
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on October 10, 2023 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, October 10, 2023 at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers and Assistant Public Works Maintenance Foreman and Cemetery Sexton Bob Burkett.

PUBLIC PRESENTATION

The Board recognized Dorothy Schill of 4824 S. Turner Road. Ms. Schill thanked the Public Works Department and Fiscal Officer Denise Joseph for the speedy removal of the deer carcass from the ditch across the street from her residence and in front of Mill Creek Park's Sawmill Creek Preserve. She contacted Mahoning County and Mill Creek MetroParks several times to remove the deer to no avail.

MINUTES: The regular meeting minutes of August 15 and September 12, 2023 are tabled until the next Trustees meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated beginning today, speed tables are being installed on Tyler Drive. Mr. Governor and Mr. Paloski drove the area and had some concern on the speed tables which seemed more like speed bumps; Mr. Burkett also stated the speed tables are higher than anticipated and has concern for snow plowing in the winter. Mr. Rogers stated the contractor is following the specs as closely as possible since they are making them onsite; he will work with the contractor to make adjustments for a more gradual rise and fall; and a flatter top surface. Mr. Rogers and Mr. Burkett will meet with the contractor in the morning before moving forward.

The Board discussed having the correct signage posted; and assigning a Sheriff Deputy to stop cars from going around road closed signs.

Mr. Rogers stated a Township resident complained about the installation of the speed tables; and is going to speak with other residents to file a petition against this. Mr. Rogers will contact the Mahoning County Prosecutor's office for guidance on this matter.

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Mr. Rogers received quotes for removing two trees around the Westington detention area. The homeowner who lives on Westington notified Mr. Rogers if the one tree falls it would damage his home.

Mrs. Joseph asked Mr. Rogers to upload the letters sent to the Ohio Department of Natural Resources and Ohio Department of Transportation to Google drive stating the Bike Trail project will not be moving forward.

ABC Water and Stormwater District: No Discussion.

Cornersburg Cemetery Update: Sexton Bob Burkett was approached by the *Sons of the American Revolution* to locate graves of a father and son. Mr. Burkett found the graves; not originally where they assumed they were. The *Sons of the American Revolution* are going to install new headstones; the Public Works Department will install the foundations.

Township Park: Mr. Governor stated the park can be closed for the winter after October 22, 2023; Fall soccer will be over and there are no park rentals scheduled. Mrs. Joseph will leave the porta services available since residents still frequent the park.

Public Works Report: Mr. Burkett stated the Villa Rosa Project; curb and gutter replacement along with the catch basins that need repaired before paving can begin next year is almost complete.

Pebble Beach culvert cleaning is a massive undertaking; when completed, 24 hours invested.

Covington Cove paving is completed; materials are under budget by 182 cubic yards; and Summit was completed today.

Millennial Moments – found issues with improperly placed collector lines; cannot access with Vactor truck if needed; another inspection will be done Monday with the Mahoning County Engineers.

The Fawn Drive project will be pushed to next year.

The new truck is built and is at *Cross Truck* for upfit; 10-12 weeks is their time estimate.

ZONING REPORT: No Discussion.

Mr. Governor moved to accept the Administrator/Road Superintendent and the Public Works reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph stated the budget with the September 30 year-to-date figures was shared with the Board.

Estate tax of \$19,000 and overpaid real estate taxes of \$241 was received from the Mahoning County Auditor.

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Monthly reports should be signed in a timely manner; still have July and August that require signatures.

Mr. Rogers stated he contacted OTARMA and filed a claim for towing the 2004 International truck; truck would not start and was towed to TSI Western Star. The check should be sent either to the Township or directly to Jeswald Towing; Mr. Rogers will follow up.

Mr. Rogers will find out the process for reimbursement of the sales tax money; for the 2023 Paving program.

Mrs. Joseph asked Mr. Rogers if the required prevailing wage process was completed for Covington Cove and he stated it was and he will upload the documents to the Google drive.

The temporary budget should be submitted to the Auditor of State in September for the 2024 Budget.

Trustee Cartwright questioned non-receipt of liquor license revenue year to date and Fiscal Officer Joseph stated she would ask Administrative Assistant Cindy Williams to follow up.

Correspondence/Other: There is Cemetery Deed requiring signatures for Cynthia Ryan lot #573.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2023-113

2023 Leaf Pick-up Program

Mrs. Cartwright moved to approve the Public Works Department to conduct the 2023 Leaf Recycling Pick-up Program. The Township will use the same quadrant system as in years past using State Route 224 and State Route 46 to divide the quadrants. The collection dates for this year will be as follows: **NW and NE quadrants:** Tuesdays Oct. 17, Oct. 24, Oct. 31, Nov. 7, Nov. 14, Nov. 21 and Nov. 28; **SE and SW quadrants:** Thursdays Oct. 19, Oct. 26, Nov. 2, Nov. 9, Nov. 16, and Nov. 30. The Township will provide (5) free bags per Township family and \$2.00 for each (5) thereafter. Bags can be acquired (with a valid Driver's License) at the Township Hall. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-114

Trick-or-Treat / Halloween Hours

Mr. Paloski moved to approve Halloween Trick-or-Treat hours from 6:00pm to 8:00pm, Tuesday ~ October 31, 2023. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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MOTION 2023-115

Truck #218 International

Mrs. Cartwright moved to approve TSI Western Star of North Jackson to make all the necessary repairs to the 2018 International including labor and materials at a cost not to exceed \$5,145.02. The funds will come from the road department fund line item #2141-330-323-0000 repairs and maintenance. Mr. Governor seconded the motion. Discussion: A purchase requisition was completed in September with a quote of \$4,822.51. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-116

Nuisance Property

Mr. Paloski moved to adopt **Resolution #2023-10-10-16** Declare Nuisance Property: **4900 South Turner Road** parcel #26-004-0-035.00-0, Lot 2 as a Public Nuisance under Ohio Revised Code 505.87 and order the required abatement, control or removal of said nuisance with all costs associated with this action be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-117

School Resource Officer (SRO) Agreement

Mrs. Cartwright moved to accept a two-year School Resource Officer (SRO) Agreement by and between the Canfield Township Board of Trustees, The Canfield Board of Education and the City of Canfield for shared cost related to the school resource officer program in the amount of \$35,000 in year 2023 and \$35,000 in year 2024. The funds will come the General Fund, Line #1000-110-360-0000 Contracted Services. Mr. Governor seconded the motion. Once signed, this agreement will be returned to the Prosecutor's office for additional signatures by the Board of Education and the City of Canfield with final copies being returned to the Township. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-118

Declare Shredder

Mr. Paloski moved to declare the OfficeMax Model #0M96580 office shredder as salvage. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-119

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: There is a Good Evening, Canfield scheduled for Thursday, October 26, 2023 from 5:30-7:30 pm at WayPoint 4180. Mr. Paloski will be giving the presentation.

Mrs. Cartwright is rescheduling the Canfield Community JEDD Board meeting to take place within the next two weeks at City Hall; the Township Board will be informed of the date via email.

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Mr. Paloski stated Major Jeff Allen, Mahoning County Sheriff's Department will give the quarterly patrol report at the first meeting in November.

Mr. Paloski reiterated the requirement of Mr. Burkett and Mr. Rogers to be on site tomorrow morning to review and discuss the installed speed table concerns with the contractor. They have the authority to make repair decisions and whether to move forward or not with the (2) additional speed tables; the Board is requesting updates.

Next Meeting Date(s): The Board will hold regular meetings on October 24; November 14 & 28, 2023 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately. The Board will check their calendars to possibly schedule a budget meeting on a Saturday.

MOTION 2023-120

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 7:58 pm specifically for exception: (G) (1) to consider the promotion, demotion or compensation of a public employee. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 8:32 pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:34pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

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