
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on September 12, 2023 at 7:00 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, September 12, 2023 at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

Note: At this meeting the recorder malfunctioned and notes were taken to complete these minutes.

ATTENDANCE ROLL CALL

The Chairman requested that Township Administrator, Keith Rogers, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Roger and Zoning Inspector Traci DeCapua; Fiscal Officer Denise Joseph was not present.

PUBLIC PRESENTATION

The Board recognized Joe Asteri of 5349 S. Saratoga, Austintown who spoke on behalf of Austintown as the resident Committee Leader concerning the proposed roundabout on State Route 46 and New Road. The Austintown residents are asking the Ohio Department of Transportation (ODOT) to not install a roundabout at that location but to allocate the funds to installing on/off ramps at State Route 11 and Kirk Road. Mr. Asteri stated the Governments Safety Program completed a study between 2016 and 2021 on Kirk Road and the study showed there were 18,000 cars per day and a total of 45 incidents in that 5-year period. Mr. Asteri asked the Board of Trustees if the petitions he brought with him could be circulated to Canfield Township residents through clubs, organizations, churches etc. to help advocate for this project.

MINUTES: Chairman Governor moved to approve the budget meeting minutes of August 2; and the special meeting minutes of August 23 and 30, 2023. These minutes with suggested changes were incorporated and accepted. The regular meeting minutes of August 15, 2023 are pending.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated the Joint Paving Program with the City of Canfield and Poland Township should begin September 18; however the contractor will advise later this week if they will begin in the City or Township.

The Board discussed the Villa Rosa 2024 Ohio Public Works Commission (OPWC) Paving Program regarding whether to request a 100% loan at the September 19, 2023 OPWC meeting. Mr. Paloski questioned if the Township decided do a joint paving program with another Township that did not score well with the OPWC, could the Township request a loan and pave earlier in the spring than

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waiting until July 2024? Mr. Rogers stated with the OPWC loan it can be sent out for bid early and awarded, but the notice to proceed has to be July 2, 2024; since the funds aren't released until July 1, 2024. The Board decided to request the 100% loan at the OPWC meeting.

Mr. Rogers stated that Conner Asphalt will begin October 9, 2023 installing the (3) speed tables on Tyler Drive.

ABC Water and Stormwater District: Discussion ensued on the estimate for the waterline project and the donation from the Township to the ABC District.

Cornersburg Cemetery Update: Baird's Tree Service removed 4 trees; the stump of the large pine will be removed at a later date due to the cleanup of the August 24th storms.

Township Park: Mr. Rogers will draft a letter notifying the Ohio Department of Natural Resources (ODNR) that the proposed Robert H. Neff Bike Trail project will not be realized.

The reorder of the adult and infant AED pads was received from the vendor and will be replaced at the park.

Public Works Report: The Vactor truck's rear motor injectors were replaced but still having issues; was taken to Doheny's for second opinion and picked up September 8. Yet to be determined if problems still exist.

ZONING REPORT: The Board discussed with Mrs. DeCapua about having a question/answer section on the Township's website regarding the updated 2021 Comprehensive Land Use Plan as it relates to the rezoned parcels in the Township.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: The Board discussed scheduling a budget meeting for September 28 or October 5, 2023 at 5:00 pm.

Mr. Governor moved to accept the Fiscal Officer report as presented.

Old Business / Motions / Resolutions:

MOTION 2023-102

RESCIND MOTION 2022-75

Briarwood Court Improvement Project ~ MOU

Mrs. Cartwright moved to rescind Resolution #2022-09-13-47 between the Mahoning County Engineer and the Canfield Township Trustees. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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MOTION 2023-103

RESCIND MOTION 2023-80

2023 Briarwood Ct. Improvement Project

Mrs. Cartwright moved to rescind CT Consultants to perform all engineering; prepare bid documents and contract; and oversee inspection for the Briarwood Improvement project through the 2023 Ohio Public Works Commission Loan Program at a cost not to exceed \$10,000 with invoices to be received after July 5, 2023. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

New Business / Motions / Resolutions:

MOTION 2023-104

MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE MAHONING COUNTY ENGINEER AND THE CANFIELD TOWNSHIP TRUSTEES FOR ENGINEERING SERVICES FOR ITS 2024 PAVING PROGRAM

Mr. Paloski moved to accept the MOU between the Mahoning County Engineer and the Canfield Township Trustees to hire Thomas Fok & Associates, Inc. of Youngstown to perform the Engineering Services for the Township's 2024 Paving Program as presented in the Ohio Public Works Commission's pre-application for a cost not to exceed \$16,500. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-105

Briarwood Drive Rehabilitation Project

Mrs. Cartwright moved to approve Thomas Fok & Associates, Inc. of Youngstown as the engineering firm that will provide all the required services for the Briarwood Drive Project. Services include; drawings, quantity estimates, bid documentation and bidding process at a cost not to exceed \$10,000. Mr. Governor seconded the motion. Discussion: The Township Administrator will work with the engineer through this process. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-106

Approve Overtime for Public Works Department on Pebble Beach

Mr. Paloski moved to approve overtime not to exceed \$13,044 for the Public Works Department to perform the step cleaning of the storm sewers on Pebble Beach Drive. Mr. Governor seconded the motion. Discussion: The Township will seek reimbursement from the ABC Water and Stormwater District for all regular labor hours, materials, equipment and disposal costs. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-107

Policy for Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris

Mr. Paloski moved to approve **Resolution #2023-09-12-14** Adopting a Policy for Abatement, Control or Removal of Vegetation, Garbage, Refuse or Other Debris from a property in the Township.

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Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-108

Nuisance Property

Mr. Paloski moved to adopt **Resolution #2023-09-12-15** Declare Nuisance Properties: **4055 Fairway Drive** parcel #26-067-0-010.00-0, Lot 14 and 8051 **Herbert Road** Parcel No. 26-004-0-006.00-0, GL 7 as a Public Nuisance under Ohio Revised Code 505.87 and order the required maintenance of said properties with all costs associated with the maintenance be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-109

Anonymous Donation to the Township

Mr. Paloski moved to accept on behalf of the Canfield Township Board of Trustees a "Year-End Donation" of \$10,000 from an anonymous donor. According to Ohio Revised Code 505.10 provides that a board of township trustees may accept, on behalf of the township, the donation by bequest, devise, deed of gift, or otherwise, of any real or personal property for any township use. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2023-110

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mr. Governor stated a Millennial Moments JEDD Board meeting will take at the City on September 20, 2023 at 9:00 am.

Mrs. Cartwright mentioned the Canfield Community JEDD Board will meet September 20, 2023 at 3:00 pm in City Council Chambers.

The Board approved the SRO Agreement as presented, however the exhibits need to be incorporated into the agreement. The City still needs to give final approval.

The natural gas supplier for Dominion has established a new rate for 1 year; effective from October 2023 through September 2024. Letters from *IGS Energy* will be mailed to the Township residents notifying them of the rate increase. This information has been uploaded to the Township website.

There is a Good Evening, Canfield scheduled for Thursday, October 26, 2023 beginning at 6:00 pm at WayPoint 4180. Mr. Paloski will be giving the presentation.

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Next Meeting Date(s): The Board will hold a public hearing October 10 at 5:45 pm; and regular meetings on October 10 & 24, 2023 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately. October resumes the twice a month regular meeting of the board of Trustees.

MOTION 2023-111

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:14 pm specifically for exception: (G) (1) to consider the promotion, demotion or compensation of a public employee. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 8:46 pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:47pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Not Present
Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

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