
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

97

Meeting held on October 11, 2022 at 7:00 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, October 11, at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	excused
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

PUBLIC PRESENTATION

The Board recognized Jim Zuccaro with Summit Insurance, representative for Townships with OTARMA. Mr. Zuccaro updated the Board on the current coverage and the discounts available to the Township.

The Board recognized Michael Thompson representing Universal Development. Mr. Thompson asked the Board if both Right of Way Motions for Sanitary Sewer and the Water Main Line were tabled for tonight's meeting? Chairman Governor stated that both motions are tabled. Any decision pertaining to roads has to be made when all three Trustees are present and without Mr. Paloski this evening, the Board cannot move forward with these motions.

The Board recognized David DiRusso of 431 Shadydale Drive. Mr. DiRusso, who owns the vacant lot on the southwest corner of Herbert and State Route 46 gave a timeline on the usage of the lot to the Board. Mr. DiRusso stated the stockpile of sand has been removed and some of the millings; and he would still like to know why the lot cannot be "grandfathered in". Mrs. Cartwright stated once the Township adopts new zoning, all the properties that are not zoned for business and are vacant land fall under the new regulations and there is no grandfathering. The owner would have to go before the Zoning Board of Appeals for a conditional use variance, however the land is not being lawfully used since millings are present.

MINUTES: Chairman Governor moved to approve the records commission meeting minutes of September 13, 2022. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers sought direction from the Board concerning the \$30,000 grant received from the Mahoning County Commissioners that was to be used for the abatement of the Fairway Drive house. The Prosecutors had an issue with the usage

RECORD OF PROCEEDINGS

98

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on October 11, 2022 at 7:00 P.M.

of the grant and under the direction of the County Commissioners the Township was requested to come up with a different project. Mr. Rogers was directed by the Board to compose a letter stating the money would be used for a digital sign at the Township Hall; not only for meetings but for emergency and weather broadcasts since the Mahoning County Emergency Management Agency (EMA) is moving toward automated notifications. Mr. Rogers will get three quotes.

Public Works Report: Mrs. Cartwright questioned how many basins need to be completed in Covington Cove. Mr. Rogers will take a count; and stated the three crossover pipes are finished. Mrs. Joseph reported that public works have 208.5 hours of overtime, which is about \$7,500.

ZONING REPORT: The Board mentioned new house starts are down from last year.

Mr. Governor stated that the 4816 Messerly Road property, according to the Cardinal Joint Fire District which completed another inspection on the property; and from a zoning and Township perspective Mr. Elyko is in compliance. The next step is Mahoning County for interior review however, the Township has no oversight in this area.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph stated the Records Retention RC-2 form was returned and approved by the State of Ohio and the Ohio Historical Society; the Township can move forward on removing documents from upstairs in the Hall.

The budget meeting discussion will include, revenue / expenses, investments and grants for next year.

Correspondence/Other: One set of Cemetery Deeds requires the Trustees' signatures; Jeffrey W. and Anne W. Thomas lot #506.

Mr. Governor moved to accept the Fiscal Officer report as presented.

Old Business / Motions / Resolutions:

MOTION 2022-TABLED

Universal Development Right of Way ~ Sanitary Sewer Permit

_____ moved to approve or deny the sanitary sewer right of way permit as per the request of Universal Development. _____ seconded the motion. Discussion.

Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

MOTION 2022-TABLED

Universal Development Right of Way ~ Water Main Line Permit

_____ moved to approve or deny the water main line right of way permit as per the request of Universal Development. _____ seconded the motion. Discussion.

Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

99

Meeting held on October 11, 2022 at 7:00 P.M.

MOTION 2022-TABLED

Nuisance Property

_____ moved to adopt Resolution #2022-09-13-46 Declare Nuisance Properties: Corner of Herbert Road and Route 46 (vacant lot) parcel #26-014-0-019.00-0, Lot 5 as a Public Nuisance under Ohio Revised Code 505.87 and ordered to remove the stockpiling of millings, sand and dirt from said property. _____ seconded the motion. Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

New Business / Motions / Resolutions:

MOTION 2022-83

2022 Leaf Pick-up Program

Mrs. Cartwright moved to approve the Public Works Department to conduct the 2022 Leaf Recycling Pick-up Program. The Township will use the same quadrant system as in years past using State Route 224 and State Route 46 to divide the quadrants. The collection dates for this year will be as follows: NW and NE quadrants Tuesdays Oct 18, Oct 25, Nov 1, Nov 8, Nov 15, Nov 22 and Nov 29; SE and SW quadrants Thursdays Oct 20, Oct 27, Nov 3, Nov 10, Nov 17, and Dec 1. The Township will provide (5) free bags per Township family and \$2.00 for each (5) thereafter (only while supplies last). Bags can be acquired (with a valid Driver's License) at the Township Hall. Brian Governor seconded the motion. Roll Call: Mr. Paloski, excused; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

MOTION 2022-84

Salt Agreement ~ Canfield Local Schools

Mrs. Cartwright moved to adopt Resolution #2022-10-11-50 authorizing the Township to sell 120 tons of sodium chloride to the Canfield Local School District for the 2022-2023 winter season. Brian Governor seconded the motion. Roll Call: Mr. Paloski, excused; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

MOTION 2022-85

2022 MORE Grant Equipment Purchase

Mrs. Cartwright moved to approve the application for the MORE Grant to purchase the following: (4) Lifeguard Barrels w/4 HIP org/white reflective stripes and rubber collar at \$95.00 each totaling \$380.00, from *Municipal Signs & Sales, Inc.*; and (1) Aluminum Attic Ladder Model #AA2210I at \$279.00 from *Home Depot*. The total cost is \$659.00. The MORE Grant will cover \$500.00 of the cost with the balance being incorporated into the line items listed. Brian Governor seconded the Motion. Discussion: The purchase of the ladder will be taken out of line item #1000-610-323-0000 Repairs and Maintenance Park and the barrels from #2141-330-420-0000 operating supplies. Roll Call: Mr. Paloski, excused; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

MOTION 2022-86

Anonymous Donation to the Township

Mrs. Cartwright moved to accept on behalf of the Canfield Township Board of Trustees a "Year-End Donation" of \$25,000 from an anonymous donor. According to Ohio Revised Code 505.10 provides that a board of township trustees may accept, on behalf of the township, the donation by bequest, devise, deed of gift, or otherwise, of any real or personal property for any township use. Brian

RECORD OF PROCEEDINGS

100

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on October 11, 2022 at 7:00 P.M.

Governor seconded the Motion. Roll Call: Mr. Paloski, excused; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

MOTION 2022-87

Township Hall Outside Stairwell Replacement Project

Mrs. Cartwright moved to approve W. E. Downie Company, Inc. to supply all building materials and labor as necessary to replace the outside existing stairwell/retaining wall and steps at a cost not to exceed \$20,000. Discussion: The funds for this project are coming from a reimbursable grant through the Mahoning County Commissioners Office. Brian Governor seconded the Motion. Roll Call: Mr. Paloski, excused; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

MOTION 2022-88

Streetsweeping Reimbursement Request from the ABC District

Mrs. Cartwright moved to request financial assistance from the ABC Water and Stormwater District for all costs associated with the 2022 Streetsweeping Program. The cost of the program totaled \$13,995.63. Brian Governor seconded the Motion. Roll Call: Mr. Paloski, excused; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

MOTION 2022-89

Montereale Basin and Road Culvert Reimbursement Request from the ABC District

Mrs. Cartwright moved to request financial assistance from the ABC Water and Stormwater District for all costs associated with the Montereale Basin and Road Culvert project. The cost of the project totaled \$6,319.02. Brian Governor seconded the Motion. Roll Call: Mr. Paloski, excused; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

MOTION 2022- **TABLED**

Dean Hill Cemetery Rules & Regulations Update

_____ motion to adopt the updated changes to the Dean Hill Cemetery Rules and Regulations within Section 4 Internment and Inurnment as attached to these minutes. _____ seconded the Motion. Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

MOTION 2022-90

Warrants & Electronic Payments

Mrs. Cartwright moved to authorize the payment of all the Township's outstanding obligations. Brian Governor seconded the motion. Roll Call: Mr. Paloski, excused; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

Trustee Comments: Mr. Governor reminded the Board that Good Evening Canfield is scheduled for October 13, 2022 beginning at 5:30pm at WayPoint 4180.

Next Meeting Date(s): The Board will have a workshop with the Public Works Department on October 24 at 8:30am followed by a special regular budget meeting at 10:00am; and regular meetings on October 25 and November 8, 2022. These meetings are scheduled to be in person at

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

101

Meeting held on October 11, 2022 at 7:00 P.M.

the Township Hall and will be advertised appropriately. October resumes twice a month regular meeting.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:23pm.

Mr. Brian W. Governor, Chairman

Excused

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

RECORD OF PROCEEDINGS

102

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on October 11, 2022 at 7:00 P.M.
