
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on June 18, 2024 at 7:10 P.M.

Canfield Township Trustees held its regular meeting in the Canfield Township Hall on Tuesday, June 18, 2024 at 7:10pm.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Zoning Inspector Traci DeCapua and Assistant Public Works Foreman and Cemetery Sexton Bob Burkett. Township Administrator/Road Superintendent Keith Rogers is excused.

PUBLIC PRESENTATION

The Board recognized Sallie Lepore of 6620 Abbey Road inquiring about a previous discussion about inspecting the infrastructure at the Abbey Road development. Mrs. Cartwright stated that Mr. Rogers is handling that project and he is on vacation, therefore it won't be discussed this evening, however the minutes of the Trustees' May 28th meeting with the previous discussion will be posted on the Township's website on Thursday.

Proclamation: The Board of Trustees issued a Proclamation for the Canfield High School Softball Team who won the State Championship Trophy and secured their OHSAA Division II Title.

MINUTES: Chairman Governor moved to approve the public hearing meeting minutes of May 28; and the regular meeting minutes of May 14 and May 28, 2024. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Governor stated that at the budget meeting, held just prior to this meeting, it was decided that the Township will be moving forward with replacing the office's air conditioning unit.

Paving 2024: Briarwood – Mr. Governor stated a precon meeting took place on June 11, 2024 with the contractor and included the Township Administrator, as well as Mr. Burkett and Mr. Stack of the Public Works Department. The start date for this project is July 8, 2024, however the contractor Foust will be doing some pre cutting after July 4th and before July 8th. The residents have been notified by letter.

Mr. Burkett suggested to Mr. Rogers to send a letter to the resident on the cul-de-sac stating he needs to remove the boulders that are in the road right of way.

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ABC Water and Stormwater District: Mr. Governor stated the Revere Run Storm Sewer Replacement Project will begin June 24, and the necessary tree removal has been completed.

Cornersburg and Dean Hill Cemeteries: Mr. Burkett stated the paving at Dean Hill was completed today and the cemetery will be closed for the rest of the week. The vendor did a great job.

The vendor *Mike Makes Signs* stated the sign is complete, however they are waiting on a bracket. Once the bracket is received the sign will be installed; this sign designates the Cornersburg Cemetery.

Mrs. Cartwright stated she again emailed the Mahoning County Prosecutors and left a voice message regarding the Cemetery Rules and Regulations for Cornersburg. Those working on the Rules apologized for the time it has taken but stated it was more involved than they originally thought. The revised Rules and Regulations were forwarded earlier today and Mrs. Cartwright suggested that everyone take time to review them and a motion can be prepared for the next Trustees' meeting.

Township Park: Mr. Burkett stated there was a person stealing water from the water fountain; the sheriff was called.

Mr. Governor stated a QR code has been posted at the Township Park so the public can see a calendar that shows when the park pavilion is available for rent.

Public Works Report: No discussion.

ZONING REPORT: Mrs. DeCapua stated there is a motion for (2) nuisance properties on tonight's agenda, and is in the process of getting demo and asbestos quotes for 4730 Messerly Road.

The Board had some discussion about a cannabis dispensary that could possibly be coming into Canfield Township. The Board is looking at some regulations which can be added to our updated Zoning Rules and Regulations. Mrs. DeCapua asked the Trustees to comment on the information she provided them previously and provide comments, then she'll review them with the Zoning Commission.

Mrs. DeCapua updated the Board on ZoneCo. and she assured the Board there will be a draft by August 1, 2024; she is holding the invoice until the draft is received.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: The Board scheduled a special budget meeting on July 9 at 5:30pm; this meeting will include Dave Bakalar and Ed Davis.

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Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTION 2024-73

Nuisance Properties

Mrs. Cartwright moved to adopt **Resolution #2024-06-18-08** Declare Nuisance Properties: **4055 Fairway Drive parcel #26-067-0-010.00-0, Lot 14** as a Public Nuisance and **8051 Herbert Road parcel #26-004-0-006.00-0, Great Lot 7** as a Public Nuisance under Ohio Revised Code 505.87 and order the required abatement, control or removal of said nuisances with all costs associated with this action be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-74

Mrs. Cartwright moved that the Board of Canfield Township Trustees enter into the purchase of an air conditioning and heating unit for the Township office and that Trustee Governor will take the lead on this and advise the Board of the purchase not to exceed \$10,000. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-75

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: The Mahoning County Township Association (MCTA) dinner is June 25, 2024 at Mastropietro Winery beginning at 6:00pm.

Mr. Paloski would like Mr. Rogers to get a 3rd quote for the speed bump on Tyler Drive to have for the next meeting in July.

The Canfield 4th of July Parade.

Mrs. Cartwright stated the Canfield Community JEDD Board meeting that was scheduled for June 19, at City Council Chambers has been canceled and will be rescheduled hopefully for next Wednesday, June 24.

Additionally, she had received an email from the Prosecutors office, which in turn she forwarded to the Trustees' stating that Canfield City Council would like to schedule a meeting with the Canfield Township Trustees to discuss changing the Code of Regulations of the Cardinal Joint Fire District (CJFD) per the City's attorney. In looking through the CJFD code, Mrs. Cartwright found it is not in compliance with the Ohio Revised Code (ORC) and notified the Fire Chief, who stated they were aware and are in the process of updating that document. Mrs. Cartwright suggested waiting to meet

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until the code is updated per ORC by the Fire Board and each Board has an opportunity to review the new document. When the Trustees meet with City Council they must have representation of an outside attorney, which they need to hire. The Board agreed to wait for the new Code of Regulations and Mrs. Cartwright will ask the Prosecutors to respond to the City's attorney accordingly.

Next Meeting Date(s): The Board will hold a special budget meeting July 9 at 5:30pm; and regular meetings July 9 and August 13, 2024 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 7:57pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees