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# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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125

Meeting held on November 14, 2023 at 7:00 P.M.

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Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, November 14, 2023 at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers and Assistant Public Works Maintenance Foreman and Cemetery Sexton Bob Burkett.

### PUBLIC PRESENTATION

The Board recognized Stephanie Clark of 6625 Summit Drive, who requested that the Trustees consider making Summit Drive a dead-end road once again to help curb speeding, which will increase with the new hotel and the commercial buildings. Additionally, she asked if the developer could install natural fencing or mounds to block the headlights, lighting, noise etc. from the homes on Summit Drive. Mrs. Cartwright stated recalling that the original plans showed Summit Drive was not a dead-end and was intended to be an extension into the development. Further discussion ensued and Mr. Rogers stated he would contact the Mahoning County Engineer's concerning this matter.

**MINUTES:** Chairman Governor stated the regular meeting minutes of October 24; the special budget meeting minutes of October 24; and the budget meeting of October 28, 2023 will be approved for the next meeting.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Governor stated the Board was in agreement with the Briarwood Drive Project moving forward; and confirmed the Westington Detention area will be completed November 21, 2023.

Mr. Governor asked for clarification on this year's paving program coming in under budget. Mr. Rogers explained the engineer's estimate for the OPWC application was \$518,229, however the contractor's bid was \$371,883.60. The actual invoice was \$336,945.48 which will be paid with OPWC's grant of \$94,334.73 and the Township's local share of \$242,600.75. The Board approved paving a portion of Summit Drive for \$29,112.50, since the paving bid was under budget. The actual Summit invoice was \$29,066, so the Township's local share for paving was \$271,666.75, which will come from the \$289,111 Sales Tax fund; leaving approximately \$17,444 to carry-over into next year's Sales Tax fund per the Township's Memorandum of Understanding with the County Commissioners.

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The Board agreed to purchase (12) safety barrels from Municipal Sign and Sales; the MORE Grant will be used for part of this purchase.

**ABC Water and Stormwater District:** Mr. Rogers inquired if the Board would consider paying for the in-kind equipment for future projects. The almost \$30,000 for in-kind equipment usage for Villa Rosa could have been used to complete another project. Following discussion the Board agreed that in the future it would not bill ABC District for Township owned equipment used on Township projects, however ABC District will be billed for labor and materials on future projects.

Mr. Rogers stated the Pleasant Valley ditch maintenance project was completed at a cost of \$47,970.

**Cornersburg and Dean Hill Cemeteries:** Mr. Governor stated that the Board is planning to pave Dean Hill Cemetery next year and provide a sign and fence for the Cornersburg Cemetery. The Public Works Department has installed two foundations for headstones and the *Sons of the American Revolution* have installed one of the two new headstones.

**Township Park:** Park is closed.

**Public Works Report:** Mr. Burkett stated that the culvert and basin work in the Villa Rosa Development has been completed so it can be paved next year.

The Pebble Beach culvert step cleaning is continuing and coming along well; it is open and moving. The vactor truck is down again and is at TSI Western Star; waiting on the diagnostics. The Board discussed the importance of the vactor truck and the possibility of replacing it.

The Public Works Department (PWD) striped the speed tables on Tyler Drive.

The annual leaf bag pickup has surpassed a thousand bags so far however it will continue through the last week in November.

The Board discussed possibly getting a roll-off for street sweepings and concrete; or the PWD would take this debris to the dump. *Republic Waste* will not pick up the dumpster if it has concrete stating it is too heavy for their trucks; at this time PWD loads everything together in the dumpster. Mr. Burkett stated the street sweepings are tested at Cardinal Laboratories. Fiscal Officer Joseph suggested reaching out to Austintown Township and discuss how they are handling the street sweeping debris/refuse as it may be more cost effective.

**ZONING REPORT:** No discussion.

Mr. Governor moved to accept the Administrator/Road Superintendent and the Public Works reports as presented.

**FISCAL OFFICER REPORT:** Mrs. Joseph will update the budget from the meeting.

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**Correspondence/Other:** Summit Drive Thru's Liquor License was presented with a DBA name change and the Board agreed there was no reason to request a hearing regarding the change.

Mr. Governor moved to accept the Fiscal Officer report as presented.

**New Business / Motions / Resolutions:**

**RESOLUTION 2023-(Tabled)  
Insurance Benefits for 2024**

\_\_\_\_\_ moved pursuant to ORC 505.60 as follows:

**Whereas;** Canfield Township Board of Trustees, hereafter called the Board, by Resolution is empowered to procure or contract group health insurance, prescription drug program, vision care, dental, life, AD&D and cancer insurance for Elected Officials and Township employees and/or group health insurance and life insurance premium reimbursement plan; and

**Whereas;** the Board is empowered to reimburse the same for their out-of-pocket group insurance premiums charged by insurance companies or employers other than the Township. Written proof of coverage and cost must be provided to the Fiscal Officer prior to payment. The amount the Township will reimburse any of its Elected Officials or Township employees the actual out-of-pocket premium costs, which shall not exceed the amount of the average monthly premiums per employee under the group health and life insurance provided directly by the Township; and

**Whereas;** the Board, pursuant to ORC 505.60; during open enrollment, will offer the same coverage to all eligible Elected Officials and employees not presently receiving coverage. Should there be loss of coverage from an insurance company or employer other than the Township outside of open enrollment, the Township shall attempt to obtain coverage from present providers.

**Be it Resolved;** that the Board agrees to provide group health insurance, prescription drug program, vision care, dental, life, AD&D and cancer insurance for Elected Officials and Township employees and/or group health insurance and life insurance premium reimbursement plan. \_\_\_\_\_ seconded the Motion. Roll Call: Mr. Paloski, \_\_\_\_; Mr. Governor, \_\_\_\_; Mrs. Cartwright, \_\_\_\_.

**MOTION 2023-126  
Health Insurance Renewal**

Mrs. Cartwright moved to approve Medical Mutual of Ohio as the Township's Healthcare provider from December 1, 2023, thru November 30, 2024, the plan is a renewal of the same High Deductible Health Reimbursement Account (HRA) with maximum exposure to the Township of \$219,403.84. The Township maintains a detailed insurance grid for review. Mr. Governor seconded the Motion.

Discussion: Burnham and Flowers of Ohio will continue as the administrator while Cailor Fleming Insurance of Boardman remains as the local agent. Trustee Cartwright will not be included in the Township's Medical Plan but will be reimbursed for her monthly Medicare, Supplemental and Prescription Plan which is financially beneficial to the Township. As a reminder, all full-time public works employees will now be part of the Township Health Insurance and is detailed in the union contract. Future employees could change the maximum exposure. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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## MOTION 2023-127

### ABC Project Reimbursement – Villa Rosa Basin and Culvert Repairs

Mrs. Cartwright moved to request financial assistance from the ABC Water and Stormwater District for the Villa Rosa Basin and Culvert Repairs for a total cost of \$55,097.89. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

## MOTION 2023-128

### ABC Project Reimbursement – Fox Haven Culvert Replacement

Mr. Paloski moved to request financial assistance from the ABC Water and Stormwater District for the Fox Haven Culvert Replacement for a total cost of \$8,105.41. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

## MOTION 2023-129

### 2023 MORE Grant Equipment Purchase

Mrs. Cartwright moved to approve the application for the MORE Grant to purchase the following: (12) Construction Barrels w/rubber collars at \$88.00 each totaling \$1,056.00, from *Municipal Signs & Sales, Inc.* The MORE Grant will cover \$500.00 of the cost with the balance of \$556.00 being incorporated into the line item listed. Mr. Governor seconded the Motion. Discussion: The purchase will be from line item #2141-330-599-0000 other expenses. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

## MOTION 2023-130

### Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

**Trustee Comments:** Mr. Governor stated there will be a motion for the Sheriff Agreement at the next Trustees meeting November 28.

Mrs. Cartwright stated that the Canfield Community JEDD Board didn't meet in the fourth quarter of 2022 since the City didn't designate a replacement for Mr. Calhoun. The first quarter meeting in March 2023 Mayor Dragish attended but didn't present any financials; the June meeting Mayor Dragish was "stuck in traffic" and the Board members left after waiting over 20 minutes; and Mrs. Cartwright was ill for the September meeting which was canceled. The Canfield Community JEDD meeting is scheduled for December.

Since the JEDD Board hasn't reviewed financials for year-end 2022 or any for 2023 Mrs. Cartwright requested the financials from the City Treasurer and will contact Mr. Mathews of Baker Dublikar, Attorneys at Law to inquire if all business can be completed at the December meeting.

She also informed the Board that The Mahoning County Township Association (MCTA) nominating committee will meet tomorrow evening November 15; followed by the MCTA meeting on Thursday November 16 which will present the slate of officers and its committees. These meetings will take place at the Township Hall.

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**Next Meeting Date(s):** The Board will hold regular meetings on November 28 and December 12, 2023 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

### ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:32pm.

\_\_\_\_\_  
Mr. Brian W. Governor, Chairman

\_\_\_\_\_  
Mr. Joseph N. Paloski, Trustee

\_\_\_\_\_  
Mrs. Marie Izzo Cartwright, Vice-Chairman

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Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*

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