
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

21

Meeting held on February 27, 2024 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, February 27, 2024, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers, Zoning Inspector Traci DeCapua and Assistant Public Works Foreman and Cemetery Sexton Bob Burkett.

PUBLIC PRESENTATION

Chairman Governor stated that there was no one present for public presentation for this meeting, however any comment or suggestions can be made via mail by visiting www.canfieldtownship.org or if preferred the Trustees' and the Fiscal Officer contact numbers can be found there as well.

MINUTES: Chairman Governor stated there were no minutes to approve at this meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers sent an email to Lindy Paving concerning the d-cracks in the asphalt on Covington Cove and has not heard back. Mr. Governor stated to follow up with a phone call.

Mr. Rogers questioned whether the Board would like him to move forward with the Congressionally Direct Spending Grant to widen Summit Road to Mahoning County standards; this could also include crossover pipes replaced, storm sewer upgrade, curbing and adding sidewalks on one side of the road. Application must be in by March 22, 2024 and the grant is for 2025. The Board agreed to move forward.

Mr. Rogers stated he applied for the State Capital Budget in January 2024 asking for \$575,000 to replace the vactor truck. He hasn't heard back from State Representative Al Cutrona but will follow up with a text or email.

Mr. Rogers stated he is still waiting to hear from the Mahoning County Commissioners on whether the Grant could be used for (4) new keyless entries and/or replacement of doors as needed. The priority is the Sheriff's substation. The Board decided to move forward with replacing the lock on the substation.

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The Board will move forward with the purchase of the exhaust fans for installation at the Cardinal Joint Fire Station III on Messerly Road. The exhaust fans are \$225 each and no retro-fitting is required.

Mr. Rogers spoke with Assistant Public Works Foreman Mr. Burkett to set a date for the Harassment Training that OTARMA has recommended. Training will be April 16 at 11:00 am. for employees and elected officials will attend.

Paving 2024: The Board recognized Dave Bakalar, of Thomas Fok & Associates, Inc. who opened/read aloud and generated bid tabulations that were submitted for the 2024 Briarwood Paving Project. The Board of Trustees will review all alternate bids and will award the contract based on the Township's best interest. The award will take place at the next Trustees' meeting March 12, 2024.

The bid tabulations were sent to John Heino of the Mahoning County Prosecutor's Office for review.

ABC Water and Stormwater District: No discussion.

Cornersburg and Dean Hill Cemeteries: Mr. Rogers and Mr. Burkett received the red line version of the Cornersburg Cemetery rules and regulations back from the Mahoning County Prosecutor's office. Mrs. Cartwright stated there may be some conflict with the Prosecutors opinion and the Attorney General's opinion; the two rules in conflict are no plots are available and the Township would not buy back the plots. This will be tabled and reviewed until the next Trustees meeting.

Township Park: No discussion.

Public Works Report: No discussion.

ZONING REPORT: Mrs. Cartwright asked Mrs. DeCapua about all the debris that was left after the demolition of the house on Western Reserve Road. Mrs. DeCapua stated the contractor has (30) days to remove all debris and regrade the property.

Samuel Court has been addressed an ongoing since 2019. The HOA prohibits detached garages. Per Township rules a detached garage can be connected by a breezeway which was never finished per plan, however it is being completed and will be done per plan.

Junk vehicles and short-term rentals are being discussed.

After speaking with Jacob Barnes who is responsible for planning, zoning, and economic development in Springfield Township, he stated that townships have no legal standpoint to limit the numbers or proximity of car washes. Canfield Township's zoning resolution states it is at the discretion of the Zoning Inspector and the Zoning Commission to see if a car wash is comparable to another permitted use in our business district or as only a conditional use and would have to come before the Board of Zoning Appeals for a variance. Much discussion took place.

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The Canfield Fairgrounds purchased the Wetmore property and is installing a crushed stone and gravel driveway from State Route 46 straight back to the other parking lots. There is a stream that will be crossed; the Fairgrounds are contacting the Army Corps of Engineers. This parking lot will be for emergency vehicles and for vehicles with handicapped placards.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mr. Governor thanked Mrs. Joseph and the PWD employees for starting the cleanup upstairs. Mrs. Joseph will call Protect-N-Shred and other companies to get quotes.

The Township can get a subscription for \$250 with Ohio Township Association (OTA) for training, which is reimbursable. Mrs. Joseph requested that Bob Burkett and Cindy Williams can be added for \$25 as affiliate members through the Mahoning County Township Association (MCTA).

Advertising for projects such as lawn maintenance, nuisance property maintenance, paving Dean Hill and installing generators is not required except for road projects over \$75,000. The Township can receive quotes for these projects. The Board decided not to advertise in the paper, will be on the website and will receive at least (3) quotes.

Mrs. Joseph will review and update the 2009 Investment Policy.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2024-31

Backup Generator Project for Township Hall and Public Works Department

Mr. Paloski moved to approve Professional Engine Systems of Canfield, Ohio for the installation of two backup generators. The generator at the Township Hall will power both the Hall and the Sheriff substation and the one at the Public Works Department will power the lower garage at a cost not to exceed \$24,108.17. A deposit of \$13,445 will be required to order the equipment. Mr. Governor seconded the motion. Discussion: The requisition has been started for this purchase and the cost will come from the #1000-760-740-0000 Machinery, Equipment & Furniture fund. This funding will be reimbursed to the Township by the balance of the grant received from the Mahoning County Commissioners' Office reallocated from the proposed bike trail. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-32

Ohio Safety Congress & Expo

Mrs. Cartwright moved to approve the Township Administrator to attend the Ohio Safety Congress & Expo, hosted by The Ohio Bureau of Workers' Compensation in Columbus, Ohio from March 27 through March 29. There is no cost for the conference and the travel expenses will follow the Township's travel policy. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

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MOTION 2024-33

Paving Dean Hill Cemetery

Mrs. Cartwright moved to approve Blacktop Specialists, Inc. of Poland, Ohio as the best low qualified bidder to perform all work required for the resurfacing project at Dean Hill Cemetery at a cost not to exceed \$17,000. The funding for this project will come from line item 2021-330-360-0000 Contracted Services. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-34

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mrs. Cartwright stated the 2024 Annual Township Trustee Meeting with the County Engineer is Wednesday February 28, 2024, 9:00 a.m. at McMahon Hall.

Next Meeting Date(s): The Board will hold a special meeting on March 1 at 8:30am; and regular meetings on March 12 and 26, 2024 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:21pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees