
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

61

Meeting held on May 23, 2023 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, May 23, 2023 at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

PUBLIC PRESENTATION

Chairman Governor stated that there was no one present for public presentation for this meeting, however any comment or suggestions can be made via mail by visiting www.canfieldtownship.org or if preferred the Trustees' and the Fiscal Officer contact numbers can be found there as well.

MINUTES: No minutes to approve at this time, however the Board agreed to discuss the minutes at a yet to be scheduled Budget meeting to assure the minutes meet the necessary requirements and expectations of the Trustees and Fiscal Officer.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated Attorney Heino reviewed the document for the Joint Paving Program with the City of Canfield and Poland Township. Attorney Heino did not agree with the wording however there is not enough time to change the document. Mr. Rogers will find out if the Township would be able to sign for only the bidding process; a special meeting will be scheduled to finalize this document.

Mr. Rogers had discussion with Assistant Public Works Maintenance Foreman Bob Burkett on repairing and replacing catch basins on Villa Rosa in preparation for the 2024 paving; all of the catch basins on Villa Rosa will be checked.

Mrs. Cartwright questioned the paving that was completed on SummerWind. Mr. Rogers stated if the County does not accept the paving that was completed then the Township will not accept the road.

Mr. Rogers will research the additional funding the Land Bank is receiving to control blight; see if this would benefit the Township moving forward.

RECORD OF PROCEEDINGS

62

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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ABC Water and Stormwater District: The Request For Qualifications (RFQs) with engineering firms was advertised for the waterline project. The ABC District will have a special meeting to review the (9) RFQs that were submitted.

The ABC District is looking at performing a small project to 4 or 5 areas on Revere Run with damaged curb and gutter; work is to begin in June. Mr. Rogers will discuss this project with Bob Burkett.

Mr. Rogers updated the Board on 3 projects the ABC District is working on; and a partial quote of \$166,000 was received from the engineer for the curb and gutter replacement running from Tippecanoe to Montereale Drive; more details need to be provided.

Cornersburg Cemetery Update: Mr. Rogers suggested installing a split-rail fence from the parking lot towards the cemetery since a car drove through the cemetery. After further discussion it was decided that it would be best to put the fence along Tippecanoe Road, so Mr. Rogers will get estimates.

Township Park: No discussion.

Public Works Report: No discussion.

ZONING REPORT: The Board agreed to have further discussion concerning ZoneCo; and a special meeting will be scheduled.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph had no comments, however would like to schedule a budget meeting. The Board discussed scheduling a special meeting June 1 at 8:30 am specifically to discuss ZoneCo and (2) MOUs for paving; and a budget meeting June 6 at 8:30 am.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2023-69

Lease Agreement with CJFD

Mrs. Cartwright moved to enter into an updated lease agreement between Canfield Township and the Cardinal Joint Fire District for the real property located at 5007 Messerly Road, Canfield Ohio for the sum of \$1 per year with an effective date of January 1, 2023. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, abstain; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

RECORD OF PROCEEDINGS

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BOARD OF CANFIELD TOWNSHIP TRUSTEES

63

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MOTION 2023-70

Informational Digital Sign

Mr. Paloski moved to enter into an agreement with the Board of Mahoning County Commissioners to receive a \$30,000 grant for the purpose of an informational digital sign in front the Township Hall. Mr. Governor seconded the motion. Discussion: This sign will be used for public meetings and for public service announcements and is subject to a variance by the City of Canfield. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-71

Nuisance Property

Mr. Paloski moved to adopt Resolution #2023-05-23-06 Declare Nuisance Property: 4055 Fairway Drive parcel #26-067-0-010.00-0, Lot 14 as a Public Nuisance under Ohio Revised Code 505.87 and order the required maintenance of said properties with all costs associated with the maintenance be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-72

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments:

Mrs. Cartwright informed the Trustees that when she was ill she missed one of the Bureau of Workers' Compensation (BWC) meetings. A makeup training or seminar which isn't local and would last 4 to 6 hours is required and proof of attendance must be submitted by June 30, 2023. She questioned whether someone else would be able to attend one of the sessions or whether the savings received from attending was worth it. Mrs. Joseph said she would contact BWC to see what is needed to makeup that date.

The Board agreed to take part in the annual 2023 4th of July Parade.

Mr. Governor will attend an SRO meeting with the schools and the City at 10:00 am tomorrow May 24, 2023.

Mr. Governor stated the Millennial Moments JEDD meeting on June 7, 2023 will be rescheduled.

The Memorial Day Service will take place on the Veteran's Plaza on the North Green Monday ~ May 29, 2023 beginning at 10:00 am.

Mr. Governor stated he received a quote for the red picture frames for the 7 photos including the map for the Township Hall at a cost of \$291.55 per frame or a total of \$2,040; the Board agreed to the cost.

RECORD OF PROCEEDINGS

64

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The Canfield Community JEDD meeting is scheduled for June 21, 2023; Mrs. Cartwright will confirm.

Mr. Paloski invited residents from Tyler Drive to attend the next Trustees meeting on June 13, 2023 to discuss speeding issues and a possible speed radar sign.

Next Meeting Date(s): The Board tentatively will have a special meeting June 1 at 8:30am; budget meeting June 6 at 8:30am (with a backup date June 8); and regular meetings June 13 and July 11, 2023 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 7:54pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees