
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on June 13, 2023 at 7:00 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, June 13, 2023 at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

PUBLIC PRESENTATION

The Board recognized and heard from several Township residents who reside on Tyler Drive and are very concerned about the increased traffic and speeding cars on Tyler Drive. There are several families in the neighborhood with young children so addressing this problem is critical and a matter of safety in their opinion. The Mahoning County Sheriff's Department has patrolled the area, per the Township's request, and continue to issue warnings and tickets to speeders. Radar signs and removable speed tables have been discussed and the Trustees reassured the residents that further attention will be spent trying to find a solution to this problem.

Bob Kanos of 3749 Tyler Drive presented the option of the installation of stop signs for awareness, safety and slowing of traffic. He presented a hand sketched drawing of his idea. He reached out to the Ohio Department of Transportation (ODOT) asking about adding stop signs at the (3) T-intersections; Farmington, Westington and Jamison. ODOT stated in an email which Mr. Kanos shared with the Trustees that stop signs are solely the decision of the Township.

Chairman Governor asked Administrator Rogers if the stop signs are permissible. Mr. Rogers stated within the ODOT manual it clearly states that stop signs should not be used at T- intersections in residential neighborhoods due to the ratio of cars coming and going and that they should not be used as a speed deterrent. In order to proceed the Trustees would have to hire an engineer to conduct a traffic study on those streets.

Mr. Rogers has reached out to the Mahoning County Prosecutor's Office, if approved by the Prosecutors, Mr. Rogers stated a three way stop sign at Tyler and Westington would be recommended to the Board. The residents are open to any suggestions. The Board had further discussion of different methods to slow the speed.

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Trustee Cartwright shared the Sheriff's clocking records from April 16 through May 11, 2023 indicating that 2,580 cars drove between 25 mph and 35 mph during their patrol of Tyler Drive. Administrator Keith Rogers was offered to do a ride along in one of the Sheriff's cars to witness the speeding and will suggest that they sit in a different area per the residents input.

Trustee Paloski commented that speeding on Tyler Drive has always been an issue and every year he puts speed radar signs or speed tables in the budget and they get taken off the budget. He wanted to have this conversation between the Trustees and the residents to come up with a solution.

MINUTES: Chairman Governor moved to approve the regular meeting minutes of May 9 and 23; and the special meeting minutes of April 24, May 8 and June 1, 2023. These minutes with suggested changes were incorporated and accepted. The April 25, 2023 meeting minutes will be approved at the next Trustees regular meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Governor, Mr. Rogers, Assistant Public Works Maintenance Foreman Bob Burkett and Public Works Maintenance Worker Shawn Stack met today to discuss the Villa Rosa Project; curb and gutter replacement along with the catch basins that need repaired before paving can begin next year. Mr. Rogers stated the worst of the worst needs to be addressed. Mr. Rogers will inform the Board of the cost for the Villa Rosa Project.

There was also discussion on the Pebble Beach culvert cleaning. In 2021 CT Consultants used a camera to look inside the 36" culvert which showed it was half-way full. Mr. Stack took photos from inside the pipe in March of this year and is confident that the Public Works Department can complete this job in about 30 hours.

The Board will have further discussion on the work schedule and Mr. Rogers will get an accurate quote for the Pebble Beach culvert cleaning.

The Board discussed paving of Augusta Hills and Mission Hills and Mr. Rogers stated that depending upon the cost of asphalt next year, Augusta Hills could be completed with Villa Rosa then Mission Hills the following year.

ABC Water and Stormwater District: Mr. Rogers stated there is a tentative meeting scheduled with Universal Development and CT Consultants on June 15, 2023 at 8:30am at the Township Hall.

Cornersburg Cemetery Update: Mr. Rogers will get another quote for the trees that need to be removed at the cemetery.

Township Park: The Board discussed adding a deposit fee of \$100 to the Park Rental Permit that would be refunded to the renter after the facility is checked to ensure the renter cleaned up after their scheduled event.

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Public Works Report: No discussion.

ZONING REPORT: Mrs. Cartwright mentioned that home starts are still down even though materials have dropped in cost.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph commented on the Ohio Edison invoice the Township received for installation of the streetlights at SummerWind Phases 8 and 9. The charge for each property owner will be assessed over a two-year period. All special assessments need to be submitted to the Auditor by September 7, 2023. Mrs. Joseph asked the Board to keep her updated on any revenues anticipated or any expenses for the 2024 Budget.

Correspondence/Other: The Trustees signed Cemetery Deeds for Joseph P. Slanina, Jr. lot #635 and Brian K. Slanina lot #636.

Mr. Governor moved to accept the Fiscal Officer report as presented.

MOTION 2023-76

2024 OPWC Paving Project Legislation

Mrs. Cartwright moved to adopt Resolution #2023-06-13-08 2024 Ohio Public Works Commission (OPWC) Paving Project.

WHEREAS, the State Capital Improvement Program and the Local Transportation Improvement Program both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Canfield Township is planning to make capital improvements to qualified Township Roads through the 2024 Township Paving program, and

WHEREAS, the infrastructure improvement herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs,

NOW THEREFORE, BE IT RESOLVED by Canfield Township: Section 1: The Board of Trustees Chairman is hereby authorized to apply to the OPWC for funds as described above. Section 2: The Board of Trustees Chairman is hereby authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-77

Township Gas Aggregation Program

Mrs. Cartwright moved to authorize Township Administrator Keith Rogers, to execute all actions necessary to support the continuation of a governmental natural gas aggregation program with Independent Energy Consultants for Dominion residents beyond October 2023 when the current

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supply agreement ends. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-78

Full-Time Public Works Maintenance Worker

Mr. Paloski moved to offer the position of Full-Time Public Works Maintenance Worker to Jeremy Timmons, in accordance with the terms and pay scale of the agreement between Canfield Township and the International Brotherhood of Teamsters Local 377 dated January 1, 2022. The start date will be July 3, 2023 and based on the results of the required drug test and background check. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-79

HR Consulting Services 2023

Mr. Governor moved to employ the management consulting services of Clemans Nelson and Associates, Inc. as the human resource advisor to the Township as needed with a budgeted amount of \$10,000 from line 1000-110-311-0003 legal and accounting. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-80

2023 Briarwood Ct. Improvement Project

Mrs. Cartwright moved to approve CT Consultants to perform all engineering; prepare bid documents and contract; and oversee inspection for the Briarwood Improvement project through the 2023 Ohio Public Works Commission Loan Program at a cost not to exceed \$10,000 with invoices to be received after July 5, 2023. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-81

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mrs. Cartwright will contact Pam Conti to inquire if Mr. Paloski's attendance at the Psychological Safety presentation through the Regional Chamber on June 7, 2023 would count as a makeup external credit for the Ohio Bureau of Workers' Compensation Safety program.

Mr. Governor stated at the Millennial Moments JEDD Board meeting there were updates on the regional hospital that is underway; there are residential foundations going in, with one home under contract and many retail space inquiries. Mr. & Mrs. Wilson were also in attendance

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looking for updates about the vacant lot they own on Palmyra and wanting to tie-in to water. Mr. Governor reiterated this is a legal issue between the City of Canfield and the Township and whether the agreement needs to be amended.

The School Resource Officer Agreement is paid in full for the 2022-2023 year and Chairman Governor has been included in discussions for the 2023-2024 school year with the City and School District.

Next Meeting Date(s): The Board will have regular meeting July 11, 2023 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:02pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

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