
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

75

Meeting held on July 12, 2022 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, July 12, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers and Zoning Inspector Traci DeCapua.

PUBLIC PRESENTATION

The Board recognized Brian Patton of Patton Excavating. Mr. Patton and the veterans of the Township group are donating to Dean Hill Cemetery a flag/pole installation and solar lighting at no cost to the Township. The Township's Public Works Department will supervise the work. The Board expressed their appreciation.

The Board recognized John Zechentbauer, Mahoning County Career & Technical Center (MCTCC) Superintendent. Mr. Zechentbauer discussed school safety and possibly adding another School Resource Officer (SRO). He asked that the Board consider defraying some of the cost for the SRO. The Board will have further discussion.

The Board recognized John Ratliff of 6106 Southern Hills Court. He expressed his concern about the property located at 4055 Fairway Drive. Traci DeCapua, Zoning Inspector explained the process the Township went through to get this property declared uninhabitable and eventually demolished; which will happen within the next 30 days.

MINUTES: No minutes to approve at this time.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: The Board discussed vacation carryover time for non-union employees and decided to allow the Township Administrator/Road Superintendent to carryover 48 hours into 2022. Mr. Rogers will draft a letter requesting the carryover time.

The Board discussed the Road right-of-way application that was received by Developer Ron Anderson. Mr. Rogers stated after speaking with the attorneys, the permit applications should be done for each utility; one for sanitary since this is turned over to the Mahoning County Sanitary

RECORD OF PROCEEDINGS

76

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on July 12, 2022 at 7:01 P.M.

Engineer's for maintenance; and the second permit for water would be serviced by the City of Canfield. The Board directed Mr. Rogers to proceed with two separate permits.

Mr. Rogers created a spreadsheet to show the Board the costs for: paving of the Covington Cove development and Dean Hill Cemetery would be \$751,867 with the current asphalt price of \$400 a ton and the new quote from the Engineer's for Briarwood Court Road Improvement Project would be \$379,850 (curb replacement, paving and concrete driveways). The Board will schedule a special regular meeting for Thursday, August 4 at 8:30 am to discuss these projects and Ohio Public Works Commission for 2023.

Mr. Governor asked Mr. Rogers about installing OSB Board in the garage portion of the Township Park building. Mr. Rogers stated he has a verbal quote for \$1,250 but was waiting in hope that the prices would decline.

Public Works Department Report: No discussion or comments.

ZONING REPORT: Mrs. DeCapua briefly recapped her zoning report. Plaza Azteca has a stop work order by the Township and the County due to no building permit being pulled; there are no meetings scheduled in July for the Board of Zoning Appeals; and the Summit Plaza had a second cut by Cross Brothers.

The Zoning Commission has recommended the ZONE CO., to update the Zoning Regulation Book and the cost is included in the current budget. The Board had further discussion with Mrs. DeCapua on many other updates and projects.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: All the reports are printed for June and ready for signatures; and the audit is complete.

The Township Records Commission is comprised of the Chairman of the Board and the Fiscal Officer, so Mr. Governor and Mrs. Joseph has scheduled a meeting at 6:30pm prior to the Trustees regular scheduled meeting on Tuesday, August 9.

Mr. Governor moved to accept the Fiscal Officer report as presented.

Discussion: Mr. Governor agreed with the Board to forward the Cardinal Joint Fire District lease agreement to the Mahoning County Prosecutor's office which in turn will send it to the Fire District's legal counsel.

Mr. Governor stated the Board has an ARPA Allocation motion and resolution for tonight's meeting.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

77

Meeting held on July 12, 2022 at 7:01 P.M.

New Business / Motions/ Resolutions:

MOTION 2022-48

Carryover Vacation Days

Mr. Governor moved to allow Mr. Rogers to carryover 3 vacation days from 2021 to 2022 pending a signed request letter. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-49

Full-Time Public Works Maintenance Worker

Mrs. Cartwright moved to offer the position of Full-Time Public Works Maintenance Worker to Lee Bowman, in accordance with the terms and pay scale of the agreement between Canfield Township and the International Brotherhood of Teamsters Local 377 dated January 1, 2022. The start date will be July 18, 2022 and based on the results of the required drug test and background check. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-50

CDL Reimbursement Repayment Agreement

Mr. Governor moved for Canfield Township to enter into a CDL reimbursement repayment agreement with the International Brotherhood of Teamsters Local 377. This agreement will be made part of the current Union Contract. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-51

Michel Tubbs Resignation

Mr. Paloski moved to accept the resignation of Michel Tubbs from the position of Seasonal Snow-Plow Driver effective July 5, 2022. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-52

ABC Water and Stormwater District Request for Reimbursement

Mrs. Cartwright moved to request reimbursement from the ABC Water and Stormwater District to Canfield Township for all costs associated with the 2022 Stormwater Conference that the Township Administrator, Keith Rogers attended in May 2022 for continuing education at a cost of \$734.65. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-53

Nuisance Property: Boardman-Canfield Road and Mercedes Place

Mrs. Cartwright moved to adopt Resolution #2022-07-12-41 Declare Nuisance Properties: 4373 Boardman-Canfield Road, 3840 Mercedes Place and 3860 Mercedes Place, as a Public Nuisance under Ohio Revised Code 505.87 and order the required maintenance of said properties with all costs associated with the maintenance to be submitted to the Mahoning County Auditor's Office and place

RECORD OF PROCEEDINGS

78

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on July 12, 2022 at 7:01 P.M.

a lien on the properties. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-54

Flagpole Donation for Dean Hill Cemetery

Mr. Paloski moved to accept the donation of a flag and flagpole to be located at Dean Hill Cemetery from Canfield resident Brian Patton and the veterans of the Township group. The group will install the flagpole with supervision from the Township's public works department. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-55

Appropriate Funds in the Cemetery Fund

Mr. Paloski moved to appropriate \$1,625 for salaries, OPERS and Medicare in the Cemetery Fund retroactive to July 5, 2022. \$1,000 to account 2041-410-190-0000 Other-Salaries, \$400 to account 2041-410-211-0000 Ohio Public Employees Retirement System, \$225 to account 2041-410-213-0000 Medicare. This is needed to cover payroll expenses for work done in Dean Hill Cemetery by employees. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-56

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-57

Community Agreement/Mahoning County Commissioners

Mrs. Cartwright moved to accept the Community Agreement between the Mahoning County Commissioners and Canfield Township. This is a reimbursable grant in the amount of \$30,000.00 to be used for the demolition of the house and swimming pool located at 4055 Fairway Drive, Canfield, Ohio. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-58

Order to Abate - 4055 Fairway Drive

Mrs. Cartwright moved the Board of Trustees to approve the Order for Abatement for the property located at 4055 Fairway Drive. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-59

Demolition of 4055 Fairway Drive

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

79

Meeting held on July 12, 2022 at 7:01 P.M.

Mr. Governor moved to accept Gibbs Construction Inc., the best low qualified bidder for the demolition, removal of all debris, and restoration of said property located at 4055 Fairway Drive, Canfield, Ohio, at a cost not to exceed \$32,000.00. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-60

Authorizing Expenditure for ARPA funds

Mr. Governor moved to accept Resolution #2022-07-12-42 authorizing the expenditure of American Rescue Plan Act monies for the project of police protection. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-61

Approve Overtime for Public Works Department in Covington Cove

Mr. Governor moved to approve overtime not to exceed \$15,000 for the public works department to prepare catch basins and crossovers in Covington Cove as we prepare to pave the development in 2023. Mrs. Cartwright seconded the motion. Discussion: The Township will seek reimbursement from the ABC Water and Stormwater District for all regular labor hours, materials and equipment in 2022. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustees Comments: Mr. Paloski stated he attended the opening of the OSTEON Strong facility in the Ironwood Plaza and it was a very nice ceremony.

Mrs. Cartwright is participating in the committee to discuss needed Ambulance Services and Countywide EMS headed up by EMS Director/Austintown Fire Chief Andy Frost including representatives from the County, Townships, Cities, and Fire Departments or Districts.

Mr. Governor stated a letter was received from Mike Kubitz of the American Legion Post thanking the Township for the participation in the Memorial Day festivities; and there was a Millennial Moments JEDD Board meeting which revealed the developer is and are close to paving Century Boulevard and to building a few spec houses.

Chairman Governor excused the Fiscal Officer and the Township Administrator prior to the Board entering Executive Session.

MOTION 2022-62

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 9:12pm specifically for exception: G (2) To consider the purchase of property for public purposes. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

The Board re-entered Public Session at 9:29pm.

RECORD OF PROCEEDINGS

80

MINUTES OF THE
BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on July 12, 2022 at 7:01 P.M.

Next Meeting Date(s): The Board will have a special regular budget meeting on August 4 at 8:30am; and regular meetings August 9 and September 13, 2022. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:30pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees