
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on September 13, 2022 at 7:00 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, September 13, at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

PUBLIC PRESENTATION

The Board recognized Michael Thompson representing Universal Development. Mr. Thompson reminded the Board of two applications and I believe the first two motions on the agenda for tonight's meeting which are the right of way permits up Ivy Lane in order to run water and sewer lines to the PUD which already has preliminary plan approval. We didn't come here tonight wanting to give a 10-minute presentation on it, we think it is a relatively straight forward proposal and of course we have provided you with documentation before on how this agreement does not involve annexation of the land into the City. So mostly I wanted to say what is on the agenda and hope that you will give favorable consideration.

MINUTES: Chairman Governor moved to approve the special regular meeting minutes of August 4 and 18; and the regular minutes of August 9, 2022. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers discussed purchasing an aluminum pull-down ladder for the Park's multi-purpose building's garage and four construction barrels through the MORE Grant, which are qualifying safety items. The Board agreed to this purchase.

Mr. Rogers mentioned that Lou Vega of the Mahoning County Green Team is still trying to find a location to relocate the recycle bins from Millcreek MetroParks. The Green Team is looking at the northside of Herbert Road on the Township Park property, however Mr. Rogers stated that monies would have to be spent to bring in clean fill and then be compacted; this would be the only place in the Township to take debris. Mrs. Cartwright stated this would not be a good location for the third largest recycling center in Mahoning County, which she has expressed to Mr. Vega. Mrs. Cartwright

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has suggested locations, and to possibly look at private locations somewhere on State Route 46, which would not be far from the current location. Mr. Rogers suggested adding a couple of more bins to the Messerly Road recycling site.

Mr. Governor mentioned that Mr. Rogers locked in the *Columbia Gas* rate at \$7.99mcf for the Gas Aggregation Program through the Township. Information will be posted on the website.

Public Works Report: Mr. Governor mentioned the Public Works Department is having phone issues. Mrs. Joseph spoke with the new *Verizon* representative and a ticket was opened to research the problems. Mrs. Joseph will follow up on this issue and report to the Board.

ZONING REPORT: Mr. Governor updated the Board on the 4816 Messerly Road property. The owner spoke with the Mahoning County Prosecutor's Office after receiving a letter from the Canfield Township Board of Trustees stating the house is going to be abated since the owner has not lived up to his obligations. The Prosecutor's Office on behalf of the Board is recommending one more inspection from the fire district since work has been done on the property. The Board agreed.

Mrs. Cartwright asked Traci DeCapua Zoning Inspector if the Comprehensive Land Use Plan could be sent in a word document just to make cosmetic corrections to the document, such as name spelling and punctuation.

Mrs. Cartwright had a conversation with the property owner of the vacant lot on Herbert Road and State Route 46. Mrs. Cartwright would like the Board to review the information the prosecutor sent to the property owner to make sure the correct and the most updated zoning codes are being used; and for the property owner to understand the property is not "grandfathered in". The Motion for the nuisance property will be tabled.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph stated there are three motions for tonight's meeting; amending revenue budget, updating appropriations, and rates and certification of tax levies.

There are two liquor licenses for review. The Board has no issues.

The Board will schedule a budget meeting.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2022-TABLED until October 11, 2022
Universal Development Right of Way ~ Sanitary Sewer Permit

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_____ moved to approve or deny the sanitary sewer right of way permit as per the request of Universal Development. _____ seconded the motion. Discussion.

Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

MOTION 2022-TABLED until October 11, 2022

Universal Development Right of Way ~ Water Main Line Permit

_____ moved to approve or deny the water main line right of way permit as per the request of Universal Development. _____ seconded the motion. Discussion.

Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

MOTION 2022-TABLED

Nuisance Property

_____ moved to adopt Resolution #2022-09-13-46 Declare Nuisance Properties: Corner of Herbert Road and Route 46 (vacant lot) parcel #26-014-0-019.00-0, Lot 5 as a Public Nuisance under Ohio Revised Code 505.87 and ordered to remove the stockpiling of millings, sand and dirt from said property. _____ seconded the motion. Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

MOTION 2022-75

Briarwood Court Improvement Project ~ MOU

Mrs. Cartwright moved to adopt Resolution #2022-09-13-47 between the Mahoning County Engineer and the Canfield Township Trustees. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-76

Amended Contract ~ ZoneCo, LLC

Mr. Paloski to approve an amended contract in the amount of \$24,500.00 to ZoneCo, LLC for the diagnostic update to the Canfield Township Zoning Resolution. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-77

2022 Amended Revenue Budget

Mr. Paloski moved to approve the Amended 2022 Revenue Budget. Total Revenue of \$3,223,171.18. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-78

2022 Updated Annual Permanent Appropriations

Mrs. Cartwright moved to approve the 2022 Updated Annual Permanent Appropriations Resolution #2022-09-13-48. Total Appropriations are \$3,182,883.74. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-79

Acceptance of Rates and Certification of Tax Levies

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Mrs. Cartwright moved to approve Resolution #2022-09-13-49. Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor (BOARD OF TOWNSHIP TRUSTEES) Revised Code Sections 5705.34-5705.35. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-80

Repairs to Vactor Truck #306

Mr. Governor moved to approve Custom Metal Works of Austintown to make all the necessary repairs to the vactor truck tank; including labor and materials at a cost not to exceed \$6,377.00. The funds will come from the road department fund repairs and maintenance. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-81

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2022-82

Trick-or-Treat / Halloween Hours

Mr. Governor moved to approve Halloween Trick-or-Treat hours from 5:30pm to 7:30pm, Monday ~ October 31, 2022. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: The Board scheduled a meeting with the Public Works Department on October 24, 2022 at 8:30am followed by a special budget meeting at 10:00am.

There is a Good Evening, Canfield scheduled for October 13, 2022 beginning at 5:30pm at WayPoint 4180. Mr. Governor will be giving the presentation.

Mr. Governor met with one of the art teachers from the Canfield Local School District to discuss Township Hall pictures / possible mural; the Board would like more information and pricing. The Board discussed possible vinyl photos that could be changed.

Mrs. Cartwright will attend the first meeting of the Ohio Workers' Compensation Program through the National Safety Council for the Township to benefit from a reduction to workers' compensation costs. This luncheon meeting will take place tomorrow at A La Cart Catering in Canfield.

Mrs. Cartwright will send an updated list to the Board of the School Resource Officers in the Townships of Mahoning County.

The Trick or Treat information will be placed on the website.

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Mrs. Cartwright stated there will not be a Canfield Community JEDD Board Meeting until the City appoints a new representative to that Board.

Mr. Paloski sent information to the Board about Safety on County Roads for potentially voicing concerns to the Mahoning County Engineer, which may provide for remedies to make the roads safer in the future.

Next Meeting Date(s): The Board will have a workshop with the Public Works Department on October 24 at 8:30am followed by a special regular budget meeting at 10:00am; and regular meetings on October 11 and October 25, 2022. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately. October resumes twice a month regular meetings.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:26pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

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