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# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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13

Meeting held on January 23, 2024 at 7:00 P.M.

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Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, January 23, 2024, at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers, Zoning Inspector Traci DeCapua and Assistant Public Works Foreman and Cemetery Sexton Bob Burkett.

### PUBLIC PRESENTATION

The Board recognized Dan Rossi of 175 Queens Lane, a volunteer legislative liaison for the Convention of States. Mr. Rossi would like support from the Canfield Township Trustees to enter into an unbinding resolution in support of Article 5 of the United States Constitution which gives states the power to call a convention to propose amendments.

The Board recognized Jackie Stewart of Laurel Hills Lane. Mrs. Stewart is inquiring on the expedited type 2 Annexation.

Mrs. Cartwright stated unfortunately the Township cannot stop this expedited type 2 Annexation since the State took away the power to appeal; and the only reason the Mahoning County Commissioners denied this request was on a technicality. Mrs. Cartwright encouraged her to speak with the Fire Chief Don Hutchison since a secondary entry/exit may be required with the increase of dwellings. The Board urged her to stay connected with the City of Canfield and voice the concerns.

The Board recognized Robert Gerst of 181 Laurel Hills Lane; he voiced the same concerns.

**MINUTES:** No minutes to approve at this time.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Governor asked for an update whether the balance of \$8,500 from the Mahoning County Commissioners Grant for the digital sign at the Township Hall could be used for (4) new keyless entries and/or replacement of doors as needed. Mr. Rogers stated all paperwork has been submitted to the County Commissioners for their review.

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Mr. Rogers stated he is waiting to hear from Generator Specialist, North Lima for the installation of (2) generators; Public Works and Township Hall, since the Board requested a second quote.

Mr. Rogers contacted Murdoch & Sons who specialize in commercial garage doors to repair the large garage door at the Sheriff's substation.

Mr. Rogers is searching for replacement parts for the exhaust fans at Fire Station III for both restrooms.

Mr. Rogers is waiting on a second quote for the Harassment Training: (\$250) First from Work Life Solutions and the second from Clemens Nelson (waiting on).

**Paving 2024:** The Board decided after a brief discussion that the Township will move forward with the advertisement for the Briarwood Court Road Improvement Project. The Township will submit three bids; the base bid as per plan, Alternate-A pave over the existing gutter, Alternate-B remove and replace all curb and gutter, and Alternate-C remove and replace only the bad sections of curb and gutter then pave.

Mr. Rogers will contact Mr. Bakalar and will try to have measurements completed; engineers estimates are required to go out for bid.

A Memorandum of Understanding (MOU) for Timbercrest is ready for signatures and was signed during the meeting.

**ABC Water and Stormwater District:** The ABC Water District meeting is February 13 at 2:00pm and will take place at the Township Hall.

**Cornersburg and Dean Hill Cemeteries:** Mr. Burket will request estimates for paving Dean Hill. Mr. Governor stated money was allotted in the budget for a fence at Cornersburg Cemetery.

**Township Park:** Mr. Governor is in the process of generating a new agreement with the Soccer Club.

**Public Works Report:** Mr. Burkett stated the new truck is ready and is going to the Ford dealership to fix the seat and the Township will take possession Friday or Monday. The pickup will be traded in for approximately \$31,000 as part of the deal. It was bought in 2019 for \$33,915 with the plow and \$1,700 has been put into it over the years.

A requisition for the new truck which will be referred to as truck #306 was completed. It has been taken to TSI Western Star for the engine and the core (ECM) which has to be programmed after installation.

Met with the County to start the paperwork for the EPA Audit on February 14, 2024; will be onsite at PWD.

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**ZONING REPORT:** Mrs. DeCapua stated a precon meeting took place this week for Aldi's. Mahoning County building wants revisions to the HVAC system, following which Aldi's will break ground.

Mrs. DeCapua is drafting language for short term rental of properties (homes) to enter into the zoning resolutions. House bill 563 which would prohibit local governments from limiting/prohibiting short term rentals is stalled in the House. The Township has a few popping up in residential areas, therefore the Board would like to move forward with restrictions.

Mrs. DeCapua gave the Board a summary on Ohio Issue 2, the Marijuana Legalization Initiative. Issue 2 allows Township Trustees the ability through resolution to prohibit or limit the number of adult use cannabis operations within unincorporated areas of the Township. Mrs. DeCapua submitted to the Board sample resolutions. This has nothing to do with the medical marijuana dispensaries.

Mrs. DeCapua updated the Board on ZoneCo. The Zoning Commission broke into 3 teams of 2 to review the language in the first three units. Hopefully the Board will be able to review in March.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

**FISCAL OFFICER REPORT:** Mrs. Joseph will relocate the funds for the new truck.

**Correspondence/Other:** A liquor license transfer from Scacchetti's to Nicolinni's. Board will sign; no hearing requested.

Mr. Governor moved to accept the Fiscal Officer report as presented.

### New Business / Motions / Resolutions:

#### **MOTION 2024-24**

##### **Canfield Community JEDD Board Re-Appointment**

Mr. Paloski moved in accordance with Ohio Revised Code 715.72(P) and the Canfield Community Joint Economic Development District (JEDD) Agreement to re-appoint Trustee Cartwright to serve as the member representing the Township on the JEDD Board for a term of four (4) years ending December 31, 2027. Mr. Governor seconded the Motion. Discussion: This is on the advice from Attorney Matthews. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

#### **MOTION 2024-25**

##### **Appoint a Representative to the Newly Formed 9-1-1 Steering Committee**

Mr. Paloski moved to adopt Resolution #2024-01-23-01 To Appoint a Representative the Newly Formed 9-1-1 Steering Committee which is Marie Cartwright and the alternate is Alan Hemphill of Jackson Township. Mr. Governor seconded the motion. Discussion: The State decided the executive 9-1-1 steering committee can only have six members and the Township's need to appoint a representative and an alternate. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

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## MOTION 2024-26

### MOU With Mahoning County Commissioners

Mr. Paloski moved to enter into a Memorandum of Understanding between the Board of Canfield Township Trustees, the Board of Mahoning County Commissioners, and the Mahoning County Engineer for the use of sales tax monies for the paving of Timbercrest Drive within Canfield Township. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

## MOTION 2024-27

### Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

**Trustee Comments:** Mr. Paloski emailed the Board the Cardinal Joint Fire District January 2024 meeting minutes. Dave Knarr and Christine Oliver were sworn in as Board members.

Mrs. Cartwright stated Mahoning County has formed a Mitigation Committee. The Township is required to fill out a survey and must be returned by February 9 and she will be working with Keith Rogers and Traci DeCapua to complete it. The next meeting of the Committee is February 15, 2024, at Boardman's Fire Station 71.

Mahoning County Commissioners will hold a meeting at McMahan Hall on February 15, 2024 at 5:30pm for discussion on solar farms.

Mahoning County Township Association (MCTA) meeting will take place at Canfield Township Hall on February 22, 2024 at 6:30pm.

Mr. Governor stated the rescheduled Millennial Moments JEDD Board meeting will take place January 31, 2024 at 9:00am. Mr. Rogers will also be attending.

The Board scheduled February 23, 2023 at 8:30am for the annual employee evaluations.

**Next Meeting Date(s):** The Board will hold a regular meeting on February 13 and 27, 2024 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

## ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:20pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Trustee

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Mrs. Marie Izzo Cartwright, Vice-Chairman

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Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*