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# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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Meeting held on May 14, 2024 at 7:01 P.M.

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Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, May 14, 2024, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph and Township Administrator/Road Superintendent Keith Rogers.

### PUBLIC PRESENTATION

Chairman Governor stated that there was no one present for public presentation for this meeting, however any comment or suggestions can be made via mail by visiting [www.canfieldtownship.org](http://www.canfieldtownship.org) or if preferred the Trustees' and the Fiscal Officer contact numbers can be found there as well.

**Bid Opening:** Dave Bakalar of Thomas Fok & Associates, Inc., read the bid openings for the 2024 OPWC Paving Program – Villa Rosa, Albany, Montereale etc. The bid tabulations/contracts will be reviewed by the Mahoning County Prosecutors' Office.

**Proclamation:** The Board of Trustees issued a Proclamation for Emily Heino on her Eagle Scout Award.

**MINUTES:** Chairman Governor moved to approve the regular meeting minutes of March 26 and April 9, 2024. These minutes with suggested changes were incorporated and accepted.

**ADMINISTRATOR/ROAD SUPERINTENDENT REPORT:** Mr. Rogers stated during the Microsoft Teams meeting today with the United States Department of Agriculture (USDA) regarding the \$263,000 grant for the Public Works Department garage addition, the Township is required under this grant to have an architectural firm workup up the design cost for this project; this design cost cannot be completed by an engineer. Mr. Rogers is asking the Board to advertise for Request for Qualifications (RFQs) this advertisement needs to run for 2-weeks. Mr. Governor stated the Township needs to know the details of the grant before moving forward.

**Paving 2024:** Briarwood – Mr. Rogers is waiting for a return call or email from the contractor Kirila to schedule a precon meeting. A precon meeting will be set and will include Mr. Burkett and Mr. Stack of the Public Works Department.

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The OPWC 2025 Paving Program – Mr. Governor suggested an in-depth meeting to discuss this 5-year paving plan and requesting that Dave Bakalar and Ed Davis also attend.

Mrs. Cartwright updated the Board following the Ohio Public Works Commission (OPWC) meeting stating that issue 1 will not make the Presidential Ballot this year which could lead to the possibility of no funding in year 2025.

Mr. Paloski stated a resident on Tyler Drive confirmed that cars are still speeding and residents are requesting the third speed table be installed. Residents of McCarty Drive are requesting a speed radar sign and submitted an address where to place the sign. The Township has budgeted for adding more speed tables.

There are speeding concerns on Villa Rosa and Summit Road. The Township needs input/reports from the Sheriff to help determine where to crack down on speeding. Fiscal Officer Joseph stated that it may be more cost effective to use the sheriff's services to deter speeding in the Township. Mr. Governor emphasized that the agreement with Sheriff only allows for one car at any given time in the Township and would be a challenge to monitor speeding consistently throughout the Township.

**ABC Water and Stormwater District:** Mr. Rogers stated at the ABC Water District meeting the Board hired JCM Contracting, Inc. for the Revere Run Storm Sewer Replacement Project. Work agreements were sent to both neighbors since the ABC Water and Stormwater District will be working on private property even though there is a so-called easement present. Mr. Governor verified this project will be led by the ABC Water and Stormwater District and is not affiliated with Canfield Township.

To reiterate when Canfield Township requests reimbursement for a stormwater/infrastructure project it becomes the property of the ABC District.

The Board would like the Administrative Assistant to the Board of Trustees, Cindy Williams, to gather all information on stormwater/infrastructure projects completed by the ABC District at the request of Canfield Township.

Mr. Governor restated the ongoing flooding issue from Tippecanoe Country Club onto private property. Mr. Rogers stated the ABC Water District will review the plans to correct the problem and schedule a meeting with the Tippecanoe Country Club Board.

**Cornersburg and Dean Hill Cemeteries:** Mrs. Cartwright stated she received an email from Mahoning County Prosecutors' Dawn Durkin stating a resolution would be ready for the next Trustees meeting concerning *Cornersburg Cemetery*. This resolution will state that land can be set aside at *Dean Hill Cemetery* for any burials that should have taken place at *Cornersburg Cemetery*. Once this is complete the Cemetery Rules and Regulations can be approved.

**Township Park:** Mr. Governor stated the Township received back the signed Park Garage Lease and the Park Restroom Agreement from the Soccer Club. The Board will sign the Garage lease with the Soccer Club at tonight's meeting.

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Mr. Governor mentioned the climbing wall at the park is old and has some cracks. Mr. Rogers stated he reached out to Mahoning County Commissioners Grant Manager Anna DeAscentis to see if the remaining monies from the \$89,000 grant for the bike trail which the Township has not used, could be reallocated to use on this project.

**Public Works Report:** No discussion.

**ZONING REPORT:** Mr. Governor stated on tonight's agenda there are motions for approving (2) new alternate applicants for the Zoning Board of Appeals.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works reports as presented.

**FISCAL OFFICER REPORT:** Mrs. Joseph stated all financial reports are on google drive and the monthly packet is here at the meeting for signature also, a budget meeting is scheduled. The Mahoning County Auditor posted a lot of helpful information on their website that shows the effects that the reevaluation had on taxes.

**Correspondence:** A notice was given to the Board of Trustees petitioning for Westbury Street Lighting District. A meeting needs to be scheduled no later than 30-days from the date of notice to the Board. The hearing of the street lighting petition will take place during the regular Trustees meeting on June 18. Mrs. Joseph is requesting a Trustee to become involved in the Street Lighting District.

Mr. Governor moved to accept the Fiscal Officer report as presented.

**New Business / Motions / Resolutions:**

**MOTION 2024-59**

**Nuisance Property**

Mrs. Cartwright moved to adopt **Resolution #2024-05-14-05** Declare Nuisance Property: **8195 N. Palmyra Road** parcel **#26-007-0-045.00-0**, Great Lot 6 as a Public Nuisance under Ohio Revised Code 505.87 and order the required abatement, control or removal of said nuisances with all costs associated with this action be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Discussion: The Board of Trustees of Canfield Township, Mahoning County adopted this Resolution on May 28, 2024. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

**MOTION 2024-60**

**Appointment to Zoning Board of Appeals**

Mr. Paloski moved to appoint Ron Bevilacqua as the first alternate to the Zoning Board of Appeals for a five-year term beginning June 1, 2024 and ending June 1, 2029. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

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## MOTION 2024-61

### Appointment to Zoning Board of Appeals

Mrs. Cartwright moved to appoint Mark Brucoli as the second alternate to the Zoning Board of Appeals for a five-year term beginning June 1, 2024 and ending June 1, 2029. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

## MOTION 2024-62

### Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

**Trustee Comments:** Mr. Governor stated a Millennial Moments JEDD Board meeting will take place at the City of Canfield on May 15, 2024 at 9:00am. and the ribbon cutting for Millennial Moments will take place May 21, at 11:00am at the development site.

Mrs. Cartwright stated the Mahoning County Township Association (MCTA) meeting will take place at the Township Hall on May 16, 2024 at 7:00pm.

**Next Meeting Date(s):** The Board will hold a public hearing May 28 at 6:30pm; a special budget meeting June 18, at 5:30pm; and regular meetings on June 18, July 9 and August 13, 2024 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

## MOTION 2024-63

### Executive Session

In accordance with ORC 121.22, Mr. Governor moved to adjourn into executive session at 9:24pm specifically for: Exception (G) (1) To consider the compensation of public employee(s). Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board reentered open session at 9:48pm.

## ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:48pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Trustee

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Mrs. Marie Izzo Cartwright, Vice-Chairman

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Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*