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# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on August 15, 2023 at 7:00 P.M.

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Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, August 15, 2023 at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

### PUBLIC PRESENTATION

The Board recognized Attorney Michael Thompson of 214 S. Main Street, Poland, Ohio representing Universal Development for the proposed Canfield Crossing Development; and speaking on behalf of the land owner Ron Anderson. Mr. Thompson stated that Universal Development previously attended a meeting here on April 25, 2023 regarding water supply and the path moving forward with this development. One of the topics was the Township water by way of Turner Road and the need for a backup plan for water supply depending on the Township's capacity to get water down Turner Road and how far the waterline would run; as of this time no progress has been made and the developer voiced their frustrations with the township process and lack of communication since April.

Mrs. Cartwright reiterated to Mr. Thompson that the Board of Canfield Township does not make decisions concerning the water line, the ABC Water and Stormwater District (ABC) Board makes that decision. The Township has a representative on the ABC Board, Mr. Rogers the Township's Administrator/Road Superintendent.

**MINUTES:** Chairman Governor moved to approve the budget meeting minutes of July 18; the public hearing and the regular meeting minutes of July 11, 2023. These minutes with suggested changes were incorporated and accepted.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers received the signed Memorandum of Understanding (MOU) from the Mahoning County Commissioners for the Joint Paving Program with the City of Canfield and Poland Township. Mr. Rogers met with the contractor at a pre-con meeting on August 10; it was stated that the contractor would also perform the extra work (meaning additional streets to be paved). Since the paving bid came in under budget the Board discussed adding streets to the program; Summit Dr. the first 580' from State Route 224 and Woodland, as well as Augusta Hills, Chapel Hills and part of Mission Hills. Mrs. Joseph cautioned that

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any paving over \$50,000 would have to go out for bid. Mr. Rogers will contact the Mahoning County Prosecutor's Office on this matter.

The Board also discussed the Villa Rosa 2024 OPWC Paving Program on whether to pave over the gutters or not; the Board decided NOT to pave over the gutters; but will fix the worst gutters/curbs for next year. Mr. Rogers will inform the engineer for the OPWC pre-application on this decision. The preliminary estimate is \$535,000 paving/with the truncated domes and not replacing the ADA ramps.

OPWC Briarwood Drive Project – Mr. Rogers is waiting for the engineer to get the drawings together so it can go out for bid. The Board would like this project to happen this year.

Mr. Rogers received a quote for speed tables on Tyler Drive – about \$12,000. There are traffic table drawings and three asphalt companies have been contacted; Conner Paving is interested and will work up a quote. There is a chance this work could be completed in late fall.

The Board okayed Mr. Rogers to purchase leaf bags for the Township's annual leaf collection in the fall. He will check to see if there will be a discount on bulk orders; and will contact the Green Team, Lou Vega to see if they have any available or where they purchase the biodegradable bags. This will be paid out of the recycling fund.

The City of Canfield approved the variance for the digital sign on July 13, 2023; two quotes were received. There is a motion for tonight's meeting to award the job to the best low bid for \$21,500, since the grant was for \$30,000 there will be \$8,500 remaining and the administrator will have to request to see if these funds can be utilized for another project.

***ABC Water and Stormwater District*** (ABC) OPWC project for 2024 – Joyce Ann Drive storm sewer and catch basin replacement will be added as a second project and ABC will apply for a waterline extension along Turner RD utilizing the Federally awarded grant as the local share.

Pebble Beach – will proceed cleaning the pipe in-house. A motion will be on the September 12 Board of Trustees meeting for any overtime. This project will be reimbursed from the ABC District.

***Cornersburg Cemetery Update:*** No discussion.

***Township Park:*** No discussion.

***Public Works Report:*** No discussion.

***ZONING REPORT:*** No discussion.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

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**FISCAL OFFICER REPORT:** Mrs. Joseph will help with the set up for the fair display at the Government Building for the Canfield Fair season.

**New Business / Motions / Resolutions:**

**MOTION 2023-91**

**Township Hall – Digital Sign**

Mr. Paloski moved to approve Innersource, Inc. for the installation of a digital sign in front of the Township Hall at a cost not to exceed \$25,000. Mrs. Cartwright seconded the motion. Discussion: This project is being funded by a grant through the Mahoning County Commissioners. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

**MOTION 2023-(Tabled)**

**Donation-Canfield Historical Society**

\_\_\_\_\_ moved to approve a \$4,000 donation to the Canfield Historical Society to promote historical events and assist with the 4<sup>th</sup> of July parade which the Canfield 4<sup>th</sup> of July Committees sponsors.

\_\_\_\_\_ seconded the motion. Discussion: The Mahoning County Prosecutors stated a resolution will be required stating community purpose. Roll Call: Mr. Paloski, \_\_\_\_\_; Mr. Governor, \_\_\_\_\_; Mrs. Cartwright, \_\_\_\_\_.

**MOTION 2023-92**

**Canfield Township Street Lighting Tax Assessment  
Assessed in Tax Year 2023 collected in Calendar Year 2024**

Mr. Paloski moved to accept the Special Street Lighting Tax Assessments incorporating all street lighting districts, which includes 1,277 lots for a total of \$82,805.42 assessed in tax year 2023 and collected in calendar year 2024. After due consideration of the costs incurred to date and the projected future costs of furnishing and maintaining the lights and related costs of the Canfield Township Lighting Districts, the Canfield Board of Township Trustees resolve; that the special assessment for tax year 2023, in an equal amount general against each parcel in each special lighting district, shall be in aggregate amounts determined by the Fiscal Officer and provided to the Mahoning County Auditor's Office for Special Assessment. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

**MOTION 2023-93**

**Nuisance Property**

Mr. Paloski moved to adopt **Resolution #2023-08-15-10** Declare Nuisance Properties: 4055 Fairway Drive parcel #26-067-0-010.00-0, Lot 14 and 8051 Herbert Road Parcel No. 26-004-0-006.00-0, GL 7 as a Public Nuisance under Ohio Revised Code 505.87 and order the required maintenance of said properties with all costs associated with the maintenance be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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## MOTION 2023-94

### Registration and Regulation of Special Events

Mrs. Cartwright moved to approve **Resolution #2023-08-15-11** Requiring Registration and Regulation of Special Events in the Township. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

## MOTION 2023-95

### Acceptance of Rates and Certification of Tax Levies for 2024

Mr. Paloski moved to approve **Resolution #2023-08-15-12** Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor (BOARD OF TOWNSHIP TRUSTEES) Revised Code Sections 5705.34-5705.35. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

## MOTION 2023-96

### Salt Agreement ~ Canfield Local Schools

Mr. Paloski moved to adopt **Resolution #2023-08-15-13** authorizing the Township to sell 53 tons of sodium chloride at a cost of \$2,712.01 to the Canfield Local School District for the 2023-2024 winter season. In addition, the school shall pay the Township \$30.51 per truck load for labor and equipment cost. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

## MOTION 2023-97

### Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

**Trustee Comments:** Mrs. Cartwright spoke with Jodi Kale of the Mahoning County Township Association regarding the picnic at the Canfield Fairgrounds Government Building on August 24, 2023 at 6:00pm. A requisition along with receipts, will be completed as done last year and submitted to the Association for reimbursement for food and items purchased for the picnic.

The Board approved the purchasing of coffee and water for the Office/Hall for employees and guests. Administrative Assistant Cindy Williams will add a motion to the reorganizational meeting at the beginning of the year for this purchase.

**Next Meeting Date(s):** The Board will hold a regular meeting on August 15, 2023 at 7:00pm. This meeting is scheduled to be in person at the Township Hall and will be advertised appropriately.

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### **ADJOURNMENT:**

With no further business before the Board, Chairman Governor adjourned the meeting at 9:34pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Trustee

\_\_\_\_\_  
Mrs. Marie Izzo Cartwright, Vice-Chairman

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Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*

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