
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on January 24, 2023 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, January 24, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers, Assistant Public Works Maintenance Foreman Bob Burkett and Zoning Inspector Traci DeCapua.

PUBLIC PRESENTATION

Chairman Governor stated that there was no one present for public presentation for this meeting, however any comments or suggestions can be made via e-mail by visiting www.canfieldtownship.org or if preferred the Trustees' and the Fiscal Officer contact numbers can be found there as well.

MINUTES: Chairman Governor moved to approve the regular meeting minutes of November 15, December 13, 27; and the special budget meeting minutes of December 13 2022. The reorganizational and regular meeting minutes of January 10, 2023. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers summarized the issues with the property at the cul de sac at the end of Sugarbush Drive, where the Canfield Township Board of Trustees owns 125 feet of a "paper street" that extends into that property. A "paper street" is defined as a road that was not completed by the developer and only exists on the plat map. The owner of the Sugarbush property installed a gravel logging road on the "paper street" where he is parking his equipment and removed Township signage; in turn the Prosecutor's office directed the Township to install new signage to prevent liability for the Township. The Board will discuss turning this "paper street" over to the property owner.

Mr. Rogers suggested moving the bike trail project to the north side of Herbert Road and tie into the MetroParks Nature Trail. The Board had discussion after which Mr. Rogers was directed to see if the Ohio Department of Natural Resources grant money could be swapped for this project; if it could, then would Mill Creek MetroParks be on board with this proposal.

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Additionally he informed the Board that the swales which were installed to direct stormwater away from Indian Run and Starr Centre Drive are functioning properly and the water is being collected in the storm sewer system.

Regarding the flooding issue on Pebble Beach Dr., he stated it was caused by debris, which will be removed; while the flooding at Fairway Dr. and Barber Dr. is the result of surface water runoff and he will be contacting the responsible party to try and resolve that problem.

The Board instructed Mr. Rogers to move forward with a contractor for installing the OSB board, ladder and electric (reinstalling the lights) in the garage at the park.

Public Works Report: Mr. Burkett discussed why it would be conducive to the Public Works Department to have an additional 1-ton dump truck. The 1-ton truck was asked for in 2019 however a pickup truck was purchased. These 1-tons are used all the time; they are the go-to trucks; it can be set up for a complete run in the snow and ice; and is heavily relied on when the larger dump trucks are down. The pickup truck has to be loaded and unloaded by hand where the dump truck speaks for itself. This makes our PWD employees much more efficient. Mr. Burkett also mentioned a possible purchase of an enclosed trailer to store heavier equipment which could be taken directly to job sites; and would free up garage space.

The Public Works Department and Mr. Burkett as sexton will be taking over the maintenance of the Cornersburg Cemetery, since Austintown Township will no longer be providing that service on behalf of Canfield Township. Mr. Rogers and Mr. Burkett recently visited the cemetery and agreed that some trees and debris need to be cleared away, as well as noting that many headstones could use some restoration work. It was also noted that the parking area is in Austintown Township, therefore an easement will be needed and Mr. Rogers will work with the Prosecutor's Office to accomplish that.

Mr. Burkett also discussed the possible need for another riding mower costing approximately \$9,900 which could be transported in the Township's existing trailer.

ZONING REPORT: Mrs. DeCapua recapped the timeline on the Zoning Resolution project and stated that the Zoning Commission met on January 12, 2023, to review and discuss the module 1 draft diagnostic to update the zoning resolution; and to review proposed modules 2 and 3. The Zoning Commission will meet again February 3 to discuss the pros and cons of the diagnostic, then present their thoughts to ZoneCo. A final diagnostic on module 1 should be completed by the end of February and presented.

The invoice received for \$17,500 was for the draft diagnostic for module 1; the residual of the \$24,500 will be used for the edits, next meeting, and to finalize that diagnostic. The Board and Mrs. DeCapua had further discussion regarding the cost and timing.

The Board and Mrs. DeCapua reviewed / discussed the rest of the submitted zoning report.

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Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph stated the checks are ready for signatures, and is asking to implement a new payment procedure in having the Trustees sign the payment listing in between meetings. As for investments, the Trustees decided to leave the funds in the sweep account.

Correspondence/Other: Discussion took place on the porta john at the Township Park. The Board decided to have it available from May 1st through October 31st; therefore it will be on a month-by-month basis during the rest of the year.

There are 3 sets of Cemetery Deeds requiring signatures for Stephen & Marilyn Phillips lot #529; Bill & Karen Alcoh lot #586; and Kenneth & Diane Leonard lot #585.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2022-20

Appointment to Zoning Commission

Mr. Paloski moved to appoint Matthew Heikkinen to a five-year term beginning January 24, 2023 and ending December 31, 2027. Mr. Governor seconded the motion. This will be a second alternate position at the request of the Zoning Commission. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-21

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mr. Governor mentioned that the Prosecutor's office has reviewed and updated the lease agreement between the Cardinal Joint Fire District and the Township for Station 3 on Messerly Road and it has been forwarded to the District's Attorney, Chip Comstock.

Canfield Rotary set the date of Friday, May 12, 2023 for Civic Day.

The annual Engineer's meeting will take place at McMahon Hall Wednesday, February 23, 2023 at 9:00am.

The Millennial Moments JEDD Board meeting will take place at Canfield City Hall Wednesday, February 15, 2023 at 9:00am.

Mr. Governor stated the 2023 Township Goal list was emailed for the Board's review.

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Next Meeting Date(s): The Board will have regular meetings February 14 and 28, 2023 at 7:00pm. These meeting are scheduled to be in person at the Township Hall and will be advertised appropriately.

MOTION 2023-22

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:22 pm specifically for exception: G (6) Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 8:53pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:54pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees