
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on July 9, 2024 at 7:00 P.M.

Canfield Township Trustees held its regular meeting in the Canfield Township Hall on Tuesday, July 9, 2024 at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Administrator/Road Superintendent Keith Rogers, Assistant Public Works Foreman and Cemetery Sexton Bob Burkett and Zoning Inspector Traci DeCapua.

PUBLIC PRESENTATION

The Board recognized Joe & Darlene MacBehn of 5097 Shields Road who thanked Mrs. Cartwright and Mrs. DeCapua for attending the Mahoning County Board of Revision Hearing on lowering property taxes. The MacBehn's own (3) parcels on State Route 224 with no sewer or water and are requesting lower property taxes since the parcels are unusable. Mrs. Cartwright asked the MacBehn's if they considered building a business on the parcel that is in the City and using the front parcels that are in the Township for parking and signage. The City would have to provide water and sewer services.

The Board recognized Shelly & Dave Courtney of 6600 Abbey Road asking for an update and timeline about a previous discussion on inspecting the infrastructure at the Abbey Road development. Mr. Rogers stated he gave a punch list from the approved drawings on Phases I, II and III and the deficiencies that were found to Rich Russo, who is acting as the contractor for KPZ, Inc. Mr. Rogers is working with the Mahoning County Engineer's office regarding elevation, stormwater runoff and some drainage issues from the wetland area.

Mrs. Courtney also questioned if the street was installed per code. Mr. Rogers stated that a core sample would be needed to compare courses. If the road was not installed properly, it would be a civil matter between the homeowner and the developer.

Mrs. Cartwright stated the Township has no liability in this development since it is a Planned Unit Development (PUD).

MINUTES: Chairman Governor moved to approve the budget meeting minutes; the public hearing meeting minutes – Westbury Lighting District; and the regular meeting minutes all from June 18, 2024. These minutes with suggested changes were incorporated and accepted.

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ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers spoke with Barb Leali of Universal Development about the waterline for Universal Development and its tie in point. Mr. Rogers is looking at a Water Pollution Control Loan Fund (WPCLF) through the ABC Water District with a Memorandum of Understanding (MOU) for Universal Development to repay the loan; as well as working with CT Consultants on an Ohio Public Works Commission (OPWC) application that would help fund the waterline project.

Paving 2024: Mr. Rogers stated that Briarwood is coming along nicely, 2,000 feet of curb and gutter have been removed.

ABC Water and Stormwater District: Mr. Rogers stated the Township received the reimbursements for the 2024 Stormwater Conference and the Pebble Beach Storm Sewer Cleaning.

Mr. Governor reiterated the Board would like Administrative Assistant to the Board of Trustees, Cindy Williams, to gather all information on stormwater/infrastructure projects completed by the ABC District at the request of Canfield Township.

Cornersburg and Dean Hill Cemeteries: Mr. Burkett is requesting a 2025 budget for the Cornersburg Cemetery to repair and/or clean headstones. Mr. Burkett would like to schedule a meeting with Mark Morton of *Gravestone Guardians* to discuss how many headstones could be repaired and/or cleaned and having a budget would help decide. The Board is looking to budget \$4,000 or \$5,000 for this work.

Township Park: Mr. Rogers stated he reached out to the Mahoning County Commissioners to see if the balance from the bike trail grant could be reallocated to possibly install pickleball courts and make improvements to the existing playground equipment at the Canfield Township Community Park.

Public Works Report: Mr. Burkett suggested creating a curb and gutter complaint list. When a Township resident calls to complain about a curb and gutter that needs maintenance, repair or replacement it can be listed as such, and then the Board can decide which need the most attention. This will be placed on the google drive and shared with all.

ZONING REPORT: Mrs. DeCapua stated she was able to find and contact the signing agent for the LLC, for the 4730 Messerly Road property. The Board will wait for further information.

Mr. Governor voiced his concerns about a plaza that is going to be constructed in front of *Do-Cut* and next to *Verizon* on State Route 224. Mr. Governor stated it is very dangerous intersection and he will speak with Mahoning County Engineer Pat Ginnetti to see if anything could be done. Mrs. DeCapua stated she would like to have the first drive into *GetGo* closed.

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The Board will schedule a workshop to discuss adult cannabis dispensaries, junk vehicles and the 2025 budget. Mrs. DeCapua has received (2) more inquiries for cannabis dispensaries (medical & recreational). There have been over 200 requests for dispensaries in the State of Ohio.

Mrs. DeCapua stated ZoneCo. sent the full draft today; it will now be reviewed by the Zoning Commission.

Ken Zuzik of KPZ, Inc. brought minor changes to the Zoning Commission regarding Abbey Road Phase IV. The Zoning Commission approved the changes. The motion is on the agenda for tonight's meeting. The Board reviewed the map with changes which is (Exhibit C).

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joesph stated the audit has been extended (30) more days; no major issues to report. The Westbury Street Lighting is moving forward.

All elected officials and employees are required to complete a training video on Check Fraud in Local Governments. This training must be completed by September 28, 2024.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2024-76

2024 Ohio Public Works Commission Application

Mrs. Cartwright moved to approve Thomas Fok & Associates, Inc. as the engineering firm that will provide all the required services for the 2024 OPWC grant application process. Services include; application, bid documentation, bidding process and construction administration at a cost not to exceed \$16,500.00. This is for the 2025 paving program. Mr. Governor seconded the motion. Discussion: The Township Administrator will work with the engineer through this process. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-77

2024 Paving

Mr. Paloski moved to approve Lindy Paving, Inc., of 1807 Shenango Road, New Galilee, PA as the lowest best qualified bidder to supply all materials and labor for the 2024 Canfield Township Paving Program at a cost not to exceed \$683,904.85. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-78

All-Spec Heating & Cooling, LLC

Mr. Paloski moved to approve All-Spec Heating & Cooling, LLC of Canfield, Ohio to supply all materials and labor for the replacement of the furnace and condensing unit for the office in the

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Township Hall at a cost not to exceed \$6,900.00. Mr. Governor seconded the motion. Discussion: The funds for this work will come from line item #1000-930-930-0000 contingencies. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-79

Speed Table ~ Tyler Drive

Mrs. Cartwright moved to approve Conner Asphalt, Inc. to install the third speed table on Tyler Drive at a cost of \$3,750. Mr. Governor seconded the motion. Discussion: (2) speed tables were installed last year and the residents requested the last one be installed. Mr. Paloski would like the signs to be installed first to give residents notice. Mr. Rogers stated to use County sign as well and Mr. Governor stated the Township is setting precedent but have to be selective with speed tables. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-80

Compensation of a Public Employee

Mr. Paloski moved to increase the Administrative Assistant to the Trustees hourly wage from \$17.52 to \$18.92 per hour retroactive to May 31, 2024. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-81

Nuisance Properties

Mrs. Cartwright moved to adopt **Resolution #2024-07-09-09** Declare Nuisance Properties: **4055 Fairway Drive** parcel #26-067-0-010.00-0, **Lot 14** as a Public Nuisance and **8051 Herbert Road** parcel #26-004-0-006.00-0, **Great Lot 7** as a Public Nuisance under Ohio Revised Code 505.87 and order the required abatement, control or removal of said nuisances with all costs associated with this action be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Discussion: The Board of Trustees of Canfield Township, Mahoning County adopted this Resolution on July 9, 2024. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-82

Abbey Road Phase IV Amendment

Mrs. Cartwright moved to adopt Resolution #2024-07-09-10 approving the request of KPZ, Inc. to amend the preliminary plan for Phase IV of the Planned Unit Development (PUD) of Abbey Road. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-83

Cornersburg Union Cemetery Rules & Regulations

Mrs. Cartwright moved to adopt Resolution #2024-07-09-11 Cornersburg Union Cemetery Rules & Regulations in accordance with Ohio Revised Code 517.06. Mr. Governor seconded the motion. Discussion: As part of these rules and regulations it includes that future interments, inurnments, sales of lots, repurchase of lots and transfer of lots will be prohibited. Due to the unreliability of the burial records the Township cannot ensure the exact burial site or who is

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buried there, therefore future interments would endanger the public health or offend public sensibilities, and it's not physically possible to make additional lots available. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-84

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mrs. Cartwright stated the next Canfield Community JEDD Board meeting has not been scheduled as of now.

The annual Mahoning County Township Association picnic at the Canfield Fairgrounds will take place August 22 at 6:00pm. Administrative Assistant Cindy Williams will complete an inventory of supplies that are needed for the picnic. Traci DeCapua and Denise Joseph will look into possible food vendors for this year. Mr. Governor will look into new Fair display.

The Trustees signed the paving contract for 2024.

Mr. Paloski thanked Public Works Maintenance Worker Shawn Stack for driving the Township truck in the 4th of July Parade.

Next Meeting Date(s): The Board will hold a workshop July 26 at 8:30am; and a public hearing August 13 at 6:30pm followed by the regular meeting at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:29pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

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