
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on January 18, 2022 at 6:16 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, January 18, at 6:16pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

Chairman Governor stated that public presentation was suspended for this meeting. Any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred Trustees and the Fiscal Officer contact numbers can be found there as well.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers.

MINUTES: Chairman Governor moved to approve the following minutes of the public hearing December 13, regular meetings of December 14, 28; and special meeting of December 28, 2021. The minutes with suggested changes were incorporated and accepted.

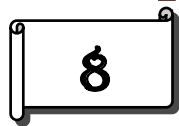
ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers commended the Public Works Department for the great job they did during the snow event; the Board concurred.

Mrs. Cartwright reminded the Board about preparing a letter from the Board to the new property owner regarding the bike trail spur. Mr. Rogers will draft a letter and Mrs. Cartwright will review; she will then forward it to the Board.

Mr. Paloski asked about the thank you letter to Cheryl Soyka. Mr. Rogers stated it has been prepared, and shared with Mrs. Cartwright for review; she will discuss this with Cindy Williams.

Mr. Rogers asked the Board, if instructed, he would fill out the application requesting a noise wall for Mercedes Place. The application would be to ODOT/Turnpike. The Turnpike would determine where it would go. Mrs. Cartwright requested that he research what areas of the Township would be impacted by the noise if the wall was constructed. Mr. Rogers will contact the Turnpike to inquire what type of wall could possibly installed in that area; and with a deflection in the noise and/or would it impact another area of the Township. The Board directed Mr. Rogers to get quotes for remodeling the upstairs; heating/cooling, windows, carpet, paint since this project was budgeted for 2022.

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Public Works Report: No discussion.

ZONING REPORT: Mr. Governor and the Board discussed the Zoning Commission and Zoning Board of Appeals appointments. Mrs. Joseph stated the Board members would be considered employees of the Township; receive W-2's and be paid at the end of the year. According to ORC the term of one member of the Zoning Commission and Board should expire every year, however currently that isn't so for the Township, therefore the Trustees will take the opportunity to do so with this set of appointments. Mrs. Cartwright stated this was probably due to appointees not fulfilling the terms of the individuals they were replacing, instead they were appointed to five-year terms.

Mrs. Cartwright suggested the Board begin conversation on the houses the Township is looking to have torn down and the funding for this endeavor. Mr. Rogers stated the Township could apply for a Community Development Block Grant (CBDG) or possible funding from the Mahoning County Commissioners. Funding would be used for the house on Fairway.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning Reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph stated that super blanket purchase orders were opened for 2022 which may be used for many line items to pay vendors. Mr. Governor stated this gives flexibility within a fund. Mrs. Cartwright inquired on adjustments on the purchase orders. Mrs. Joseph stated all purchase orders can be adjusted or closed; no monies can be added; also, monies need to be transferred from the General Fund to the Road Fund.

Mrs. Joseph stated a CD at Premier Bank had matured and discussion followed regarding the use of the funds, the need for the Trustees to sign the necessary paperwork and that the monies would be deposited into Farmers National Bank.

Mr. Governor stated that the new 1-ton truck payment to Allstate Ford is required and the Board discussed paying for it in cash, however Mrs. Cartwright voiced concerns of being \$900,000 plus over budget. The Board decided to discuss the matter further at a budget meeting on January 25, 6:00pm, before the Trustee's regular meeting.

Mrs. Joseph updated the Credit Card policy to reflect Keith Rogers spending limit of \$5,000.

Correspondence/Other: Six sets of Cemetery Deeds required the Trustees' signatures; Elaine Turose lot #530, Timothy Turose lot #531, Veronica Boszé lot #643, Robert Anthony Boszé lot #644, Shereé Boszé lot #697, and Dean R. Boszé lot #698.

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Mr. Governor moved to accept the Fiscal Officer's Report as presented.

Discussion: Mr. Governor stated the agreement between Canfield Township and the International Brotherhood of Teamsters Local 377 effective January 1, 2022 through December 31, 2024 is being signed this evening.

The Board discussed the Township's mailbox policy since a resident's mailbox structure (brick) was struck by the plow truck backing-up during the last snow event. The Board will take action at a future Trustee meeting, when the mailbox damage can be assessed further, however the homeowner will be notified by letter and email that the Township will pay for the damage. The Township pays \$25 for mailboxes.

Mr. Governor mentioned advertising for a full-time Public Works Department Maintenance Worker on *indeed* at a cost not to exceed \$500. A requisition will be completed. This job will also be posted on the Township's website.

Mr. Governor mentioned the email he received and forwarded to the Board from the Cardinal Joint Fire District Fire Chief regarding the new Fireworks Law. Mrs. Cartwright stated before the Township sets any policies by resolution, the Board should talk with the Fire Chief regarding what he is recommending from a safety standpoint.

Mr. Governor stated with the recent changes to the Union Contract, the Anthem Life Insurance policy will be cancelled.

NEW BUSINESS/MOTIONS AND RESOLUTIONS

RESOLUTION 2022-01-18-18

2022 Blanket Certificate Purchase Orders

Mr. Paloski moved to approve super blanket certificates #1 through #62 for a total of \$3,472,062.14. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2022-01-18-19

Transfer from the General Fund to the Road Fund

Mr. Paloski moved to approve transferring from the General Fund appropriation line #1000-910-910-0000 (Transfer Out) a total of \$200,000 to the Road Fund revenue line #2141-931-0000 (Transfer In). Mr. Governor seconded the motion. Discussion: This transfer is being done at the request of the Fiscal Officer to expenditures in the Road Fund. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, no. Motion carried 2 to 1.

RESOLUTION 2022-01-18-20

Appointments to Zoning Commission

Mr. Governor moved to reappoint Andrew Resnick to a two-year term beginning January 18, 2022 and ending December 31, 2023, and Jon Ulicney to a five-year term beginning January 18, 2022, and ending December 31, 2026 to the Zoning Commission Board and Veronica Smith to assume the term

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left vacant by Charlotte Rogers for a one -year term beginning January 18, 2022 and ending December 31, 2022. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2022-01-18-21

Appointments to Zoning Board of Appeals

Mr. Governor moved to appoint Beth Levine to a two-year term beginning January 18, 2022 and ending December 31, 2023, and Bob Yosay to a five-year term beginning January 18, 2022 and ending December 31, 2026 to the Zoning Board of Appeals and Don Schenker to serve as an alternate for a two-year term beginning January 18, 2022 and ending December 31, 2023. Beth Levine will move from the alternate position to assume the term left vacant by Cindy Williams. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, abstain; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

RESOLUTION 2022-01-18-22

Appointment of a Township Resident to Cardinal Joint Fire District Board

Mrs. Cartwright moved to appoint township resident Nikunj Patel as the resident representative to the Cardinal Joint Fire District Board of Trustees for a two-year term. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2022-01-18-23

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

RESOLUTION 2022-01-18-24

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:36 pm specifically for exception: G (1) To consider the compensation of a public employee(s). Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 9:53pm.

Trustee Comments: Mrs. Cartwright stated that the Canfield Community JEDD Board meeting had been delayed.

Next Meeting Date(s): The Board will have regular meetings on January 25, 2022 at 6:00pm and February 8, 22 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

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ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:54pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

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