
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on February 28, 2023 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Monday, February 28, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Keith Rogers, Township Administrator/Road Superintendent, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers.

Fiscal Officer Denise Joseph was not present.

PUBLIC PRESENTATION

The Board recognized John Progar of 7011 Southberry Hill, who inquired when the Covington Cove development would be paved. Mr. Rogers stated the Township applied and received a grant through the Ohio Public Works Commission and the entire development will be paved this year late summer or early fall.

MINUTES: Chairman Governor moved to approve the regular meeting minutes of January 24, February 14; and the special meeting minutes of February 20, 2023. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated a meeting will take place this Friday morning concerning the *Cornersburg Cemetery*. Cemetery Sexton Bob Burkett, Mahoning County Prosecutors Karen Gaglione and Dawn Durkin, and I will discuss how the Township implements the *Dean Hill Cemetery* Rules and regulations to the *Cornersburg Cemetery* or do they automatically apply since the Township owns both cemeteries.

Public Works Report: The Board discussed advertising for a full-time Public Works department employee in various papers; and the position with details will be posted on the Township website as done previously. A requisition will be completed.

ZONING REPORT: The Board agreed to move forward in requesting a title and lien search on 5216 W. Western Reserve and 4169 Canfield Road; following this request, motions/resolutions can be submitted to declare these structures a nuisance.

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The Board will schedule a budget meeting to discuss the ZoneCo revised budget and review other topics in greater detail.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: No discussion.

Correspondence/Other: The Board had no objections to the liquor license request.

New Business / Motions / Resolutions:

MOTION 2023-32

2023 Canfield Township Community Park Lawn Maintenance

Mrs. Cartwright moved to approve the advertisement in *The Vindicator*, an edition of the *Tribune Chronicle* – legal notices and begin the bidding process for the 2023 Lawn Maintenance for the Canfield Township Community Park. The ad will run on Friday, March 3, and Monday March 6, 2023. Bid packets will be available online at the Township website and at the Township office beginning Friday, March 3 until Monday, March 13, 10:30 a.m. The bid opening will take place on Monday, March 13 at 10:35 a.m. The Board of Trustees shall announce the best low, qualified contractor/contractors bid at the Tuesday, March 14 regular meeting of the Board. Mr. Governor seconded the motion. Discussion: The advertisement in *The Vindicator* will be abbreviated and direct interested bidders can visit the Township website for complete details. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-33

2023 Nuisance Property Contractors

Mrs. Cartwright moved to approve the advertisement in *The Vindicator*, an edition of the *Tribune Chronicle* – legal notices for the lawn maintenance and/or other related services. Contractors serve on a pre-established bidder's list to provide; lawn mowing, weed removal and other cleanup as needed for properties located in Canfield Township deemed to be a nuisance as provided by ORC 505.87 and giving authority to the Township to remedy said matters. The ad will run on Friday, March 3, and Monday March 6, 2023. Information packets will be available online at the Township website and at the Township office beginning Friday, March 3 until Monday, March 13, 10:30 a.m. Mr. Governor seconded the motion. Discussion: The advertisement in *The Vindicator* will be abbreviated and direct interested bidders can visit the Township website for complete details. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-34

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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MOTION 2023-35

Transfer of Funds as Needed Throughout the Year up to the Set Budgeted Limit

Mr. Governor moved to approve **RESOLUTION 2023-02-28-01** WHEREAS, Section 5705.14 Transfer of Funds of the Ohio Revised Code requires the Board of Trustees of Canfield Township to authorize the transfer of funds by resolution;

BE IT RESOLVED, that the Board of Trustees authorizes the following transfers per FY23 Budget: From General Fund appropriation line #1000-910-910-0000 (Transfer Out) a total of \$180,000 to the Road Fund revenue line #2141-931-0000 (Transfer In). Mrs. Cartwright seconded the motion. Discussion: This is being requested by the fiscal officer in order for transfers to be made as needed throughout the year up to the \$180,000 budgeted limit. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mr. Governor stated the lease agreement with the Cardinal Joint Fire District for the building on Messerly Road has been reviewed; Mr. Paloski stated it was voted on, passed and returned to the prosecutors office which in turn will forward the agreement to the Township. Mrs. Cartwright suggested a meeting take place with the Fire Chief, Mr. Rogers and Public Works Foreman Mr. Burkett to review the expenditures, share the forms and procedures so all are on the same page. This is only the second agreement in the life of the Fire District.

Next Meeting Date(s): The Board will have a budget meeting March 6 at 8:00am; and regular meetings March 14 and 28, 2023 at 7:00pm. These meeting are scheduled to be in person at the Township Hall and will be advertised appropriately.

MOTION 2023-36

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 7:29 pm specifically for exception: G (1) To consider the employment of public employee(s). Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

The Board re-entered Public Session at 8:26pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:26pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Not Present

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

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Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees