
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on April 23, 2024 at 7:02 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, April 23, 2024, at 7:02pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Keith Rogers, Township Administrator/Road Superintendent, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers. Fiscal Officer Denise Joseph was not present.

PUBLIC PRESENTATION

Chairman Governor stated that there was no one present for public presentation for this meeting, however any comment or suggestions can be made via mail by visiting www.canfieldtownship.org or if preferred the Trustees' and the Fiscal Officer contact numbers can be found there as well.

MINUTES: Chairman Governor stated there were no minutes to approve at this meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated he is waiting on 2 quotes from contractors for the Revere Run Storm Sewer Replacement Project. Mr. Rogers will serve as engineer and will contact Mahoning County Engineers to mark the limits of the storm sewer easements. This project is through the ABC Water District.

Mr. Rogers contacted a drywall contractor to repair the garage ceiling at the Public Works Department that sustained water damage from a roof leak. This is scheduled to start this Thursday.

Paving 2024: Timbercrest – is ready for paving. **Briarwood** – waiting for the contract from the Mahoning County Prosecutors' Office; signatures will be required from Mr. Governor and Mrs. Joseph. A precon meeting will be set and include Mr. Burkett and Mr. Stack of the Public Works Department.

The OPWC 2024 Paving Program is out for bid and will be opened at the Township regular meeting on May 14, 2024 at 7pm.

Mr. Rogers stated Foust will begin on the worst curb and gutter within Villa Rosa and Sperone Court between May 1 and May 3. This is a project through the ABC Water District.

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The OPWC 2025 Paving Program – Mr. Rogers requested Dave Bakalar break down each additional street for cost in the Fox Den development for the 5-year paving plan. A budget meeting will need to take place to confirm funds.

ABC Water and Stormwater District: The Board requested that Mr. Rogers have the ABC Water District draw up an agreement stating the Township will be reimbursed for the monies once the ABC District starts to collect monies from customers for water. Mr. Rogers is still waiting on the Memorandum of Understanding (MOU) from Attorney Albers and once the MOU is approved a motion will be presented to the ABC Water and Stormwater District Board. A Board meeting is scheduled for later this month.

Cornersburg and Dean Hill Cemeteries: Mr. Burkett is working on scheduling the paving at *Dean Hill Cemetery*.

TB Tree removed trees at *Cornersburg Cemetery* however one of the headstones was damaged. Mr. Burkett will contact Mark Morton of Gravestone Guardians for an estimate on repairing the headstone.

Township Park: Mr. Governor stated the Soccer Club Agreement Park Garage lease is \$1,000 per year; and the Park Restroom Agreement is (23) weeks during the summer months at \$50 for a total of \$1,150. The Board approved the amounts. Mr. Governor will send the agreements to the Soccer Club for signatures and once returned the Board will sign.

Public Works Report: A motion for Everbrite for street sweeping is on tonight's agenda.

ZONING REPORT: No discussion.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph not present.

Correspondence/Other: A liquor license for Aldi.
Board will sign; no hearing requested.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2024-54 Street Sweeping 2024

Mrs. Cartwright moved to approve Everbrite, Inc. of North Jackson, Ohio to supply all the materials and equipment to perform the 2024 street sweeping of all township curb and gutter roads at a cost not to exceed \$15,000.00. Funds will come from the Road Fund line #2141-330-323-0018 repairs and maintenance. Mr. Governor seconded the Motion. Discussion: This project

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will be reimbursed through the ABC Water and Stormwater District. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-55

Summer Meeting Schedule

Mrs. Cartwright moved to adopt a Summer Meeting Schedule as in past years to one meeting a month from June through September 2024 with the regular meeting schedule resuming in October. During the summer, the meetings will take place on the second Tuesday of the month unless otherwise advertised and in October, the regular meeting schedule will return to the second and fourth Tuesdays of each month. Mr. Governor seconded the Motion. Discussion: The Board will meet as needed throughout the summer in addition to the regular meeting. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-56

Authorizing Participation in the ODOT Road Salt Contracts Awarded In 2024

Mr. Paloski moved to approve the Authorizing Participation in the ODOT Road Salt Contracts Awarded in 2024 Resolution #2024-04-23-04. Canfield Township is agreeing to purchase 631 tons of salt which includes 31 tons for the Canfield Local School District. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-57

Donation American Legion Post 177

Mr. Governor moved to approve a donation in the amount of \$1,000 as requested by Mark Yoder, Commander of the American Legion Post 177 to help with the cost of the 2024 Memorial Day Service. Mrs. Cartwright seconded the Motion. Discussion: This contribution will come from the General Fund - #1000-110-591-0000 Contributions to Other Organizations. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-58

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mr. Governor stated a Millennial Moments JEDD Board meeting will take place at the City of Canfield on May 15, 2024 at 9:00am.

Mrs. Cartwright stated the OPWC Districts Annual meeting will take place May 14, 2024 at 9:00am.

Civic Day will take place May 10, 2024; 2 sessions 8:30am and 10:30am. Current participants Mrs. Cartwright, Mr. Governor, Mrs. DeCapua, possibly Mr. Polaski. Mr. Rogers will confirm the Sheriff's department is represented.

Next Meeting Date(s): The Board will hold the summer meeting schedule as in past years which is one meeting a month from June through September 2024. The following regular meetings will take place at 7:00pm on June 18, July 9, August 13 and September 10; then resuming to two meetings a

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month beginning October 8 & 22, 2024 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 7:59pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Not Present

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees