
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on March 14, 2023 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, March 14, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

PUBLIC PRESENTATION

The Board recognized Heidi Ferg of S. Raccoon Road, who has concerns about the Flock cameras the Mahoning County Sheriff's Department is asking the Township to consider installing.

The Board recognized Bruce Neff of the Canfield Heritage Foundation that runs the site known as Loghurst which is owned by the Western Reserve Historical Society. The Canfield Heritage foundation is looking at possible installing an athletic field for Ultimate Frisbee and other sports along with a dog park on the property.

MINUTES: Chairman Governor moved to approve the special meeting minutes of February 27; the regular meeting minutes of February 28; and the budget meeting minutes of March 6, 2023. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers asked the Board for thoughts on economic development projects which could be submitted for the State Capital Budget.

Cornersburg Cemetery Update: Mr. Governor stated the Board is waiting to hear back from the Mahoning County Prosecutors office on whether the *Dean Hill Cemetery* Rules and Regulations automatically apply to the *Cornersburg Cemetery* since the Township owns both cemeteries. Mr. Rogers stated routine maintenance is continuing.

Township Park: Mr. Rogers stated the OSB board was installed at the Park garage; waiting on the invoice from the contractor.

The Board asked Mr. Rogers to get quotes for fall protection for the playground at the Township Park.

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Public Works Report: No discussion.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph stated checks are ready for signatures; and the month end reports for January and February still need signatures.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2023-37

Township's Community Park Fertilization Contract

Mrs. Cartwright moved to accept the best low qualified bid for the fertilization maintenance from Cross Brothers Landscaping for \$ 1,745.00 per treatment for the Township Community Park located on the South side of Herbert Road for the year 2023. The Fertilization contract reads three applications for common areas plus two applications of all athletic fields for a total not to exceed \$5,235.00. The funds will come from the General Fund – Contracted Park Services. Mr. Governor seconded the motion. Discussion: Canfield Soccer Club as per contract will fertilize all athletic fields (3) times this season. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-38

Township's Community Park Maintenance Contract

Mr. Paloski moved to accept the best low qualified bid for the Township Community Park lawn mowing maintenance from Easton Lawn Service for the area included in the bid package noted as Area #1 located on the South side of Herbert Road at a cost of \$199.00 per cut. Area # 1 30 cuts at \$199.00 Total of Contract - not to exceed \$5,970.00. Mr. Governor seconded the motion. Discussion: The funds for this work will come from the General Fund – Contracted Park Services. Roll Call: Mr. Paloski, yes; Mr. Governor, abstain; Mrs. Cartwright, yes. Motion carried 2 to 0.

MOTION 2023-39

2023 Stormwater Conference

Mrs. Cartwright moved to approve the Administrator/Road Superintendent Keith Rogers and Zoning Inspector Traci DeCapua to attend the 2023 Stormwater Conference in Sandusky, Ohio from Wednesday, May 10 thru Friday, May 12 for the purpose of continuing education with the Township paying for the conference and all related expenses per the Township's travel policy. Mr. Governor seconded the motion. Discussion: Mr. Rogers noted the ABC Water and Stormwater District will reimburse the Township for the conference fees and all related travel expenses. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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MOTION 2023-40

Purchase of 1-Ton Truck

Mr. Governor moved to approve the purchase of a 2023 Ford F-550 stock number X5H cab and chassis along with a 2023 Stainless Steel Galion Dump Body and Western Pro Plus Angling 9' Plow and complete upfit kit as quoted by Cross Truck Equipment Co. Inc. at a total cost not to exceed \$87,500 which is at state purchase price from Tri State Ford of East Liverpool, Ohio. The funds will come from line #1000-760-790-0000 Other - Capital Outlay. Mr. Paloski seconded the motion. Discussion: There was a letter of intent motion that was passed on December 13, 2022 to hold the position for the production of the truck Cab and Chassis not to exceed \$75,000 at state purchase price. There would be one Purchase order and payment to Tri State Ford of East Liverpool, Ohio. This motion includes the trade-in of the Township's 2019 Ford F-250 with plow for \$36,500 which is more than the Township has invested in the truck. Mrs. Cartwright stated she was voting based upon the recommendation of the Township Administrator and Assistant Public Works Maintenance Foreman, however she doesn't expect a request for more trucks in the near future. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-41

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: The Board scheduled a special budget meeting for March 22, 2023 at 8:00am; and scheduled a date of March 20, 2023 at 9:00am for the annual employee review.

Mrs. Cartwright stated a Canfield Community JEDD Board meeting will take place Wednesday, March 15, at 3:00pm at Canfield City Hall in Council Chambers to finalize the 2022 financials for the year; and the Mahoning County Township Association dinner is April 20 6:00pm at the *Fireplace Restaurant* in Poland.

Mr. Paloski stated Major Jeff Allen, Mahoning County Sheriff's Department would be available April 11 to give the quarterly patrol report; and the YSU student volunteers would like more information about the Fiscal Office records retention and would like to set a date for this project.

Next Meeting Date(s): The Board will have a regular meeting March 28, 2023 at 7:00pm. This meeting is scheduled to be in person at the Township Hall and will be advertised appropriately.

MOTION 2023-42

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 7:41pm specifically for exception: G (1) To consider the employment, promotion, or compensation of public employee(s). Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 8:44pm.

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ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:45pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees