stated that the fire insurance proceeds for the Catawba property were returned to the owner.

Regarding the new gasoline credit cards; they have been received and can be used at any gas station by the Public Works employees. The cards are pre-taxed at the pump and there is a rewards program for purchases; the old cards will be closed out.

The Fiscal Officer stated that a resolution to renew a CD at Premier Bank needs to be completed, however the new rate has to be confirmed first. Additionally she asked the Board to consider receiving the previous month end reports at the first meeting of the next month and the second meeting of the month they would receive just the payment listing. The Board agreed to do so.

Mrs. Cartwright mentioned the appropriations account 1000-610-730-0000 Improvement of Sites and the 1000-760-790-0000 Capital Outlay account should be discussed at the upcoming budget meeting on October 29.

Mr. Governor moved to accept the Fiscal Officer Report as presented.

Discussion: Mr. Governor informed the Board that the Soccer Club completed their season, and the park can be closed. Mr. Rogers stated he will complete the Billing Freeze Request Form from the City of Canfield for suspension of water service at the park as soon as he receives the go ahead from the Public Works Department.

The Board discussed whether to have a second public hearing on the proposed zone change requested by Universal Development for property on North Palmyra Road. According to the Mahoning County Prosecutor's office, the applicant cannot present any additional information to questions that were asked by the Trustees during the first hearing however, no new topics can be brought before the Board, the Developer has to address what was presented at the first hearing.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

115

Meeting held on October 26, 2021 at 7:01 P.M.

Mrs. Cartwright entered a motion to hold another Public Hearing for Universal Development on a date to be determined by the Zoning Inspector in communication with the Developer, Ron Anderson. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-10-26-113

Land Donation for the Robert & Maxine Neff Memorial Bike Trail

Mrs. Cartwright moved to accept the donation of 1.4731 acres of land from the Neff Land Development Company for the future development of The Robert & Maxine Neff Memorial Bike Trail. The Motion was seconded by Mr. Governor. Discussion: The Robert & Maxine Neff Memorial Bike Trail will connect the Township Park to the Mill Creek Metroparks Bike trail, creating a convenient resting location that is 2 miles from both the Metroparks Trailhead and the Kirk Road Trailhead. Funding sources for this project were attained from the Clean Ohio Trails Fund, the Transportation Alternatives Program and the Mahoning County Commissioners totaling \$496,980. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-10-26-114

Public Nuisance Properties

Mrs. Cartwright moved to approve the following:

WHEREAS: The Board of Trustees of Canfield Township has determined that the following properties constitute a public nuisance pursuant to Ohio Revised Code 505.87:

Vacant Lot (corner of Summit Dr. & Boardman-Canfield Rd.)

Parcel No. 26-055-0-007.14-0

High Grass

4816 Messerly Rd.

Parcel No. 26-042-0-015.00-0

High Grass

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Canfield Township that the above referenced properties constitute public nuisances, and the property owners are hereby **ORDERED** to abate, control, or remove said nuisances. If said nuisances are not abated, controlled, or removal is not made within **SEVEN (7) DAYS** from the below date of adoption, the **BOARD OF TRUSTEES** will provide for the abatement, control, or removal, and any expenses incurred (\$500 minimum) by the Board of Trustees in performing that task will be entered upon the tax duplicate and will be a lien upon the land from the date of entry. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2021-10-26-115

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations.

Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

116

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on October 26, 2021 at 7:01 P.M.

Trustee Comments: Mr. Governor mentioned the Millennial Moments JEDD Board meeting is scheduled for October 27 at 9:00am in City Council Chambers and The American Legion is having a flagpole dedication ceremony on “the Green” November 12 at 11:30am.

Mrs. Cartwright mentioned Canfield Rotary is hosting the annual “Lighting of the Green” which is scheduled for Friday, December 3, 2021. Santa will be at Township Hall and refreshments will be at *Piccadilly Parlor*.

Mrs. Cartwright will review the Cardinal Joint Fire district lease proposed language sent by Mr. Governor.

Mr. Paloski mentioned the Cardinal Joint Fire District hired 2 full-time and 3 part-time firefighters.

Next Meeting Date(s): The Board will have a special budget meeting on October 29, 2021 at 8:00am and regular meetings on November 9 and 23, 2021 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

RESOLUTION 2021-10-26-116

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:19 pm specifically for exception: G (1) To consider the compensation of a public employee(s); G (4) Preparing for conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Ms. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 9:47pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:48pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees