
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

7

Meeting held on January 9, 2024 at 7:21 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, January 9, 2024, at 7:21pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers and Assistant Public Works Foreman and Cemetery Sexton Bob Burkett.

PUBLIC PRESENTATION

The Board recognized Stephanie Clark of 6625 Summit Drive, following up on her requests for the developer to install a natural buffer to block homes on Summit Drive from headlights, lighting etc. from new commercial buildings that are being constructed; and speeding cars. Mrs. Cartwright stated as for a buffer that was not written into the original agreements and the Township cannot demand this installation from the developer, however the Zoning Inspector is working with the developer to show that the Township has set a precedent with other developments regarding natural buffers.

After the installation of speed tables on Tyler Drive, the Township will monitor feedback and how they hold up in the winter; in addition, Mr. Rogers is looking into grants to bring Summit Road up to regulation standards, which in turn the speeding issue could be addressed. This was a county lane which did not meet county standards and was given to the Township.

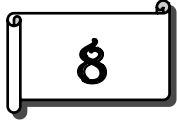
The Township has budgeted for additional speed tables.

The Board recognized William Jobe of 4002 Marietta Court, Canfield representing the Villa Rosa Homeowners Association. Mr. Jobe congratulated Mrs. Joseph and Mr. Paloski on their re-elections; and commended Bob Burkett and the Public Works Department for doing such an outstanding job preparing Villa Rosa for the 2024 paving.

Mr. Jobe voiced his concerns on the many streetlights out within the Villa Rosa development, along with possibly lighting the Villa Rosa development sign; and a vicious dog on Montereale Drive that keeps getting out of his electric fence, although the Mahoning County dog warden was contacted he is looking for some direction.

Mr. Governor stated that contacting the dog warden was the best thing to do.

RECORD OF PROCEEDINGS



MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on January 9, 2024 at 7:21 P.M.

The Board recognized Troy Rhoades, Regional External Affairs for *Ohio Edison*. Mr. Rhoades addressed the concerns of Mr. Jobe regarding streetlight outages. The best option is to call to report the problem; when reporting a streetlight outage please be specific and provide detail on the location of the streetlight. As for lighting the Villa Rosa sign, that is a service request and a meter would be installed and there would be a minimum meter charge monthly. LED bulbs for streetlights was discussed; this would be a Township decision.

The Board recognized David Knarr of 5202 S. Turner Road. Mr. Knarr thanked the Board for the vote of confidence in being appointed to the Cardinal Joint Fire District Board.

MINUTES: Chairman Governor moved to approve the budget meeting minutes of December 12; and the regular meeting minutes of November 28 & December 12, 2023. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Governor questioned whether the balance of \$8,500 from the Mahoning County Commissioners Grant for the digital sign at the Township Hall could be used for (4) new keyless entries and/or replacement of doors as needed. Mr. Rogers stated if the Board wanted, he would draft a letter to the Commissioners asking for reallocation of the monies. The keyless entry request would be for the; Sheriff's Substation, Township Office, Fire Station's backdoor and the Public Works' lower garage.

Mr. Rogers updated the Board on the future installation of (2) generators at the Public Works and Township Hall. Professional Engines is requesting 50% money down to begin and the Board requested another quote.

The Board signed the ODOT Mileage Certification, which shows the Township has 39.293 miles of road.

Paving 2024: The Board had a brief discussion on the Briarwood project due to the project increase of \$130,000. Mr. Rogers stated that the increase in part was due to concrete increasing three times last year and this project includes replacing 4,200 linear feet of curb and gutter. The Board decided to schedule a budget meeting; including Engineer Dave Bakalar and Assistant Public Works Foreman Bob Burkett. The Board tentatively scheduled this meeting for January 16 at 5:30pm; making sure Mr. Bakalar is available or optional meeting date of January 18 at 5:30pm.

ABC Water and Stormwater District: The ABC Water District meeting is January 16 at 2:00pm; Mr. Governor will be attending.

Cornersburg and Dean Hill Cemeteries: Will discuss paving at budget meeting.

Township Park: Mr. Rogers stated he is working on a checklist for the playground equipment; suggested by OTARMA.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

9

Meeting held on January 9, 2024 at 7:21 P.M.

Public Works Report: Mr. Burkett stated the new trend is installing lights on the brick mailboxes. Mr. Governor stated this could be addressed in the Township Mailbox Policy; stating the Township is not responsible if they are broken by snowplowing.

The new truck should be completed by the end of this month.

Mr. Burkett was approached by another Township wanting to buy the 2019 pickup; as opposed to the Township trading it in. Mr. Burkett approached the salesperson at Hill International and there was no problem with selling the pickup outright instead of trading it in. The trade in cost went from \$36,500 to \$31,000 due to the amount of time since the agreement and the additional mileage on the truck. The Board will discuss this further.

Mr. Burkett contacted TSI Western Star concerning the Vactor truck; the current updated cost is \$4,414.77 and it still isn't running properly. Mr. Burkett will pick up the truck and use the sewer jet part of the truck to work on plugged basins.

Mrs. Cartwright stated she heard from Mr. DiCiccio who stated that the speed tables on Tyler Drive are not working, that they weren't high enough and he'd like three more.

ZONING REPORT: Mr. Governor stated Mrs. DeCapua will be doing a presentation to the Board regarding updating the Township's Zoning fees.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph stated a corrected motion for the 2023 Updated Permanent Appropriation Budget is on the agenda for tonight's meeting.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2024-20

2023 Updated Permanent Appropriation Budget CORRECTION

Mr. Paloski moved to approve all supplemental and reallocations to the CORRECTED 2023 Permanent Appropriation Budget totaling \$2,682,117.16. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-21

2024 Blanket Certificate Purchase Orders

Mrs. Cartwright moved to approve Super Blanket Certificates #1 through #74 for a total of \$3,635,472.73. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

10

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on January 9, 2024 at 7:21 P.M.

MOTION 2024-22

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Ms. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mr. Paloski updated the Board on the Cardinal Joint Fire District. The meeting minutes are up to date through September at www.canfieldfire.org. Hired two full-time firefighters; and merger talks are ongoing with Boardman. The Cardinal Joint Fire District meeting is January 22 at 5:30pm at Station II.

Mrs. Cartwright stated there is a meeting tomorrow at 2:00pm for the committee and the groups that are working on Boardman Fire joining the Cardinal Joint Fire District. Mrs. Cartwright would like everyone to use joining instead of merging. As an example, if Boardman Fire joins Cardinal Joint Fire District it would read Cardinal Joint Fire District Boardman Township.

Mr. Governor mentioned the Millenium Moments JEDD Board meeting is being rescheduled, which was scheduled for tomorrow.

Canfield Township is hosting the MCTA Christmas Dinner. The Board will have further discussion.

Mrs. Cartwright stated after speaking with Attorney Mathews he stated she can be reappointed to the Canfield Community JEDD Board. Mrs. Cartwright can serve (2) four-year consecutive terms.

Mr. Governor stated the City of Canfield is requesting to meet with the Township next week concerning Annexation.

Next Meeting Date(s): The Board will hold a budget meeting January 16 at 5:30pm; and the regular meetings will be on January 23 and February 13, 2024 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:40pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees