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# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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137

Meeting held on December 12, 2023 at 7:00 P.M.

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Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, December 12, 2023 at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers and Zoning Inspector Traci DeCapua.

### PUBLIC PRESENTATION

The Board recognized Brian Anderson of 1607 Motor Inn Drive, Girard Ohio with Universal Development for the proposed Canfield Crossing Development. Mr. Anderson voiced his concern stating there was no response from the Township council or the ABC Water and Stormwater District council concerning the MOU which was received September 29, 2023. The Board and Universal Development had significant discussion.

Mr. Paloski quoted from the meeting minutes of August 15, 2023: "Mrs. Cartwright reiterated to Mr. Thompson that the Board of Canfield Township does not make decisions concerning the water line, the ABC Water and Stormwater District (ABC) Board makes that decision. The Township has a representative on the ABC Board, Mr. Rogers the Township's Administrator/Road Superintendent".

Mr. Governor again suggested attending an ABC Water and Stormwater District meeting and speaking with their Board; as stated before in previous meetings the Township cannot own waterlines.

Mr. Rogers stated the ABC Water and Stormwater District will meet in January 2024 and once the date is confirmed Universal Development will be informed.

The Board recognized Major Jeff Allen, Mahoning County Sheriff's Department, to present the Township's quarterly patrol report. There was some discussion on the awesome speed tables on Tyler Drive; and if the Township is interested in installing Flock cameras, they would be \$3,000 yearly, per camera with no installation fee; minimum (5) cameras.

Major Allen suggested installing a keypad on the door at the Sheriff's substation.

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**MINUTES:** Chairman Governor moved to approve the budget and regular meeting minutes of November 14, 2023. These minutes with suggested changes were incorporated and accepted.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers stated the Mahoning County Commissioners have granted the request to transfer the balance of the bike trail grant funds for generators at the Hall and lower garage at the PWD. There is an amendment for the Trustees' consideration to have the funds transferred.

Mr. Rogers met with Professional Engine Systems regarding the generators and received quotes; Hall at \$11,522.89 and PWD lower garage at \$12,585.28.

Mr. Rogers stated the digital sign was installed in front of the Township Hall on December 7; a representative from *Watchfire* will be here Friday December 15 to register the unit and explain the basic functions of the sign.

**ABC Water and Stormwater District:** No discussion.

**Cornersburg and Dean Hill Cemeteries:** No discussion.

**Township Park:** No discussion.

**Public Works Report:** Mr. Rogers stated there is no update on the vactor truck, which is still at TSI Western Star and the new truck will not be completed by the end of the year; waiting on hydraulic parts.

**ZONING REPORT:** Mrs. DeCapua stated the completion date for revisions to the Canfield Township Zoning Regulations is 2025 and mentioned there could be additional meetings with the Zoning Commission when it comes to final edits and review to shorten the timeline.

Mr. Paloski questioned whether a fence was needed if an inground pool has an automated cover. Mrs. DeCapua stated the cover has to be certified by the American Society for Testing and Materials (ASTM). Homeowners are spending \$30,000 to \$40,000 on a pool cover and do not want to install a fence. The Township approved the recommendation from the Zoning Commission to allow change to this regulation as long as the cover was ASTM certified no fence was needed. However if the homeowner does not have a ASTM pool cover for an inground pool, a fence is required with a locking gate.

Mrs. DeCapua stated the homeowner of the old Flower Mill structure on State Route 46 is looking to dismantle the house piece-by-piece to save some of the old wood. Mrs. DeCapua is giving him till the first of the year then zoning will begin the abatement process.

*Aldi Corporation* should break ground by the end of the year for its new store in Westford.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

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**FISCAL OFFICER REPORT:** Mrs. Joseph stated all reports are on the google drive and hard copy. She said the Township should begin to receive lodging taxes for the new hotel in the Westford Development.

Mr. Governor moved to accept the Fiscal Officer report as presented.

**Old Business / Motions / Resolutions:**

**MOTIONS 2023-134**

**Insurance Benefits for 2024**

Mr. Cartwright moved pursuant to ORC 505.60 as follows:

Canfield Township Board of Trustees, hereafter called the Board, by Motion is empowered to procure or contract group health insurance, prescription drug program, vision care, dental, life, AD&D and cancer insurance for Elected Officials and Township employees and/or group health insurance and life insurance premium reimbursement plan; and

The Board is empowered to reimburse the same for their out-of-pocket group insurance premiums charged by insurance companies or employers other than the Township. Written proof of coverage and cost must be provided to the Fiscal Officer prior to payment. The amount the Township will reimburse any of its Elected Officials or Township employees the actual out-of-pocket premium costs, which shall not exceed the amount of the average monthly premiums per employee under the group health and life insurance provided directly by the Township; and

The Board, pursuant to ORC 505.60; during open enrollment, will offer the same coverage to all eligible Elected Officials and employees not presently receiving coverage. Should there be loss of coverage from an insurance company or employer other than the Township outside of open enrollment, the Township shall attempt to obtain coverage from present providers. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

**New Business / Motions / Resolutions:**

**MOTION 2023- (Tabled)**

**2023 Updated Permanent Appropriation Budget**

\_\_\_\_\_ moved to approve all supplemental and reallocations to the 2023 Updated Permanent Appropriation Budget totaling XXXXXXXXXX. \_\_\_\_\_ seconded the motion. Roll Call: Mr. Paloski, \_\_\_\_; Mr. Governor, \_\_\_\_; Mrs. Cartwright, \_\_\_\_.

**MOTION 2023- (Tabled)**

**2024 Temporary Appropriation Budget**

\_\_\_\_\_ moved to approve the 2024 Temporary Appropriation Budget totaling XXXXXXXXXX. \_\_\_\_\_ seconded the motion. Roll Call: Mr. Paloski, \_\_\_\_; Mr. Governor, \_\_\_\_; Mrs. Cartwright, \_\_\_\_.

**MOTION 2023-135**

**Appointment to Zoning Commission**

Mr. Paloski moved to reappoint Andrew Resnick and Anthony Russo to a five-year term to the Zoning Commission beginning January 01, 2024 and ending December 31, 2029. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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## MOTION 2023-136

### Appointment to Zoning Board of Appeals

Mr. Cartwright moved to reappoint Donald Schenker to a five-year term to the Zoning Board of Appeals beginning January 01, 2024 and ending December 31, 2029. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, abstain; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

## MOTION 2023-137

### Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

**Trustee Comments:** Mr. Governor stated the Township Christmas luncheon is Friday - December 15, 2023 at noon.

The Mahoning County Township Association (MCTA) dinner is December 21, 2023.

Mrs. Cartwright stated the Canfield Community JEDD Meeting will take place December 20, 2023.

**Next Meeting Date(s):** The Board will hold a regular meeting December 27, 2023 at 8:00am; and the reorganizational and regular meeting will be on January 9, 2024 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

## MOTION 2023-138

### Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:28 pm specifically for exception: (G) (1) to consider the promotion, demotion or compensation of a public employee. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 9:26 pm.

## ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:30pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Trustee

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Mrs. Marie Izzo Cartwright, Vice-Chairman

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Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*