
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

43

Meeting held on March 22, 2022 at 7:02 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, March 22, at 7:02pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

PUBLIC PRESENTATION

The Board recognized Chester Kaschak of 7425 S. Palmyra, who voiced his concern with cars speeding on the road; mostly between the hours of 7:00 - 8:00am and 2:00 - 3:00pm. These times coincide with the Mahoning County Career and Technical Center's beginning and ending hours, which is located on Palmyra Road. Mr. Rogers will contact Jerry Greene, Mahoning County Sheriff to see if a car could be present to slow down traffic at the times aforementioned.

The Board recognized Edward Petrozzi of 7013 Southberry Hill and John Progar of 7011 Southberry Hill. Mr. Petrozzi asked when his road would be paved. A lengthy discussion ensued concerning paving. Mr. Rogers stated the Township will be receiving funds in 2023 from the Mahoning County sales tax; and within the Township's five-year plan Mr. Petrozzi's entire development is scheduled to be paved.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

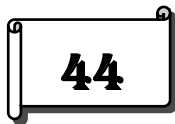
Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

MINUTES: Chairman Governor moved to approve the special meeting minutes of March 3, 8 and 11; and the regular meeting of March 8, 2022. The minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated a Motion is on the agenda for tonight's meeting for Single Lot Best Management Practices (BMPs); reiterating, this practice will improve the stormwater quality as the water leaves the construction site and will aid in removing debris from entering the storm sewer network. All permits will be held until a site inspection is performed with BMPs in place.

Mr. Governor confirmed with Mr. Rogers the Township has (3) three State Capital Grants that will be submitted.

RECORD OF PROCEEDINGS



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Mrs. Cartwright questioned the amount of salt in the Dome. Mr. Rogers had discussion with Bob Burkett, Assistant Public Works Maintenance Foreman stating as of today there is 1,021 ton with an order of 200 ton; that fills out the obligation with the contract. The dome could hold 2,300 tons however that would be at capacity; the 2023 Township salt order will be for 900 ton for the Township and possibly 120 for the school since it has 81 ton remaining.

Mr. Rogers stated the Pebble Beach crossover pipe needs to be replaced, therefore the money will come from Contingency Line Item.

Public Works Report: No discussion.

ZONING REPORT: Mrs. Cartwright and Mr. Governor had some discussion; and questions answered by Traci DeCapua Zoning Inspector concerning Fairway Dr. and Messerly properties. The Board decided it is necessary to have a meeting with the homeowner of the Messerly property; the meeting will take place before the regular meeting of April 26, 2022 at 6:00pm.

Mr. Governor on the request of Mrs. DeCapua informed the Board, if possible, to have the Canfield Land Use Plan changes completed by the end of this month.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph informed the Board a Motion to approve the 2022 Annual Permanent Appropriations Resolution is on the agenda for tonight's meeting along with a Motion for an amended revenue budget that will be completed and sent to the auditor for approval.

Mr. Governor mentioned adding insulation to the multi-purpose building at the Township Park. Mr. Rogers will request a quote and report at the next meeting.

The Fiscal Officer advised the Board that 2021 Open Space money totaling \$4,329.62 was received from the Mahoning County Auditor. The new plow truck is at Gledhill and should be ready in about a month; then the Township should finally take ownership.

Mr. Governor moved to accept the Fiscal Officer report as presented.

Discussion: The Board suggested a workshop on April 7 at 9:00am to discuss further topics; the Cardinal Joint Fire District agreement, policy & procedure manual and records retention, etc. This meeting can be done by Webex. Mr. Rogers suggested including the 2022 paving.

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45

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Old Business/Motions/Resolutions:

MOTION 2022-19

Mailbox Damage Policy

Mr. Governor moved to approve the Canfield Township mailbox damage policy dated March 22, 2022. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

New Business/Motions/Resolutions:

MOTION 2022-20

Fourth of July Parade

Mrs. Cartwright moved to approve a \$4,000.00 donation to the 4th of July Parade Committee. This contribution will come from the General Fund – Contribution to Other Organizations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-21

2022 Stormwater Conference

Mr. Paloski moved to approve the Administrator/Road Superintendent Keith Rogers and Zoning Inspector Traci DeCapua to attend the 2022 Stormwater Conference in Sandusky, Ohio from Wednesday, May 11 thru Friday, May 13 for the purpose of continuing education with the Township paying for the conference and all related expenses per the Township's travel policy. Mr. Governor seconded the motion. Discussion: Mr. Rogers noted the ABC Water and Stormwater District will reimburse the Township for the conference fees and all related travel expenses. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-22

Single Lot Best Management Practices (BMPs)

Mrs. Cartwright moved to adopt the Best Management Practices for construction on single family lots within a development as designed by the Mahoning County Engineer's Office. This practice will improve the stormwater quality as the water leaves the construction site and will aid in removing debris from entering the storm sewer network. Drawings and instructions will be given to each Builder prior to receiving a zoning permit and the permit will be held until a site inspection is performed with BMPs in place. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-23

2022 Annual Permanent Appropriations

Mr. Governor moved to approve the 2022 Annual Permanent Appropriations Resolution #2022-03-22-34. Total Appropriations \$3,236,439.66. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

46

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MOTION 2022-24

2022 Amended Revenue Budget

Mr. Governor moved to approve the amended 2022 Revenue Budget. Total Revenue of \$3,232,154.23. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-25

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Discussion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mr. Governor stated there was a Millennial Moments JEDD Board meeting at the City on March 17 at 9:00am. The developer is breaking ground on spec homes in June, and is cutting in the second street. The next meeting will be on-site June 29, 2022.

Mrs. Cartwright stated the Canfield Community JEDD Board met March 16, 2022 in City Council Chambers with a brief discussion on financials. Meetings will be the 3rd Wednesday in June, September and December; and the Mahoning County Township Association dinner is tomorrow March 23 6:00pm at *A La Cart Catering*.

Next Meeting Date(s): The Board will have regular meetings on April 12 and 26 at 7:00pm; a workshop April 7 at 9:00am via Webex call in or in person at the Hall; and a special meeting April 26, 2022 at 6:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:29pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees