
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on May 10, 2022 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, May 10, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

PUBLIC PRESENTATION

Chairman Governor stated that there was no one present for public presentation for this meeting, however any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred the Trustees' and the Fiscal Officer contact numbers can be found there as well.

MINUTES: No minutes to approve at this time.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers updated the Board on the *Columbia Gas Aggregation Program* stating *Independent Energy Consultants*, the Townships broker, sent out requests for proposals and only four were received; and *IGS Energy* had the best rate currently at \$6.722 per mcf. The Township can go year-to-year, to see the fluctuation and on the third year set the rate. With the bankruptcy of *Volunteer Energy* all *Columbia Gas* residences were automatically out of the gas aggregation program and back on the default rates of *Columbia Gas*. Mrs. Cartwright suggested this information be put on the Township Website.

The Board was updated on the 2021/2022 paving and it potentially being under budget.

Mr. Rogers participated in a Webex meeting this morning with the *Ohio Public Works Commission* (OPWC) on pre-application changes. A workshop will be held for the new *WorkWise* portal in which the pre-application is obtained; OPWC requests in person attendance. Mr. Rogers requested Mrs. Joseph also attend for the financial side.

The Board agreed to install OSB board at the Township Community Park garage to hold the insulation that was recently installed in the attic and garage. It was also discussed to add an access ladder in the garage area.

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Mr. Rogers addressed Mr. Paloski's question on receiving quotes for the exhaust system in the garage area at Fire Station III; and for the condensing unit, A-coil and condensation line installation. Mr. Rogers will meet with *York Mahoning* since the quote for the condensing unit was for a 2 ½ - ton unit instead of 3-ton unit.

Mr. Rogers updated the Board on the question Mr. Paloski asked about the Cloister development and the decorative lighting they installed in the road right of way to illuminate their sign. The lighting was damaged when the Public Works Department plowed snow on the inground lighting, which is in the road right of way, therefore the Board agreed the Township is not responsible.

The recycling site at the Public Works Department is so busy that the *Green Team* will add an additional day to its schedule to empty the containers. The new schedule is that two containers will be emptied on Tuesday night and all four containers will be emptied on Sunday and Thursday nights.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works reports as presented.

Comments: Mrs. Cartwright stated due to a scheduling conflict on May 19 she will not be able to attend the *Ohio Township Association* (OTA) nor the Zoning Commission meetings. She asked that Mr. Governor or Mr. Paloski attend the OTA meeting and open the building. The Zoning Commission meeting will be via Webex and recorded, therefore it can be viewed afterwards.

FISCAL OFFICER REPORT: All month-end financial reports are ready for signatures; \$150,000 CD matured on April 26, and was transferred automatically to the primary account; received both the settlement statements for the first half of 2021 for \$94,580 which includes \$37,378 in street lighting funds. She notified Mike Beck at *Ohio Edison* to move forward with the Summer Wind Lighting District since the contract is signed and Ohio Edison will invoice the Township upon completion of installation.

Additionally she requested that the Board start adding expenditure items to the 2023 budget by June 01, 2022.

Mr. Governor moved to accept the Fiscal Officer's report as presented.

Discussion: Mr. Governor stated the Township has updated the advertisement for a full-time public works employee, concerning the CDL license requirement. The new updated language; (State of Ohio Class B CDL with air brake endorsement preferred but can be obtained through the Township). This was discussed with Township's outside HR consultant, Robin Bell of Clemans Nelson & Associates and her advice was to move forward with the revised ad. It will be posted on Indeed and on the Township website.

The Canfield Soccer Club signed and returned the garage lease; Mr. Governor signed along with Mr. Paloski as a witness and Mr. Rogers notarized.

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Mrs. Cartwright discussed a request from Marc Masternick of the Soccer Club for a first aid kit to be placed on the outside of the Community Park building, which the club would be responsible for providing. Mr. Rogers suggested keeping the kit in the garage, therefore she will let Mr. Masternick know to contact Mr. Rogers regarding the location of the kit.

Mr. Governor and the Board would like updated quotes for replacing the *Canfield Township Hall* sign on the front of the building by the next Trustees meeting. This would be great if this was completed by the 4th of July.

Mr. Rogers stated that the windows for the second floor of the Township Hall are still in production, however, they should be installed in June or July. Regarding the renovation of the upstairs, his suggestion would be to install walls in order to separate the office from storage, heating/cooling, a drop ceiling, and then lighting.

New Business/Motions/Resolutions:

MOTION 2022-38

2021-2022 Paving ~ Additional Work

Mrs. Cartwright moved to approve adding Adeer Drive and Bent Willow Lane to this year's paving program as additional work at a cost of \$90,000. Mr. Governor seconded the motion. Discussion: These roads were discussed during a budget meeting and recommended by the Township Administrator / Road Superintendent and Public Works Department. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-39

Continuation of Columbia Natural Gas Aggregation Program

Mr. Governor moved to adopt Resolution #2022-05-10-39 for the Continuation of the Natural Gas Aggregation Program for the Township's Columbia Gas customers as attached. Mrs. Cartwright seconded the motion. Talking points from the meeting with the Administrator were sent out on May 6, 2022. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-40

Master Agreement between Canfield Township and Interstate Gas Supply, Inc.

Mr. Governor moved to adopt the Master Agreement between Canfield Township and Interstate Gas Supply, Inc. as attached. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-41

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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Trustee Comments: The Board discussed doing something different for Civic Day which involves the school's Juniors and Seniors and is scheduled for Friday, May 13, 2022. Mrs. Cartwright suggested showing the differences between the City and the Township form of Government. It was decided that two officers from the Mahoning County Sheriff's office will be invited to participate.

Next Meeting Date(s): The Board will have a regular meeting on May 24, 2022 at 7:00pm. This meeting is scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:06pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees