



**CANFIELD TOWNSHIP**

**WORK WITHIN THE RIGHT OF WAY PLAN REVIEW CHECKLIST**

**PROJECT NAME** \_\_\_\_\_ **WORK IN R/W PERMIT #** \_\_\_\_\_

**APPLICANT** \_\_\_\_\_

**CONTACT PERSON** \_\_\_\_\_ **PHONE#** \_\_\_\_\_

**DATE SUBMITTED** \_\_\_\_\_ **DATE OF PLAN** \_\_\_\_\_

**DATE REVIEWED** \_\_\_\_\_ **REVIEWED BY** \_\_\_\_\_

- Permit limited to no more than one roadway. A separate permit application must be made for each Township road.
- Engineered drawings were prepared by a Professional Engineer (PE) licensed in Ohio (PE # \_\_\_\_\_ COA # \_\_\_\_\_),
- Base mapping prepared/certified by a Professional Surveyor (PS) licensed in Ohio (PS # \_\_\_\_\_ COA# \_\_\_\_\_),
  - N/A, reason: -----
- OUPS design call ticket(s) referenced on cover sheet or elsewhere on the plans

\*\*\*\*\* IF THE ABOVE ITEMS ARE NOT INCLUDED, DISCONTINUE THE PLAN REVIEW AND RETURN TO APPLICANT\*\*\*\*\*

- The Right of Way appears to be shown correctly per roadway plans and plats of record - note any discrepancies on plans
- Property lines, addresses and current (n/f) property owners are shown on the plans
- Stationing along center line of road (or baseline of utility)
- Scale (graphical and written)
- Existing and proposed utilities are located and labeled on the plans (or plan and profile sheets, as required)
- All county and township facilities that are known/mapped on the GIS are shown on the plans (minimum) in addition to field recon.

*Note: Reviewer to perform spot checks only-Applicant to provide accurate plans.*

- Storm/Drainage - culvert crossings, storm sewers, CB's, MH's - check aerials, Google Earth Sanitary Sewer - MCSE to perform concurrent review
- Water mains – Aqua Ohio and Youngstown have water facilities in Canfield Township.
- Are calls for pot-holes, test bores, test pits, etc. shown at any utility crossings of concern?
- Are any pot-holes, test bores, test pits, etc. located within the Township pavement that will require an open cut? If so, see permit requirements for fee, bonding and insurance
- Are any areas of pavement, curbs, gutters or paved shoulders shown to be open cut? If so, see permit requirements for fee, bonding and insurance.
- Design Standards to be met:
  - 48" minimum bury depth for fiber, 36" minimum bury depth for gas
  - 24" minimum depth to cover below ditch lines
  - 12" minimum (18" preferred) vertical separation from culverts, storm sewers or other utilities
  - 60" minimum horizontal separation from all sanitary manholes and sanitary sewers
  - 24" minimum (36" preferred) minimum horizontal from other utilities
  - 12" minimum horizontal separation between back of curb or edge of pavement

- **Note to be included on all plans:**
  - **Notify Township Administrator, Keith Rogers or Zoning Inspector, Traci DeCapua at 330-533-4239, to schedule a Pre-Construction Meeting at least seven (7) calendar days prior to start of work. Owner and Contractor must attend.**
- **Additional notes to be included on all fiber optic plans:**
  - **No poly dome marker posts will be permitted to be placed in Canfield Township's maintained right of way.**
  - **Only flush mounted hand holes and test stations will be permitted to be placed in Canfield Township's maintained right of way.**
  - **The placement of hand holes and test stations will not be permitted to be placed in the ditch line, within 1' of any storm sewer trench or road culvert trench, within 1' of the outside wall of any catch basin, inlet or storm manhole, or within 1' of the edge of pavement or back of curb.**
  - **Maintain minimum 5' separation from all sanitary manholes and sanitary sewers.**

- Permit Fee=\$\_\_\_\_\_ L-P Bond Required? \_\_\_\_\_
  - L-P Bond Provided # \_\_\_\_\_ by \_\_\_\_\_ in the amount of \$ \_\_\_\_\_
- Other Review Comments: