
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on May 09, 2023 at 7:06 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, May 09, 2023 at 7:06pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

PUBLIC PRESENTATION

The Board recognized Brad Oswald of 6625 Summit Drive who thanked the Board for having the Mahoning County Sheriff's on Summit Drive to curtail speeding. Mrs. Cartwright contacted and received an email from Major Jeff Allen of the Mahoning County Sheriff's Office stating Officers will start ticketing drivers on Summit Drive Monday through Friday between the hours of 7:00-9:00 am and 3:00-7:00 pm as well as Saturdays as discussed.

MINUTES: No minutes to approve at this time.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers summarized the issues with the property at the end of Sugarbush Drive, where the Canfield Township Board of Trustees owns 125 feet of a "paper street" that extends into the property that is owned by Mr. Price. Mr. Price has a tree farm at the end of Sugarbush and is asking the Township through his attorney to vacate the "paper street"; Mahoning County Assistant Prosecuting Attorney. John Heino with Mr. Price's attorney. The Board discussed the property and instructed Mr. Rogers to move forward with vacating the paper street as requested. Mr. Rogers explained the procedure for vacating a property is to pass a Motion accepting a Resolution to vacate the "paper street" then it goes to the Mahoning County Commissioners for approval.

Mr. Rogers stated there are two Memorandums of Understand (MOU's) for the Board to consider. The first MOU is with the Mahoning County Commissioners and the Mahoning County Engineer regarding the County Sales Tax to Improve Roads/Infrastructure, the Township will be required to use an engineering firm since a licensed P.E. is required for daily inspections; Mr. Rogers suggests MS Consultants since they are currently working with the City of Canfield and Poland Township, since the Township will be participating in a joint paving program with those entities.

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The second MOU is for a Joint Paving Program with the City of Canfield and Poland Township; Attorney Heino reviewed the document with a few changes that the City of Canfield has approved.

The Board discussed proceeding with the bike trail spur. Mrs. Cartwright suggested sending a letter to the residents affected by the bike trail as well as having a joint public meeting with Canfield City Council members, Township Trustees and residents to hear any concerns they may have with the project.

ABC Water and Stormwater District: The Board discussed invoicing for the Stutz Drive storm sewer repair and what is needed from the Township for the ABC to complete reimbursement for this project.

The Request For Qualifications (RFQs) with engineering firms has been advertised for the waterline project. The ABC Water District will reimburse the Township for the advertising.

Cornersburg Cemetery Update: Mr. Rogers suggested installing a split-rail fence from the parking lot towards the cemetery, since a car drove through the cemetery. Mr. Rogers will get estimates.

Township Park: No discussion.

Public Works Report: No discussion.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph submitted the State and Local fiscal recovery fund annual project and expenditure report prior to April 30, 2023 and the Township is on track to pay the Sheriff contract through 2024. The 2023 Budget now has a 2024 column to start adding in figures.

Correspondence/Other: The Trustees signed Cemetery Deeds for Linda M. and Joseph P. Slanina lots #581 and #582.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2023-62

MOU With Mahoning County for Sales Tax Usage

Mrs. Cartwright moved to enter into a Memorandum of Understanding between the Board of Canfield Township Trustees, the Board of Mahoning County Commissioners, and the Mahoning County Engineer regarding the application of funds from the additional non-emergency sales and

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use tax for the repair and maintenance of roads and other infrastructure within Canfield Township this is **Resolution #2023-05-09-05**. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-63

2023 Paving Project (MOU)

Mrs. Cartwright moved to enter into a Memorandum of Understanding with the City of Canfield and the Board Trustees of Poland Township for the 2023 Paving Project under the Ohio Revised Code 5535.08(C) (1) provides in non emergency situations, any political subdivision having authority to construct, reconstruct, resurface, improve, repair, and maintain roads or streets, may enter into an agreement, under terms agreeable to all parties, with any other political subdivision having that authority to obtain or provide road or street construction, reconstruction, resurfacing, improvement, repair, or maintenance services. The cost, if any, of services obtained under the agreement may be paid from general fund monies of the political subdivision receiving the services or from any other funds available for the repair and maintenance of roads or streets within that political subdivision. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023- **TABLED**

ABC Project Reimbursement – Stutz Drive

_____ moved to request financial assistance from the ABC Water and Stormwater District for the Stutz Drive Storm Sewer repairs for a total cost of \$_____. _____ seconded the Motion. Discussion: Roll Call: Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

MOTION 2023-64

Outside Legal Services 2023

Mrs. Cartwright moved to employ the legal services of Baker, Dublikar, Beck, Wiley as a legal advisor and conduct Township legal issues not handled by the Mahoning County Prosecutor's Office at a cost not to exceed \$25,000. The funds will come from the general fund line #1000-110-311-000 accounting and legal fees. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-65

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments:

Civic Day is Friday, May 12, 2023.

Mr. Governor stated he will be taking an online records training seminar and suggested that Keith, Cindy and Traci also attend; the Board agreed.

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Mr. Governor and Mrs. Cartwright will speak at the American Legion Post 177 Memorial Day program.

Mahoning County Township Association (MCTA) will be conducting a business meeting at the Township Hall May 18, 2023; some of the topics of discussion will be the County Sales Tax to Improve Roads/Infrastructure and wind and solar farms.

Next Meeting Date(s): The Board will have regular meetings May 23, June 13, July 11, August 8 and September 12, 2023 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

MOTION 2023-66 **Executive Session**

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:33 pm specifically for exception: G (1) To consider the employment of a public employee(s). Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 9:23pm.

MOTION 2023-67 **Compensation of the Township Administrator/Road Superintendent**

Mr. Governor moved to increase the Township Administrator/Road Superintendent's salary from \$72,000 per year to \$75,000 per year effective with the next pay period. Mrs. Cartwright seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION-68 **Compensation of the Administrative Assistant to the Trustees**

Mr. Governor moved to increase the Administrative Assistant to the Trustees hourly wage from \$16.85 to \$17.52 per hour effective with the next pay period. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:29pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees