

# Canfield Township Board of Zoning Appeals

January 8, 2025 | 6:30 p.m.

**Canfield Township Hall**

**Meeting called by** Dave Knarr  
**Type of meeting** Re-Org Mtg.  
**Case Number**  
**Court Reporter**  
**Agency**

Mrs. DeCapua will poll Board for attendance:

- ✓ Mr. Knarr
- ✓ Mr. Yosay
- ✓ Mr. Porinchak
- ✓ Mr. Schenker
- ✓ Mr. Brucoli, Alternate

Absent: Mr. Loran Brooks

## PLEDGE OF ALLEGIANCE

Mr. Knarr made a motion to approve the minutes from June, August, and September of 2024. Mr. Schenker seconded the motion. Minutes approved.

## RE-ORGANIZATIONAL MEETING – 6:30 P.M.

Nominations for Chairperson 2025:

Mr. Schenker nominated Mr. Knarr to the seat of Chairman.

Motion to accept:

1<sup>st</sup>: Don Schenker

2<sup>nd</sup>: George Porinchak

Discussion – none

**Dave Knarr accepted the nomination.**

Roll Call:

Aye Mr. Brucoli  
Aye Mr. Schenker  
Aye Mr. Porinchak  
Aye Mr. Yosay  
Aye Mr. Knarr

Nominations for Vice-Chairperson 2025:

Mr. Porinchak nominated Mr. Yosay for the seat of Vice-Chairman.

Motion to accept:

1<sup>st</sup>: George Porinchak

2<sup>nd</sup>: Don Schenker

Discussion:

**Bob Yosay accepted the nomination.**

Roll Call:

Aye Mr. Brucoli  
Aye Mr. Schenker  
Aye Mr. Porinchak  
Aye Mr. Yosay  
Aye Mr. Knarr

Mr. Dave Knarr, Chairman 2025

Mr. Bob Yosay, Vice-Chairman 2025

Both positions for a term of one year.

## **NEW BUSINESS**

1. Mr. Knarr motioned to appoint Traci DeCapua, Zoning Inspector, as secretary/clerk to the Board of Zoning Appeals. Mr. Schenker seconded.

Aye Mr. Brucoli  
Aye Mr. Schenker  
Aye Mr. Porinchak  
Aye Mr. Yosay  
Aye Mr. Knarr

2. Packet Review

- A. The Trustees' resolution for compensation was reviewed by Mrs. DeCapua. Each voting member of the BZA will be compensated \$35.00 for each completed case heard. All members will be compensated \$35.00 for any workshop attended. A one-time cumulative check will be paid at the end of the year.
- B. Rules of Procedure were adopted 5-0 at this meeting. Rules of Procedure dictate how a meeting/hearing is run and how decisions are made, as well as, definitions of Chairman and Vice-Chairman, notice of meetings/hearings, and meeting dates and times.

- C. The BZA informational packet was handed out to all members and explained. It included: Trustees' Letter of Expectation, Rules of Procedure (to review/adopt), ORC 519.13-15, Training Manual, Duncan Factors, and Duncan Factor Checklists.
- D. The fourth Wednesday of every month at 6:30 p.m. was set as the scheduled meeting/hearing time of Board of Zoning Appeals with a vote of 5-0.

**ADJOURN:**

Motion made by:

1<sup>st</sup>: Don Schenker

2<sup>nd</sup>: George Porinchak

All in favor: Aye

Time: 6:53

X

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Dave Knarr  
Chairperson

X

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Traci DeCapua  
Zoning Inspector/Clerk