
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

57

Meeting held on May 28, 2024 at 7:01 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, May 28, 2024, at 7:01pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers, Zoning Inspector Traci DeCapua and Assistant Public Works Foreman and Cemetery Sexton Bob Burkett.

PUBLIC PRESENTATION

The Board recognized Ray Novotny of 6834 Strawberry Fields, Canfield who suggested forming a committee to select different sources for potable water; requested an update on Summit Drive improving and widening; and requesting that the residents of Abbey Road (PUD) are kept updated on the status of the deficient work that was completed by the developer; this is addressed under the *ABC Water and Stormwater District*.

Mr. Rogers stated the Township applied for the Congressional Direct Spending for the funding of Summit Drive and at that time the engineers estimate was \$5.2 million. He stated the Township did not receive the funding so he is reworking the project and will resubmit for the next round of funding.

Mrs. Cartwright stated the potable water districts are preassigned: North of State Route 224 is Youngstown Water and South of State Route 224 is Aqua Ohio; this is not designated by the Township but by the County.

The Board recognized William Jobe of 4002 Marietta Court, Canfield representing the Villa Rosa Homeowners Association inquiring about the 2024 paving of Villa Rosa.

Mr. Governor and Mrs. Cartwright stated the Township does not receive the OPWC funding until July 1, 2024; however, the contractor knows he has the project and it cannot be awarded until the money is released from the State.

Mr. Jobe also inquired about speed tables on Villa Rosa. Mr. Governor stated the Mahoning County Sheriff's spent approximately 30 days on Villa Rosa and speeding was not an issue it was a Stop sign problem. Also, someone on a yellow dirt bike is going through the development at night with no license or muffler; Mr. Governor will advise the Mahoning County Sheriff about this incident.

RECORD OF PROCEEDINGS



58

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on May 28, 2024 at 7:01 P.M.

MINUTES: Chairman Governor moved to approve the regular meeting minutes of April 23; and the special meeting minutes of April 30, 2024. These minutes with suggested changes were incorporated and accepted.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated he reached out to Mahoning County Commissioners Grant Manager Anna DeAscentis to see if the balance from the bike trail grant, approximately \$54,000 could be reallocated to possibly install pickleball courts at the Canfield Township Community Park. The donations the Township has received in the past few years along with the balance of the bike trail grant gives the Township approximately \$92,000 that could be used towards this project. Mr. Rogers met with USA Pickleball Ambassador for Mahoning County Jay Cohen to discuss specifications of pickleball courts.

Mr. Rogers stated the developer of Abbey Road (PUD) wants to turn over this development for maintenance to the Condominium Owners Association (COA). Mr. Rogers was asked by a resident to inspect the infrastructure at the Abbey Road development. Mr. Rogers met with Mahoning County Soil and Water and the Mahoning County Engineers onsite, which verified that curbing at the off-street parking was not installed, off-site drainage swales, the spillway swale and headwalls were not installed per specifications. Mr. Rogers reached out to the Mahoning County Prosecutor's office to discuss the next steps for the Township.

Mr. Rogers contacted Efficiency Specialists to make repairs to the air conditioner's condensing unit at the Township Hall; the unit was empty of refrigerant suggesting a leak in the system. Mr. Rogers inquired as to the cost for a condensing unit and it was explained that it would be best to replace the furnace and condensing unit at the same time. The furnace was installed in 1992 and parts are no longer available for this unit. Mr. Rogers will request (3) quotes.

The (2) generators, one at the Public Works lower garage and the other at the Township Hall have arrived from the manufacturer. Professional Engines will install both as soon as the Ohio Utilities Protection Service (OUPS) tickets are cleared.

Paving 2024: Briarwood – Mr. Rogers stated a precon meeting is scheduled for June 11 at 9:00 am at the Township Hall with the contractor and will include Mr. Burkett and Mr. Stack of the Public Works Department.

The OPWC 2025 Paving Program – Mr. Governor suggested an in-depth meeting possibly late June to discuss this 5-year paving plan and requesting that Dave Bakalar and Ed Davis also attend. The Board will discuss the amount of local funds it will dedicate to the 2025 paving program at the June Budget Meeting. This will determine the number of roads that can be paved.

Mrs. Cartwright reiterated that the Ohio Public Works Commission (OPWC) funding will not be on the Presidential Ballot this year and possibly not until the General Election in 2025, which could lead to no funding for projects following the current cycle. The Board will need to have a contingency plan to continue paving in 2025.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

59

Meeting held on May 28, 2024 at 7:01 P.M.

ABC Water and Stormwater District: Mr. Rogers reached out to CT Consultants regarding another work authorization for the ongoing flooding issue stemming from Tippecanoe Country Club onto private property on Fairway Drive. Mr. Rogers stated he has not received any communication from CT Consultants so he will contact another engineering firm. Mr. Rogers proposes a detention pond be installed on Tippecanoe Country Club's property. Mr. Rogers will keep the Board informed.

Mr. Rogers spoke with the Army Corp of Engineers and the final waterline agreement is being reviewed and should be completed by the end of June for signing. After the agreement is signed, the Army Corps of Engineers will schedule a meeting with the engineer to discuss the design of the system, and when the design is approved the project will be put out for bid.

Mr. Rogers stated the Revere Run Storm Sewer Replacement Project work agreements were sent to both neighbors since the ABC Water and Stormwater District will be working on private property even though there is a so-called easement present; letters have not been returned as of today.

Cornersburg and Dean Hill Cemeteries: Mr. Burkett has not heard from the vendor *Mike Makes Signs* about the installation of the sign designating Cornersburg Cemetery and have not heard from the vendor for paving Dean Hill Cemetery.

Mrs. Cartwright stated she has not received the resolution stating that land can be set aside at *Dean Hill Cemetery* for any burials that should have taken place at *Cornersburg Cemetery*; Mrs. Cartwright will follow up with Mahoning County Prosecutors.

Township Park: No discussion.

Public Works Report: No discussion.

ZONING REPORT: Mrs. DeCapua stated she received the warrant to enter the house at 4730 Messerly Road along with the Fire District's Deputy Chief Matt Rarick; this was completed on May 16, 2024. Photos were taken and shown to the Board along with the inspection report, a letter to zoning and a letter to the homeowner from the Fire District's Deputy Chief. The house will be reinspected June 17, 2024. A motion is on the agenda for tonight for the possible abatement. The Board would like (3) quotes for the demolition.

Mr. Governor moved to accept the Administrator/Road Superintendent and Public Works reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph stated for the next budget meeting some topics of discussion; how much money is left from the bike trail grant, demos, and paving.

Correspondence: Correspondence/Other: Three sets of Cemetery Deeds require the Trustees' signatures; Alvin W. Flick, Sr. lot #535, Patricia A. Flick lot #534 and Julia Flick lot #533.

Mr. Governor moved to accept the Fiscal Officer report as presented.

RECORD OF PROCEEDINGS



60

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on May 28, 2024 at 7:01 P.M.

New Business / Motions / Resolutions:

MOTION 2024-65

ABC Project Reimbursement - 2024 Street Sweeping

Mrs. Cartwright moved to request financial assistance from the ABC Water and Stormwater District for the 2024 Street Sweeping of all curb and gutter streets in the Township to cover the costs of equipment rental and disposal at a cost not to exceed \$15,500. Mr. Governor seconded the motion.

Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-66

Donation Canfield Historical Society

Mrs. Cartwright moved to approve a \$4,000 donation to the Canfield Historical Society for the benefit of the communities 2024 Canfield 4th of July parade event. Mr. Governor seconded the motion. Discussion: This contribution will come from the General Fund – Contribution to Other Organizations (Donation); and proper documentation was received. Roll Call: Mr. Paloski, abstain; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 2 to 0.

MOTION 2024-67

Nuisance Structure

Mr. Paloski moved to adopt **Resolution #2024-05-28-06** Declare Nuisance Structure: **4730 Messerly Road (vacant)** parcel **#26-041-0-033.00-0, Great Lot 12** as a Public Nuisance under Ohio Revised Code 505.86 and based upon this information, the Canfield Joint Fire District Deputy Chief, Matt Rarick, finds that conditions constituting an unsafe, insecure, and defective structures exist on the premises identified herein above and order the required abatement, control or removal of said structures with all costs associated with this action be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-68

Compensation for Seasonal Snow Plow Drivers

Mr. Paloski moved to increase the rate for the Township's seasonal snow plow drivers. The new starting rate would be \$18.40 per hour on a prorated scale capped at \$25.00 per hour for 10 years or more of service. Mr. Governor seconded the motion. Discussion: It has been 3 years since these rates were last reviewed and adjusted. These drivers are required to have a CDL license, subject to random testing and they come out at various times day and night. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-69

Compensation of a Public Employee

Mrs. Cartwright moved to increase the Zoning Inspector's hourly wage from \$20.55 per hour to \$21.79 per hour effective with the pay period beginning June 01, 2024. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

61

Meeting held on May 28, 2024 at 7:01 P.M.

MOTION 2024-70

Compensation of a Public Employee

Mrs. Cartwright moved to increase the Township Administrator/Road Superintendent's salary from \$75,000 per year to \$77,250 per year effective with the pay period beginning June 01, 2024. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-71

Warrants & Electronic Payments

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: Mrs. Cartwright stated following the 11pm News on WKBN last Thursday, she notified the Trustees via text that Canfield City's Mayor Dragish stated, that "no one in Canfield City or Township" was in favor of Boardman Fire merging with Cardinal Joint Fire District (CJFD). She wanted to make it clear to the Mayor that he doesn't speak for the Township and that the Township was never asked by CJFD to take a position, since all the information wasn't available. If the Trustees were given all the necessary information and asked to make a decision then the Board would have held Public Meetings for our residents to present the facts and figures. She requested that the Trustees send a letter to the mayor advising him not to comment further on behalf of the Township.

Next Meeting Date(s): The Board will hold three meetings on June 18, 2024; special budget at 5:30pm, public hearing – Westbury Park Lighting District at 7:00pm followed by the regular meeting. The Board will hold regular meetings on July 9 and August 13, 2024 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 8:02pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

RECORD OF PROCEEDINGS

62

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held on May 28, 2024 at 7:01 P.M.
