

Canfield Township Zoning Commission

January 8, 2025 | 7:00 p.m.

Canfield Township Hall

Meeting called by Jon Ulicney
Type of meeting Re-Org Mtg.
Case Number
Court Reporter
Agency

Mrs. DeCapua will poll Board for attendance:

- ✓ Mr. Ulicney
- ✓ Mr. Resnick
- ✓ Mr. Dietz
- ✓ Mrs. Smith
- ✓ Mrs. Groubert
- ✓ Mr. Bevilacqua, Alternate

Absent: Mr. Russo

PLEDGE OF ALLEGIANCE

Mr. Resnick made a motion to approve the minutes from September, October, and November of 2024. Mr. Dietz seconded the motion. Minutes approved.

RE-ORGANIZATIONAL MEETING

Nominations for Chairperson 2025:

Mrs. Smith nominated Mr. Ulicney to the seat of Chairman.

Motion to accept:

1st: Veronica Smith

2nd: Andrew Resnick

Discussion – none

Jon Ulicney accepted the nomination.

Roll Call:

Aye Mr. Bevilacqua
Aye Mrs. Smith
Aye Mrs. Groubert
Aye Mr. Dietz
Aye Mr. Resnick

Aye Mr. Ulicney

Nominations for Vice-Chairperson 2025:

Mrs. Smith nominated Mr. Resnick for the seat of Vice-Chairman.

Motion to accept:

1st: Veronica Smith

2nd: Don Schenker

Discussion:

Andrew Resnick accepted the nomination.

Roll Call:

Aye Mr. Bevilacqua
Aye Mrs. Smith
Aye Mrs. Groubert
Aye Mr. Dietz
Aye Mr. Resnick
Aye Mr. Ulicney

Mr. Jon Ulicney, Chairman 2025

Mr. Andrew Resnick, Vice-Chairman 2025

Both positions for a term of one year.

NEW BUSINESS

1. Mr. Ulicney motioned to appoint Traci DeCapua, Zoning Inspector, as secretary/clerk to the Zoning Commission. Mr. Dietz seconded.

Aye Mr. Bevilacqua
Aye Mrs. Smith
Aye Mrs. Groubert
Aye Mr. Dietz
Aye Mr. Resnick
Aye Mr. Ulicney

2. Packet Review

- A. The Trustees' resolution for compensation was reviewed by Mrs. DeCapua. Each member of the ZC will be compensated \$35.00 for each meeting or workshop attended. A one-time cumulative check will be paid at the end of the year.
- B. Rules of Procedure were adopted 6-0 at this meeting. Rules of Procedure dictate how a meeting/hearing is run and how decisions are made, as

well as, definitions of Chairman and Vice-Chairman, notice of meetings/hearings, and meeting dates and times.

- C. The ZC informational packet was handed out to all members and explained by Mrs. DeCapua. It included: Trustees' Letter of Expectation, Rules of Procedure (to review/adopt), ORC 519.04-05, and Training Manual.
- D. The first Wednesday of every month at 6:30 p.m. was set as the scheduled meeting/hearing time of the Zoning Commission with a vote of 6-0.

OLD BUSINESS

- 1. The Zoning Commission discussed the possibility of having an annual organizational workshop to set goals and expectations for the coming year and decided to proceed. January 18, 2025, 9-11 a.m. at the Township Hall, was scheduled for this workshop which will be led by Mr. Resnick.
- 2. Zoning Resolution – The ZC discussed the resolution review and next steps. Mrs. DeCapua stated that the draft resolution had been sent to all Trustees for content review. The deadline for their comments is the first week of February.

Mrs. Groubert suggested that the ZC continue to read through the draft on their own while making any comments as necessary. Mr. Resnick suggested waiting until the comments from the Trustees were in before having a meeting so that all comments could be added to the working document at one time. The ZC agreed.

ADJOURN:

Motion made by:

1st: Jon Ulicney

All in favor: Aye

Time: 7:39 p.m.

Next Meeting(s);

Saturday, January 18, 2025, 9-11 a.m.

Wednesday, February 12, 2025 at 6:30 p.m.

X

Jon Ulicney
Chairman

X

Traci DeCapua
Zoning Inspector/Clerk