
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on August 13, 2024 at 7:01 P.M.

Canfield Township Trustees held its regular meeting in the Canfield Township Hall on Tuesday, August 13, 2024 at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Keith Rogers, Township Administrator/Road Superintendent, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Administrator/Road Superintendent Keith Rogers, Zoning Inspector Traci DeCapua and Assistant Public Works Foreman and Cemetery Sexton Bob Burkett. Fiscal Officer Denise Joseph was not present.

PUBLIC PRESENTATION

Chairman Governor stated that there was no one present for public presentation for this meeting, however any comment or suggestions can be made via mail by visiting www.canfieldtownship.org or if preferred the Trustees' and the Fiscal Officer contact numbers can be found there as well.

MINUTES: Chairman Governor moved to approve the budget meeting minutes and the regular meeting minutes of July 9; and the workshop meeting minutes of July 26, 2024. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers was notified that *Dominion* gas prices are dropping to \$3.73 per MCF for the next 24 months. Dominion will be sending letters to residents that are with *Dominion* showing the new rate on or about September 18, 2024. The previous rate was \$3.96 per MCF.

Mr. Rogers stated that he received a quote for bi-annual inspection/maintenance of all HVAC systems at \$1,100/visit. He is requesting (3) additional quotes from *Efficiency Specialist, Hey Neighbor* and *All-Spec*. Air-duct cleaning for the Township Hall would be through *Stanley Steamer*; a quote will be requested.

Mr. Rogers stated the third speed bump is scheduled to be installed on Tyler Drive tomorrow; (2) were installed last year on Tyler Drive and with much success the third one was requested. Mr. Paloski has requested an additional (2) BUMP signs.

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Paving 2024: Mr. Rogers stated the contractor will begin milling Briarwood on August 26, 2024, and with this being Fair week the Public Works Department is 2 employees down. Mr. Governor suggested requesting a different date. The Board suggested having Dave Bakalar of *Thomas Fok* do the inspections since there are concerns with milling and curb reveals on Briarwood.

Mr. Burkett stated that in Villa Rosa *Foust* is saw cutting the handicap accesses and *Lindy* should be paving by the end of August.

The OPWC 2025 Paving Program – Fox Den. Mr. Rogers stated there is a motion on tonight's agenda to hire Thomas Fok & Associates, Inc. of Youngstown to perform the Engineering Services on behalf of the Township for this project.

Mr. Rogers stated that for the Congressional Direct Spending Grant regarding the Public Works Garage Expansion Project the Township will need to advertise for Request for Qualifications, since an architect is needed to provide a construction estimate which is required as part of the application; a motion will be on the next Trustees' meeting agenda.

ABC Water and Stormwater District: Mr. Rogers stated he submitted the Mercedes Place Project for reimbursement.

Cornersburg and Dean Hill Cemeteries: Mr. Burkett stated the sign designating the Cornersburg Cemetery has been installed. Mr. Burkett is moving forward with a new style of urn/marker combination.

Township Park: Mr. Rogers stated in accordance with the Municipal Separate Storm Sewer System aka (MS4) Permit the Township is required to maintain the retention pond and this could cost about \$8,600; this will be need to be budgeted for next yar.

Public Works Report: Mr. Governor stated the demo of a new vac truck was informative. Questions and concerns were answered since this is a huge investment for the Township; will have cost and specifications soon.

Mr. Burkett stated there is a weeping willow tree in the Township's easement in Fox Den that needs to be taken down, the roots have completely infiltrated the 48" storm sewer manhole which had to be cut by hand. Thank you Shawn Stack for completing this unpleasant job.

ZONING REPORT: The Board asked Mrs. DeCapua to continue the next steps for removal of junk vehicles. Once the Township deems the property a nuisance under ORC 505.871, a Sheriff's detective will be sent out who will complete more documentation. Then the Township can proceed to contract with a towing service. The Board agreed to move forward.

Mrs. DeCapua is beginning to receive complaints on political signs. She is telling volunteers for the political parties the signs cannot be in the road right of way; cannot be on a utility poles, and

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as for private property they will need to have the property owner's consent. If they are not abiding by these rules set by the Ohio Township Association (OTA) the zoning inspector can pull the signs and they can retrieve them at the Township Hall.

Mrs. DeCapua has volunteered to set up a Facebook page for the Township; this would be for information content only.

Mr. Governor stated the Township vehicle needs to be serviced since the A/C is gone. The Board will consider replacing this car with an SUV containing flashing lights for safety purposes during the 2025 budget process.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: No discussion.

Correspondence/Other: Two sets of Cemetery Deeds require the Trustees' signatures; Frank and Delight Orzechowski lots #679 and #680, and Ed Beaver lot #681.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2024-86

MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE MAHONING COUNTY ENGINEER AND THE CANFIELD TOWNSHIP TRUSTEES FOR ENGINEERING SERVICES FOR ITS 2025 PAVING PROGRAM

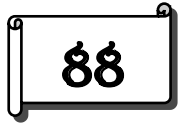
Mrs. Cartwright moved to accept the MOU between the Mahoning County Engineer and the Canfield Township Trustees to hire Thomas Fok & Associates, Inc. of Youngstown to perform the Engineering Services for the Township's 2025 Fox Den Paving Program as presented in the Ohio Public Works Commission's pre-application for a cost not to exceed \$10,000. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-87

MOU With Mahoning County for Sales Tax Usage

Mr. Paloski moved to enter into a Memorandum of Understanding between the Board of Canfield Township Trustees, the Board of Mahoning County Commissioners, and the Mahoning County Engineer regarding the application of funds from the additional non-emergency sales and use tax for the repair and maintenance of roads and other infrastructure within Canfield Township this is **Resolution #2024-08-13-12** Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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RESOLUTION 2024-88

ABC Project Reimbursement – Mercedes Place Project

Mr. Paloski moved to request financial assistance from the ABC Water and Stormwater District for the Mercedes Place Project for a total cost of \$2,654.94 Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-89

Speed Limit Sign Request

Mrs. Cartwright moved to approve under the authority of ORC Section 4511.21 (k)(2), setting (2) 25 miles per hour speed limit signs in the following platted subdivision within Canfield Township: Gully Top. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-90

Moratorium to Prohibit Adult Use Cannabis Operations in Canfield Township

Mrs. Cartwright moved to adopt **Resolution #2024-08-13-13**, which places a 360-day moratorium on adult use cannabis operators in Canfield Township in accordance with Ohio Revised Code Chapter 3780, Adult Use Cannabis Control. The Board of Trustees finds it to be in the best interest of the Township to implement this moratorium for the further study of the regulatory framework for adult use cannabis operators as it is being developed and implemented in the State of Ohio. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-91

Nuisance Properties

Mr. Paloski moved to adopt **Resolution #2024-08-13-14** Declare Nuisance Properties: **4055 Fairway Drive** parcel #26-067-0-010.00-0, **Lot 14** as a Public Nuisance and **8051 Herbert Road** parcel #26-004-0-006.00-0, **Great Lot 7** as a Public Nuisance under Ohio Revised Code 505.87 and order the required abatement, control or removal of said nuisances with all costs associated with this action be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Discussion: The Board of Trustees of Canfield Township, Mahoning County adopted this Resolution on August 13, 2024. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-92

Request for Reimbursement

Mrs. Cartwright moved to approve the reimbursement to Sudon Bros., Inc., 1616 E. Liberty St., Girard for the zoning permit fee (Permit #8782) in the amount of \$1,152.00. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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MOTION 2024-93

Demolition Contractor

Mrs. Cartwright moved to approve Gibbs Construction for the demolition of two structures located at 4730 Messerly Road at a cost of not to exceed \$21,502. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-94

Anonymous Donation to the Township

Mrs. Cartwright moved to accept on behalf of the Canfield Township Board of Trustees a Donation of \$10,000 from an anonymous donor. Ohio Revised Code 505.10 provides that a board of township trustees may accept, on behalf of the township, the donation by bequest, devise, deed of gift, or otherwise, of any real or personal property for any township use. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-95

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: The Mahoning County Township Association (MCTA) picnic is coming together and being handled by many people, thank you.

Mr. Governor commented on the new display setup at the government building for the Township at the Canfield Fair this year.

- new banners & pictures for the walls
- The PWD installed the TV and the slideshow is ready to go. A thank you to the Board's Administrative Assistant for completing the presentation.

The Board will schedule a 2025 Budget meeting.

Next Meeting Date(s): The Board will hold a regular meeting September 10, 2024 at 7:00pm. This meeting is scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:16pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

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Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees