
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

41

Meeting held on April 9, 2024 at 7:02 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, April 9, 2024, at 7:02pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Keith Rogers, Township Administrator/Road Superintendent, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Township Administrator/Road Superintendent Keith Rogers. Fiscal Officer Denise Joseph was not present.

PUBLIC PRESENTATION

The Board recognized Doug Loot who was representing homeowner Norma Smith of 5685 Revere Run whose basement flooded. Mr. Rogers stated a 15" storm sewer surcharged up through the catch basin into her side yard. Mahoning County Sanitary used a camera and went in 65 feet from the catch basin when they found the pipe was egg and conical shaped; the camera went another 172 feet and hit something solid. Mr. Rogers recommended that the Board work with ABC Water and Stormwater District and get the 265 feet of pipe replaced from the catch basin to the discharge point of the lake.

Mr. Governor stated the Canfield Township Public Works Department was out there initially and able to open it up allowing the water to flow; Mr. Rogers confirmed. Mr. Loot commended the Public Works Department for their help.

Mr. Governor stated the Township has contacted the insurance carrier and if the Township files a claim, it might be possible that the Township's insurance could help cover some of Mrs. Smith's expenses. The Board decided to move forward with filing a claim. Mr. Rogers will contact Mrs. Smith's daughter to inform her. Mr. Rogers stated he contacted the engineer from the ABC Water District to work up a cost for the project and stated there is an easement.

The Board recognized Chief Deputy Jeff Allen, Mahoning County Sheriff's Department, to present the Township's quarterly patrol report; and again, asked if the Township was interested in installing Flock cameras. The cameras are \$3,000 yearly, per camera with no installation fee; minimum (5) cameras.

MINUTES: Chairman Governor stated there were no minutes to approve at this meeting.

RECORD OF PROCEEDINGS

42

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on April 9, 2024 at 7:02 P.M.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated he will notify the Board when he receives the engineers cost for the project on Revere Run that was just discussed; he will request 3 quotes. This will be a project through the ABC Water District.

An open ditch that was piped in many years ago at 4029 Alvacardo used a 4" pipe in the road right of way. However, it was tied into an 8" pipe on the downhill side of the neighbor's property and with all the rain it's flooding the neighbors upstream. A letter will be sent to the homeowner involved stating that the Township will remove the pipe at no cost to them and if they want to reinstall the pipe, a ditch permit will have to be filed with Canfield Township and the Public Works Department will insure it is installed to specifications; however, if the resident does not want to replace the pipe it will remain an open ditch. This letter was sent to Assistant Prosecutor John Henio for his review and comment.

Mr. Rogers stated the T-Mobile Grant is for up to \$50,000 and the project has to be shovel ready. As part of the Grant copies of the plans, the budget, timeline, anticipating impact and 5 letters of support have to be submitted. A Pickleball Court runs about \$100,000 plus. Mr. Rogers will check to ensure there is no deadline on this grant. Mrs. Cartwright stated the Township needs a vision for the park moving forward.

Paving 2024: Mr. Rogers stated to replace 608 feet of the worst curb and gutter within Villa Rosa and Sperone Court using last year's rate of \$140 a foot amounts to roughly \$86,000. Mr. Rogers will be meeting a contractor tomorrow to work up a quote. Not many contractors have a curb and gutter machine but will try to get 2 quotes. This will also be a project for the ABC Water District.

The Board has a motion this evening to advertise for the OPWC 2024 Paving Program.

ABC Water and Stormwater District: The Board requested that the ABC Water District draw up an agreement stating the Township will be reimbursed for the funds advanced for legal fees and potable water for Canfield Township once the ABC District starts to collect monies from customers for water. Mr. Rogers stated that Attorney Albers was working on a Memorandum of Understanding.

The next meeting of the ABC Water District is April 16 at 2:00pm in Boardman.

Mr. Rogers stated the ABC Water and Stormwater District had a carryover balance of \$385,404.85 in 2023. The first half collection of water fees should be \$158,786 and the second half estimate is \$121,820.

Cornersburg and Dean Hill Cemeteries: The removal of (3) trees at *Cornersburg Cemetery* is scheduled for the week of April 15, 2024 weather permitting and the sign designating *Cornersburg Cemetery* has been ordered. Mr. Burkett is working on scheduling the paving at *Dean Hill Cemetery*.

Township Park: No discussion.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

43

Meeting held on April 9, 2024 at 7:02 P.M.

Public Works Report: No discussion.

ZONING REPORT: Mr. Governor gave an update on ZoneCo. Mr. Governor attended a phone meeting with the Township Zoning Inspector Traci DeCapua and ZoneCo stating that the Zoning Commission would like to be further along in the updates for the Canfield Township Rules and Regulations manual. ZoneCo will make adjustments and get on track to move the process along.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works reports as presented.

FISCAL OFFICER REPORT: Mr. Governor stated the Board will be receiving a petition for the Westbury Street Lighting District.

The Fiscal Officer suggested a budget meeting be scheduled to focus on the Township's cash flow and 5-year paving plan. The special budget meeting will be scheduled for April 23 at 5:30 pm before the regular Trustees meeting at 7pm.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2024-49

2024 Paving Program Advertisement

Mrs. Cartwright moved to advertise in the Vindicator for the 2024 Township Paving Program on Tuesday, April 23 and Tuesday, April 30, 2024 with a due date of Tuesday, May 14, 2024 by 2pm. The bids will be opened at the Trustees' Meeting that evening. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-50

Donation War Veterans Museum

Mrs. Cartwright moved to approve a \$950 donation to the War Veterans Museum for the 2024 Memorial Day event and the Wall of Honor Plaque. Mr. Governor seconded the motion. Discussion: This contribution will come from the General Fund – Contribution to Other Organizations. Roll Call: Mr. Paloski, Abstain; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 2 to 0.

MOTION 2024-51

2024 Permanent Appropriation Budget

Mr. Paloski moved to approve all supplemental and reallocations to the 2024 Permanent Appropriation Budget totaling \$4,527,454.15. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-52

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS



MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on April 9, 2024 at 7:02 P.M.

Trustee Comments: Mrs. Cartwright stated she cannot attend the Trustee regular meeting scheduled for June 11, 2024 and asked if the date could be changed. Trustees discussed briefly other dates and decided to wait until closer to the meeting date. The Summer Meeting Schedule as in past years is one meeting a month from June through September 2024.

Next Meeting Date(s): The Board will hold regular meetings April 23 and May 14, 2024 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

MOTION 2024-53

Executive Session

In accordance with ORC 121.22, Mr. Governor moved to adjourn into executive session at 8:16 pm specifically for Exception (G) (1) To consider the compensation of a public employee(s). Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board reentered open session at 9:10 pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:10pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Not Present

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:
Cindy Williams
Administrative Assistant to the Board of Trustees