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# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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109

Meeting held on November 15, 2022 at 7:01 P.M.

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Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, November 15, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

### PUBLIC PRESENTATION

The Board recognized Michael Thompson representing Universal Development who asked the Board to approve the sewer right of way for its purposed project unless there were any concerns that he could address. He stated that no one present on Universal's behalf needed to speak unless the Board wanted them to do so, however if possible he would like an update regarding the status of the water service and requested that during the public presentation portion of the meeting.

Mr. Rogers, representing the ABC Water and Stormwater District addressed Mr. Thompson. He stated that he has been working with the City of Youngstown and its Water Commissioner regarding an agreement to supply water to that part of the Township. The final agreement is being reviewed by their attorney, however it reads that the ABC District will own the infrastructure and Youngstown Water will service, maintain as well as provide all testing and billing.

The Board recognized Major Jeff Allen, Mahoning County Sheriff's Department, to present the Township's quarterly patrol report.

**MINUTES:** Chairman Governor moved to approve the regular meeting minutes of September 13, October 11 and 25; and the special budget minutes of October 24, 2022. These minutes with suggested changes were incorporated and accepted.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers informed the Board that a meeting will take place with Soil and Water, Mahoning County Engineers, Mahoning County Attorneys Karen Gaglione, John Henno, Traci DeCapua, Austintown's zoning inspector and himself to discuss what can and cannot be done to enforce Best Management Practices (BMPs) for single construction sites.

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Mrs. Joseph inquired about the Appalachian Grant. Mr. Rogers stated the Township does not qualify since the funding is for revitalization projects.

The Board discussed paving Dean Hill Cemetery since it does not fall under OPWC as being a road project. Mr. Rogers stated that with it being under \$50,000 the Township could get bids and start the project next spring.

**Public Works Report:** Mrs. Cartwright asked for the final count of leaf bags collected in the Township's annual leaf collection. Mr. Rogers will inform the Board when it is completed; the last pickup is December 1st.

**ZONING REPORT:** The Board discussed the nuisance property at the corner of Herbert Road and Route 46 (vacant lot). The Board is willing to work with the owner since he has cleaned up some of the property and is keeping the Board informed. The motion for tonight's meeting has been tabled until April.

The Board discussed the property located at 5216 W. Western Reserve Road and will inform the zoning inspector to proceed in declaring this a nuisance.

The Board stated the final version of the Canfield Land Use Plan was adopted earlier this year; in turn the Township can proceed with updating the Township's Zoning Resolution book.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

**FISCAL OFFICER REPORT:** Mrs. Joseph requested a budget meeting to finalize the budget for this year and discuss the temporary budget for 2023. The Board agreed a budget meeting will be scheduled for Thursday December 8 at 5:00pm.

**Correspondence/Other:** There are 2 Cemetery Deeds requiring signatures for Jeff W. and Emily L. Wagner lots #701 and #702.

The Board discussed and decided to continue paying half of the State Farm liability insurance for American Legion Post #177; and Mrs. Cartwright will follow up with Mike Kubitza, Commander of American Legion Post #177 on past and possible future donations.

Mr. Governor mentioned there were discussions with Mrs. Joseph and Todd Maley, the Township's Cailor Fleming Insurance representative, who reached out to Medical Mutual and was informed the Township would receive a better rate with the exact same policy. The Board had further discussion since the health insurance has to be renewed by December 1, 2022 for next year.

Mr. Governor moved to accept the Fiscal Officer report as presented.

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### Old Business / Motions / Resolutions:

#### MOTION 2022-93

##### **Universal Development Right of Way ~ Sanitary Sewer Permit**

Mrs. Cartwright moved to approve the sanitary sewer right of way permit as per the request of Universal Development. Mr. Governor seconded the motion. Discussion: After the review from the Mahoning County Prosecutors office the proposed sanitary sewer line will be owned and operated by the Mahoning County Sanitary Engineers office as part of their sanitary sewer service area. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

#### MOTION 2022-**TABLED until April**

##### **Nuisance Property**

\_\_\_\_\_ moved to adopt Resolution #2022-09-13-46 Declare Nuisance Properties: Corner of Herbert Road and Route 46 (vacant lot) parcel #26-014-0-019.00-0, Lot 5 as a Public Nuisance under Ohio Revised Code 505.87 and ordered to remove the stockpiling of millings, sand and dirt from said property. \_\_\_\_\_ seconded the motion. Roll Call: Mr. Paloski, \_\_\_\_; Mr. Governor, \_\_\_\_; Mrs. Cartwright, \_\_\_\_.

#### MOTION 2022-94

##### **Dean Hill Cemetery Rules & Regulations Update**

Mr. Governor motioned to adopt the updated changes to the Dean Hill Cemetery Rules and Regulations within Section 4 Internment and Inurnment as attached to these minutes. Mrs. Cartwright seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

### New Business / Motions / Resolutions:

#### MOTION 2022-95

##### **Health Insurance Renewal**

Mrs. Cartwright moved to approve Medical Mutual of Ohio as the Township's Healthcare provider from December 1, 2022, thru November 30, 2023, the plan is a renewal of a High Deductible Health Reimbursement Account (HRA) with maximum exposure to the Township of \$200,000. Mr. Governor seconded the Motion. Discussion: Burnham and Flowers of Ohio continues as the administrator while Cailor Fleming Insurance of Boardman remains as the local agent. Trustee Cartwright will not be included in the Township's Medical Plan but will be reimbursed for her monthly Medicare, Supplemental and Prescription Plan which is financially beneficial to the Township. As a reminder, all full-time public works employees will now be part of the Township Health Insurance and is detailed in the union contract. Future employees could change the maximum exposure. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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## MOTION 2022-96

### Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

**Trustee Comments:** Mrs. Cartwright reminded the Board the Mahoning County Township Association will be meeting at the Township Hall this Thursday, November 17 at 7:00pm and hopefully Pat Ginnett, Mahoning County Engineer will discuss the funding and the use of the sales tax money.

Mr. Governor stated the Regional Chamber is hosting a Salute to Elected Officials on Monday November 21, 2022 at 5:30pm at the Grand Resort in Warren.

The Board decided to have the Township Christmas luncheon Friday, December 16 at 12:00pm at the Township Hall.

**Next Meeting Date(s):** The Board will have a regular meeting on December 13 at 7:00pm; and a special budget meeting December 8, 2022 at 5:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

## MOTION 2022-97

### Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:31 pm specifically for exception: G (2) To consider the purchase of property for public purposes. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

The Board invited Township Administrator/Road Superintendent Keith Rogers into the Executive Session.

The Board re-entered Public Session at 9:00pm.

## ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:01pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Trustee

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Mrs. Marie Izzo Cartwright, Vice-Chairman

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Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*