
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on February 13, 2024 at 7:00 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, February 13, 2024, at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers and Assistant Public Works Foreman and Cemetery Sexton Bob Burkett.

PUBLIC PRESENTATION

The Board recognized Jim Pepperney of 10 Savannah Court. Mr. Pepperney thanked Mr. Rogers for his quick action on remedying the trash being dumped at the end of Laurel Hills; and he voiced his concerns about the expedited type 2 Annexation.

The Board recognized Chris Vecchione of 131 Laurel Hills Lane. Mr. Vecchione stated certified letters notifying residents about development were not sent and the Laurel Hill residents have addressed their concerns to Canfield City Council.

Mrs. Cartwright encouraged Mr. Vecchione to advise the Mahoning County Commissioners that residents were not notified by letter since this is a statute. The Township cannot stop this expedited type 2 Annexation since the State took away the power to appeal; and the only reason the Mahoning County Commissioners denied this request was on a technicality.

The Board recognized Patty Billec of 70 Laurel Hills Lane. Mrs. Cartwright stated the type 2 Annexation cannot be stopped, however if the development stays in the Township and development takes place the developer will have to follow Township Zoning.

The Board recognized Dylan Hovanec Senior Patrol Leader of Boy Scout Troop 25, the troop is working on a communication merit badge which requires attendance at a public meeting.

MINUTES: MINUTES: Chairman Governor moved to approve the regular meeting minutes of December 27, 2023. The reorganization meeting minutes of January 9 and the regular meeting minutes of January 9 and 23, 2024. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated he still has not heard from Generator Specialist of North Lima regarding the installation quote of (2) generators at the Public Works lower garage and Township Hall. The Board decided to move forward with

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Professional Engines Systems since they installed the generators at the Public Works building and Fire station III. A motion will be drafted for the next meeting.

Mr. Rogers stated he is still waiting to hear from the Mahoning County Commissioners on whether the remainder of the Grant for the digital sign at the Township Hall could be used for (4) new keyless entries and/or replacement of doors as needed.

Mr. Rogers spoke with Assistant Public Works Foreman Mr. Burkett on calendar dates that would work for the Harassment Training that OTARMA has recommended. Employees and elected officials should attend.

Mr. Rogers stated the HOA president of Covington Cove called and was concerned regarding the cracks in the asphalt. An on-site meeting with the paving contractor will be scheduled.

Paving 2024: The legal notice for the Briarwood Court Road Improvement project was advertised in *The Vindicator, an edition of the Tribune Chronicle* on February 6 & 13, 2024. The Bids will be publicly opened and read aloud at the next Trustees' meeting on February 27, 2024 at 7pm.

ABC Water and Stormwater District: The ABC Water District met today and passed two motions for the waterline project in the next step of finalizing the grant with the Army Corps of Engineers.

Mr. Rogers stated as for OPWC projects the ABC Water District cannot afford to replace the curb in Villa Rosa so paving over the gutter would be the best option. The Board will discuss this further.

Cornersburg and Dean Hill Cemeteries: Mr. Burket received (4) quotes for paving Dean Hill; the bids range from \$17,000 to \$22,795. Public Works is replacing the first driveway pipe which will be completed within the next few weeks. The Board will award and have a motion for the next meeting.

Mr. Burkett stated a resident might be doing a disinterment, since they are moving out of state. The Township's current rules are \$1,000 for this service; is this adequate. Mrs. Cartwright stated the Board needs to figure out how much time, benefits and equipment is being used to determine if this cost is adequate. Mr. Rogers will contact the Mahoning County Prosecutors.

Cornersburg Cemetery - waiting on a quote for cemetery sign. The Board decided not to install a decorative fence.

Township Park: No discussion.

Public Works Report: Mr. Burkett stated the new truck has arrived and has been embossed with Canfield Township. The radio is backordered.

Mr. Burkett stated that PWD completed inspection of the basins and pipes on Fox Den. Upon completion it looks like 6 crossover pipes need replaced and 78 basin need repairs. He estimates 95 hours of overtime will be required based on 4 employees (current wages and benefits). The Township is paying the half-time and the ABC Stormwater District is paying the regular time.

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The EPA Audit took place today at the Public Works Department and Canfield Township is the only Township that did outfall monitoring with no issues reported.

ZONING REPORT: No discussion.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph stated the books are closed for 2023. Bank reconciliation and month end reports are ready for signatures. Mrs. Joseph would like to schedule a budget meeting to discuss investments moving forward. She would like to schedule a date in March to dispose of records from upstairs.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2024-28

Update to Motion 2023-40 Purchase of 1-Ton Truck

Mr. Paloski moved to approve the purchase of the 2023 Ford F-550 along with the plow package as listed in the original motion. The total cost is \$123,955 with the original trade-in of the 2019 pickup being changed to a sale to Poland Township at a price of \$32,000. The cost of the new truck is \$91,955 with an increase to incidentals at \$4,000 for a total of \$95,955. The pickup trade-in value had dropped since the original truck had been ordered approximately 12 months ago and it was financially sound to sell the truck outright. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-29

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mr. Paloski will update the Board after the next Cardinal Joint Fire Board meeting.

Mr. Governor stated the Millennial Moments JEDD Board meeting will take place May 8, 2024 at 9:00am at the City of Canfield building. Millennial Moments open house was today.

Mahoning County Township Association (MCTA) Christmas dinner will be discussed further.

Next Meeting Date(s): The Board will hold a special meeting on February 23, at 8:30am to enter into executive session for personnel matters; and regular meetings on February 27 and March 12, 2024 at 7:00pm. A special budget meeting is scheduled for March 12 at 5:30pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

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MOTION 2024-30
Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 7:55 pm specifically for: (G) (1) to consider the promotion and/or compensation of a public employee(s). Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board re-entered Public Session at 8:56 pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:57pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees