
RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

123

Meeting held November 26, 2024 at 7:00 P.M.

Canfield Township Trustees held a regular meeting in the Canfield Township Hall on Tuesday, November 26, 2024 at 7:00pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance.

In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.

ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Administrator/Road Superintendent Keith Rogers, Zoning Inspector Traci DeCapua and Assistant Public Works Foreman and Cemetery Sexton Bob Burkett.

PUBLIC PRESENTATION

Chairman Governor stated that there was no one present for public presentation for this meeting, however any comment or suggestions can be made via mail by visiting www.canfieldtownship.org or if preferred the Trustees' and the Fiscal Officer contact numbers can be found there as well.

MINUTES: Chairman Governor stated there were no minutes to approve at this meeting.

ADMINISTRATOR/ROAD SUPERINTENDENT REPORT: Mr. Rogers stated the Township received 5 Requests for Qualifications (RFQs) from architectural firms for the Public Works Garage Expansion Project through the Congressional Directed Spending Grant (CDS). Mr. Rogers and the Board reviewed and scored the RFQs. The architectural firms that scored the highest were MS Consultants and Strollo. The Board decided on MS Consultants with a motion to follow at tonight's meeting.

Paving: The 2024 Villa Rosa Paving Project came in under budget for \$28,256.48. There is a motion for this change order on tonight's agenda.

ABC Water and Stormwater District: The Memorandum of Understanding (MOU) between Canfield Township and the ABC District for the engineering fees for the Waterline project is still in negotiations between the Mahoning County Prosecutors Office and Albers & Albers Law Firm, which represents ABC.

Cornersburg and Dean Hill Cemeteries: Mr. Burkett stated the garland of white pine has been purchased and will be draped on the fence at Dean Hill Cemetery.

Township Park: The Board decided to move the AED unit inside for the winter since the unit does not work in cold temperatures. There are new rules and regulations regarding these units.

RECORD OF PROCEEDINGS

124

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held November 26, 2024 at 7:00 P.M.

Public Works Report: Mr. Burkett stated truck #218 is still being repaired and truck #215 is back and in working order.

ZONING REPORT: The Zoning Commission has finished the 1st edit reviews/comments and was sent back to ZoneCo; ZoneCo will send this working document back and then it will be sent to the Trustees, Mr. Rogers and the Zoning Commission for comments; a hard deadline will be set.

Filling positions on the BZA and Zoning Commission Boards - 1 member from each board have terms that expire on December 31, 2024. Both of these members have submitted letters of interest, both alternates on each board have submitted letters of interest and also received 2 letters of interest from Township residents. The Deadline is December 2, 2024.

Junk Motor Vehicles – there is a motion for a General Policy Amendment - Removal of Junk Motor Vehicles on tonight’s agenda.

Mr. Governor moved to accept the Administrator/Road Superintendent, Public Works and Zoning reports as presented.

FISCAL OFFICER REPORT: Mrs. Joseph will submit the Certificate of Estimated Resources next week for 2025; and is requesting a meeting in December to finish the final appropriations for 2024 and temporary appropriations for 2025. These budget items will be discussed at the Board’s regular meeting which will be December 27, 2024 at 9:00am.

Correspondence/Other: FYI - Renewal of Retail Liquor Permits is a new document that was sent to the Township and the Trustees do not have problems with any of the retail establishments in the Township, therefore no response is required at this time.

Mr. Governor moved to accept the Fiscal Officer report as presented.

New Business / Motions / Resolutions:

MOTIONS 2024-132

Insurance Benefits for 2025

Mrs. Cartwright moved pursuant to ORC 505.60 as follows:

Canfield Township Board of Trustees, hereafter called the Board, by Motion is empowered to procure or contract group health insurance, prescription drug program, vision care, dental, life, AD&D and cancer insurance for Elected Officials and Township employees and/or group health insurance and life insurance premium reimbursement plan; and

The Board is empowered to reimburse the same for their out-of-pocket group insurance premiums charged by insurance companies or employers other than the Township. Written proof of coverage and cost must be provided to the Fiscal Officer prior to payment. The amount the Township will reimburse any of its Elected Officials or Township employees the actual out-of-

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

125

Meeting held November 26, 2024 at 7:00 P.M.

pocket premium costs, which shall not exceed the amount of the average monthly premiums per employee under the group health and life insurance provided directly by the Township; and The Board, pursuant to ORC 505.60; during open enrollment, will offer the same coverage to all eligible Elected Officials and employees not presently receiving coverage. Should there be loss of coverage from an insurance company or employer other than the Township outside of open enrollment, the Township shall attempt to obtain coverage from present providers. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-133

Health Insurance Renewal

Mr. Paloski moved to approve extending Medical Mutual of Ohio as the Township's Healthcare provider from December 1, 2024, thru December 31, 2024 at a cost of \$12,476.00. This is being done so that the township can start a new comparable plan with a new carrier that will run January 1, 2025 to December 31, 2025. Administratively this is better and allows participants time to get approvals from new carrier for medicines and providers. Mr. Governor seconded the Motion. Discussion: It should be noted that the township will be saving more than \$8,000 per year on the base insurance cost over 2024 and over \$41,000 based on the renewal rate from Medical Mutual. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-134

Health Insurance For 2025

Mrs. Cartwright moved to approve Anthem Blue Cross Blue Shield as the Township's Healthcare provider from January 1, 2025, thru December 31, 2025. This is a comparable plan to the existing Medical Mutual plan. This is the same High Deductible Health Reimbursement Account (HRA) with maximum exposure to the Township of \$214,000. The Township maintains a detailed insurance grid for review. Mr. Governor seconded the Motion. Discussion: Burnham and Flowers of Ohio will continue as the administrator while Cailor Fleming Insurance of Boardman remains as the local agent. Trustee Cartwright will not be included in the Township's Medical Plan but will be reimbursed for her monthly Medicare, Supplemental and Prescription Plan which is financially beneficial to the Township. As a reminder, all full-time public works employees will now be part of the Township Health Insurance and is detailed in the union contract. Future employees could change the maximum exposure. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-135

United States Department of Agriculture / Congressionally Directed Spending Grants

Mr. Paloski moved to approve Brian Governor Chairman and Denise Joseph Fiscal Officer to sign all required documents pertaining to the grant application process with the United States Department of Agriculture for the Public Works Garage Expansion Project. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-136

Hire Architectural Firm for the Public Works Department Garage Expansion Project

Mrs. Cartwright moved to hire the best qualified professional architectural firm, based off the scoring from the Request for Qualifications (RFQs) to be MS Consultants to perform the services required for the Public Works Department Garage Expansion Project. Mr. Governor seconded the Motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

RECORD OF PROCEEDINGS

126

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

Meeting held November 26, 2024 at 7:00 P.M.

MOTION 2024-TABLED

Carryover Vacation Days

____ moved to allow Mr. Rogers to carryover 3 vacation days from 2024 to 2025 pending a signed request letter. ____ seconded the motion.

Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

MOTION 2024-137

2024 Villa Rosa Paving Project - Change Order

Mrs. Cartwright moved to approve change order #1 for the 2024 Villa Rosa Paving Project for the proposed work or non-performance of work in connection with the contract items. The contract was for \$683,904.85 and was completed in the amount of \$655,648.37 which equates to \$28,256.48 under the original contracted amount. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-138

Nuisance Properties

Mr. Paloski moved to adopt Resolution #2024-11-26-22 Declare Nuisance Properties: 4055 Fairway Drive parcel #26-067-0-010.00-0, Lot 14 as a Public Nuisance and 8051 Herbert Road parcel #26-004-0-006.00-0, Great Lot 7 as a Public Nuisance under Ohio Revised Code 505.87 and order the required abatement, control or removal of said nuisances with all costs associated with this action be submitted to the Mahoning County Auditor's Office and place a lien on the property. Mr. Governor seconded the motion. Discussion: The Board of Trustees of Canfield Township, Mahoning County adopted this Resolution on November 26, 2024. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

MOTION 2024-TABLED

General Policy - Amendment - Removal of Junk Motor Vehicles

____ moved to rescind Resolution #2024-03-26-03 General Policy to Provide for the Removal of Junk Motor Vehicles Pursuant to RC 505.871 and to adopt Resolution #2024-11-26-23 General Policy to Provide for the Removal of Junk Motor Vehicles to read with the following changes: 1. Section 4 - Removal of subheading, and "Expenses" changed to "Costs"; 2. Section B - Same as Section 4; 3. Section 6 - Added "Salvage Certificate of Title", and moving "Reservations and Restrictions" becoming Section 8; 4. Section 7 - Added "Collector's Vehicles." ____ seconded the motion. Roll Call: Mr. Paloski, ____; Mr. Governor, ____; Mrs. Cartwright, ____.

MOTION 2024-139

Canfield Rotary "Lighting of the Green" - Donation

Mr. Governor moved to approve a donation of \$250 to the Canfield Rotary Association Community Event called the "Lighting of the Green" on November 30, 2024. The money will be donated to either the Canfield Rotary Association or its foundation whichever is a 501(c)(3). benefit the community event of on November 30, 2024. Mr. Paloski seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, abstain. Motion carried 2 to 0.

MOTION 2024-140

Warrants & Electronic Payments

RECORD OF PROCEEDINGS

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

127

Meeting held November 26, 2024 at 7:00 P.M.

Mr. Paloski moved to authorize the payment of all the Township's outstanding obligations. Mr. Governor seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0.

Trustee Comments: The "Lighting of the Green" will take place Saturday, November 30, 2024 starting at 6:30pm.

Mr. Governor stated a Millennial Moments JEDD Board meeting is scheduled for December 11, 2024 at 9:00am at the City of Canfield. Mr. Rogers will also attend.

The Mahoning County Township Association Christmas Party will take place Wednesday ~ December 18, 2024 at The Tippecanoe Country Club.

Mrs. Cartwright stated a Canfield Community JEDD Board meeting is scheduled for December 19, 2024 at 3:00pm at Canfield City Hall in Council Chambers.

The Township Christmas Luncheon will be Friday - December 13, 2024 at noon, this will also be a informative health talk with Todd Mayle of Cailor Fleming Insurance.

Next Meeting Date(s): The Board will hold a regular meeting December 10 at 7pm; regular meeting December 27 at 9:00am; and the reorg and regular meeting January 13, 2025 at 7:00pm. These meetings are scheduled to be in person at the Township Hall and will be advertised appropriately.

MOTION 2024-141

Executive Session

In accordance with ORC 121.22 Mr. Governor moved to adjourn into executive session at 8:09pm Specifically for exception: (G) 4- Preparing for or reviewing union negotiations of public employees concerning their compensation or other terms and conditions of their employment. Mrs. Cartwright seconded the motion. Roll Call: Mr. Paloski, yes; Mr. Governor, yes; Mrs. Cartwright, yes. Motion carried 3 to 0. The Board reentered open session at 9:12pm.

ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 9:13pm.

Mr. Brian W. Governor, Chairman

Mr. Joseph N. Paloski, Trustee

Mrs. Marie Izzo Cartwright, Vice-Chairman

Mrs. Denise M. Joseph, Fiscal Officer

Minutes prepared by:

Cindy Williams

Administrative Assistant to the Board of Trustees

RECORD OF PROCEEDINGS

128

MINUTES OF THE

BOARD OF CANFIELD TOWNSHIP TRUSTEES

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