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# RECORD OF PROCEEDINGS

MINUTES OF THE

## BOARD OF CANFIELD TOWNSHIP TRUSTEES

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99

Meeting held on October 8, 2024 at 5:30 P.M.

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Canfield Township Trustees held a special budget meeting in the Canfield Township Hall on Tuesday, October 8, 2024 at 5:30pm. Chairman Brian Governor opened the meeting with the Pledge of Allegiance. This was noticed in *The Vindicator, an edition of the Tribune Chronicle* on October 8, 2024 as required by the Ohio Sunshine Law.

*In as much as these meetings are recorded, these minutes are to provide information of the most salient points, and not intended to describe all conversations and testimony verbatim. Recordings of most meetings are available for listening to in the Township Hall, and a copy may be obtained upon request from the Fiscal Officer.*

### ATTENDANCE ROLL CALL

The Chairman requested that Denise Joseph, Fiscal Officer, call the attendance roll:

Mr. Paloski	present
Mr. Governor	present
Mrs. Cartwright	present

Also present was Fiscal Officer Denise Joseph, Township Administrator/Road Superintendent Keith Rogers and Assistant Public Works Foreman Bob Burkett.

The Board discussed many topics:

- Ring camera/buzzer or something similar added to the Township Hall's office door
- Mr. Rogers stated he is waiting on a written quote from Dom Latanzo to replace the gym door at Fire Station III on Messerly
- Shredding of the documents stored upstairs in the Township Hall has been moved to 2025
- Canfield Local School District Salt Agreement with the Township will include the labor and equipment cost to move the salt
- Zoning Seminar hosted by Traci DeCapua – need W-9 and depending on cost possible 1099
- Westbury Lighting District in the Brownstone Development area– new poles, new assessment; will a hearing be needed?
- Advertising for positions on the Zoning Commission and Board of Zoning Appeals. Will be on the Canfield Township website and posted on the digital sign
- ABC Water and Storm Water District spreadsheet for 2024 shows 2 reimbursement projects year-to-date; additionally Mercedes Place and Quaker Court have been submitted

### Township General

- Township received its annual health insurance renewal with a 28% increase for next year. If questions arise the Township can contact Todd Mayle Employee Benefits Department with Cailor Fleming Insurance
- Possible new Township/Zoning vehicle; approximately \$20,000
- Maintenance program for all Township HVAC units – Wm. Price Heating & Cooling approximately \$3,300 a year

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- The Township's contract with the School Resource Officer was \$35,000 in years 2023 and 2024 expiring August 31, 2025. A new contract is needed which will be flat rate of \$40,000 and will be budgeted
- Sheriff Contract is the same for 2025 - \$325,000 / \$27,083.34 a month due on the 1<sup>st</sup> day of each calendar month. January 1, 2025-December 31, 2025

### PWD

- Possible purchase of a new VAC Truck \$499,000 (rounded). Mr. Burkett sent a quote sheet to the Board. The fiscal officer suggested entering this cost into the budget and finance \$498,850 next year. Mrs. Cartwright suggested comparing costs between refurbishing and purchasing new; Mr. Burkett will email the Trustees with his findings
- Salt – purchasing through Cargill at \$47.08 per ton, 631 tons = \$29,707.48. This amount will be paid from the gas fund

### ABC Water District

- Waterline engineering - \$325,000 loan

### Zoning

- ZoneCo remaining balance is approximately \$22,000 which will be budgeted for next year; this is to update the Canfield Township Zoning Regulations
- Will budget in 2025 for junk vehicles - \$35,000 and demos - \$50,000

### Township Park

- Pickleball courts
- Fall protection for the playground area - \$2,000
- Exterior painting of the Township Hall. Mr. Rogers will get quotes
- New agreement with the Soccer Club
  - Tick prevention / fertilizer
  - Trash
- New tables

### Other

- Computer upgrading - \$15,000

### ADJOURNMENT:

With no further business before the Board, Chairman Governor adjourned the meeting at 6:55pm.

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Mr. Brian W. Governor, Chairman

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Mr. Joseph N. Paloski, Trustee

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Mrs. Marie Izzo Cartwright, Vice-Chairman

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Mrs. Denise M. Joseph, Fiscal Officer

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Minutes prepared by:

Cindy Williams

*Administrative Assistant to the Board of Trustees*

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